

Minutes of the Examination Committee meeting held on 15.06.2018 at 4.00  
in the PPT room

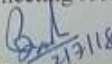
Members present:


1. Prof. D. K. Saikia, Pro Vice Chancellor
2. Prof. Chandana Goswami, Dean, School of Management Sciences
3. Prof. P. K. Das, Dean, School of Humanities & Social Sciences
4. Prof. C. L. Mahanta, Dean, School of Engineering
5. Prof. S. K. Ray, Dean (i/c), School of Sciences,
6. Prof. S. S. Sarkar, Head, Department of Commerce
7. Prof. Utpal Sharma, Department of Computer Science & Engineering
8. Prof. M. Mandal, Dean, Students' Welfare (i/c)
9. Dr. L. Boral, Controller of Examinations

OFFICE OF THE VICE CHANCELLOR  
TEZPUR  
Date of Receipt: 05/07/2018  
Receipt No: 2018

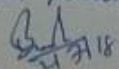
The meeting examined the results of the outgoing batches of the students presented by the Controller of Examinations. After discussion, the meeting resolved the following:

1. The committee expressed satisfaction on improvement of the results of (a) PG/ Diploma/ Certificate Programmes and (b) B.Tech Programmes in comparison to previous years. However, the results have been found declining in pass percentage in case of Integrated Programmes due to more number of students put under Academic Probation.
2. The concerned System Analysis may be requested to make a provision of showing a remark as "**Credit requirement not completed**" in the result sheet in case of students of the final year failing to complete the required number of credits.
3. The concerned Departments shall also be requested to verify the results of the students in future prior to placing it before the Examination Committee.
4. Minor corrections in the results of the Department of Chemical Sciences, Mathematical Sciences and Business Administration as identified in the meeting may be made by the Controller of Examinations office before declaration of results.
5. Following two students of 12<sup>th</sup> semesters B. Tech. may be placed as exit cases as they failed to complete the programme in the maximum allowed duration of the Programme.  
(i) **Lavudya Madan Singh (ELB 12042)** (ii) **Dheeraj Kumar (CIB12061)**
6. The meeting recommends to declare the results after corrections.


  
(L. Boral)  
Controller of Examinations

  
(Prof. D. K. Saikia)  
Pro Vice Chancellor

cc, Minutes of the meeting of the Exam Committee is forwarded for your kind perusal and approval.

  
21/7/18

Approved

  
4/7/18

Minutes of the Examination Committee meeting held on 29.06.2018 in the Board room, office of the Vice Chancellor to discuss the results of Spring Semester End Examination, 2018

**Members present:**

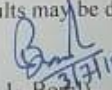
1. Prof. D. K. Saikia, Pro Vice Chancellor
2. Prof. Chandana Goswami, Dean, School of Management Sciences
3. Prof. P. K. Das, Dean, School of Humanities & Social Sciences
4. Prof. Nayandeep D. Baruah, Department of Mathematical Sciences
5. Prof. S. K. Ray, Dean (i/c), School of Sciences,
6. Prof. Anand Ramteke, Head, Department of MBBT
7. Dr. L. Boral, Controller of Examinations

OFFICE OF THE VICE CHANCELLOR  
TELEPHONE NO. 6012  
DATE OF RECEIPT 65/03/18  
RECORD NO. 65/03/18

The Controller of Examinations presented the results of the continuing students of Spring Semester End Examinations, 2018 for perusal and discussion of the committee. The Committee noted that the result of the 6<sup>th</sup> Semester B.Voc in Food Processing is not processed as the evaluation report of the skill components of the programme is yet to receive by the Department from the Food Industries capacity and skill Initiative (FICSI) appointed assessor. The statement of the results is enclosed herewith.

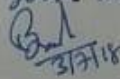
**The decisions of the meeting are as follows:**

1. The concerned Dean/ Head will be requested to make an analysis of the reasons for low pass percentage for the batches where the pass percentage are less than 75% and submit report to the Dean, Academic Affairs with a copy to the Pro Vice Chancellor by 10<sup>th</sup> August 2018.
2. Controller of Examinations will provide course wise pass percentage to the Examination Committee in future meetings.
3. The concerned departments will be requested to analyze the reasons for high failure percentage in courses where the failure percentage is higher than 20% and send report to the Dean, Academic Affairs with a copy to the Pro Vice Chancellor by 10<sup>th</sup> August 2018.
4. The Head of the concerned department shall inform the parents of a student who fails in a course more than once.
5. The Department shall be asked to strengthen the mentoring of the students.
6. List of students with failure in courses be sent to the Dean, Students' Welfare who in turn will pass it to the concerned wardens for monitoring these students in the hostel.
7. A report on the results shall be presented in the next Academic Council meeting.
8. Results may be declared incorporating the minor corrections.

  
( L. Boral )  
Controller of Examinations

  
( Prof. D. K. Saikia )  
Pro Vice Chancellor

VC, Minutes of the meeting of the examination committee is forwarded for your kind perusal and approval.

  
31/7/18

Approved  
w  
4/8/18