

### **Metric 2.5.3**

**IT integration and reforms in the examination procedures and processes (continuous internal assessment and end-semester assessment) have brought in considerable improvement in examination management system of the institution**

**ADDITIONAL  
INFORMATION**

Number of complaints/grievances about evaluation year wise during the last five years

Year	2016-17	2017-18	2018-19	2019-20	2020-21
Number of complaints/grievances	2	4	2	4	2

Out of 14 cases, 04 cases were in favour of the students. Supporting documents are in next pages.

DEPARTMENT OF MASS COMMUNICATION & JOURNALISM

TEZPUR UNIVERSITY::NAPAAM, TEZPUR

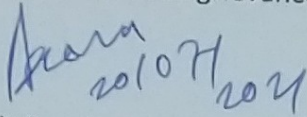
TO WHOM IT MAY CONCERN

The following students of MA MCJ Batch 2018 – 2020 had applied for re-evaluation of marks in the course MC552 Dissertation for Communication Research

S/N	Roll No.	Name	Programme	Courses
1	Mcm18003	Kaushik Ahmed	MA-MCJ	MC552
2	MCM18004	Mir Ashif Shamim	MA-MCJ	MC552
3	MCM18015	Happy Das	MA-MCJ	MC552
4	MCM18033	Krishtishila Baruah	MA-MCJ	MC552

The Departmental Grievance Redressal Committee has duly gone through the grievances as per Tezpur University regulations and awarded marks accordingly. The students concerned were satisfied with the decision of the committee and accepted the revised marks. (Reference- DAC meeting minutes of July 30, 2020 and August 3 2020)

\*\* It may be mentioned that during the period under consideration – 2016 - 2021, this was the only occasion when such grievances were raised in the department.

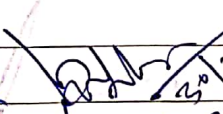
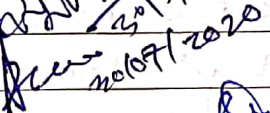
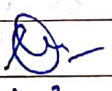
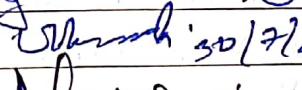
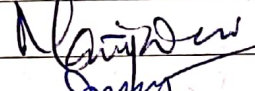
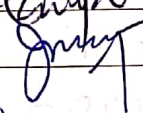
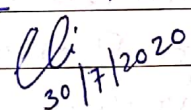
  
20/07/2021

(Abhijit Bora)

HoD i/c


Date: 20/07/2021

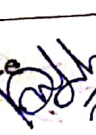
DAC MeetingMembers present

- ① Prof. S. K. Behera  30/7/2020
- ② Prof. Abhijit Bora  30/7/2020
- ③ Prof. J. Chakraborty 
- ④ Dr. U.K. Patra  30/7/2020
- ⑤ Dr. Manoj Debnath 
- ⑥ Dr. P. J. Daimary 
- ⑦ Dr. Kapou Malakar
- ⑧ Dr. Junali Deka  30/7/2020

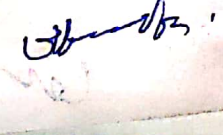
Minutes

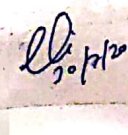
- ① The faculty members were informed about the request of re-evaluation submitted by four students of MA-MCS Semester IV for the Course MC552. The students are ~~two~~ Kaushik Ahmed (MCM18003), Mih Achil Shamim (MCM18004), Happy Das (MCM18015) and Krishishila Baruah (MCM18033)
- ② It is decided that the matter of re-evaluation will be taken up by the grievance redressal committee of the Dept. of MCS.
- ③ The Programme Objectives and outcomes of the two MA programmes are discussed and the first draft is prepared.
- ④ The format for preparing the learning <sup>outcomes</sup> objectives of the various courses is also discussed for further necessary action.

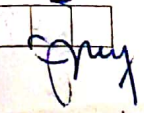
 30/07/2020  
classmate

 30/7/2020





 30/7/20

PAGE 

DAC Meeting

Members present -

1. Prof. S K Behera
  2. Prof. Abhijit Bora
  3. Prof. J Chakraborty
  4. Dr. Uttam Kr. Pegu
  5. Dr. Juwali Deka
  6. Dr. Manoj Deoni
  7. Dr. P Anbarasan
  8. Dr. Anjuman Bora
  9. Dr. P J Daimari
  10. Dr. Kapou Malakar
- [Signatures and initials next to items 1-5]  
 Online  
 [Signature]  
 [Signature]

Resolution.

① The ~~also~~ observations and recommendations of the Grievance Redressal Committee w.r.t. the request of re-evaluation put forth by four students of MA-MCJ with regard to the grades awarded to them in MC 552 Communication Research Project - is placed for approval

The D.A.C ~~ap~~ discussed the report of the Grievance Redressal Committee and approved the report ~~as~~ well as the suggestions and recommendations. The DAC approves the adjustment of marks of 4 students ~~or~~ Kaushik Ahmed, Mir Asif/ Shamim, Happy Das and Pratiksha Barishya of 4th Semester, MA MCJ, 2018-20 batch ~~for~~ with the justification that they will get a higher grade. (as recommended by the Grievance Redressal Committee)

guy/classmate [Signature] 3/8/2020

[Signature] [Signature] PAGE 2/8/2020

Department of English  
Students' Grievance Statement (Academic)

2016 – 2021

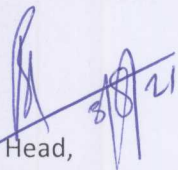
No. of Passed out students across all programmes: 614

Total no. of grievances: 10

Percentage: 1.6%

S.N.	Year / Semester	No. of Grievances	Meeting Date	Remarks
1.	2016	nil	NA	NA
2.	2017 (Spring)	2	13/6/2017	Matter resolved. No change in results
3.	2018 (Spring)	4	11/6/2018	Matter resolved. One typographical error was corrected. Other results remain unchanged.
4.	2018 (Autumn)	2	28/12/2018	Matter resolved. Results remain unchanged
5.	2019	nil	NA	NA
6.	2020	nil	NA	NA
7.	2021 (Autumn)	2	21/2/2021	Matter resolved. Results remain unchanged.

The decisions of the committee were conveyed to the students.

  
Head,  
Department of English,  
Tezpur University.

Department of English  
Tezpur University



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY

(संसद के अधिनियम द्वारा स्थापित केंद्रीय विश्वविद्यालय)

(A Central University established by an Act of Parliament)

विभागाध्यक्ष, अंग्रेजी एवं विदेशी भाषा विभाग/

HEAD, DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGES  
(UGC SAP, DRS-II)

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

(सर्वोत्तम विश्वविद्यालय के लिए कुलाध्यक्ष पुरस्कार, 2016 और भारत के 100 श्रेष्ठ उच्च शिक्षण संस्थानों में पंचम स्थान प्राप्त विश्वविद्यालय)  
(Awardee of Visitor's Best University Award, 2016 and 5<sup>th</sup> among India's Top 100 Universities, MHRD-NIRF Ranking, 2016)

Minutes of Students Appeal Committee meeting held on 14/06/2017

Member present

1. Prof. M. Barbora
2. Prof. G. K. Borah
3. Dr Hemjyoti Medhi

*M Barbora 14-6-17*  
*G K Borah 14.6.2017*  
*Dr Hemjyoti 14/6/2017*

Minutes:

1. The members discussed the email of Dr D. Mohapatra and the comments of the subject expert Prof. M. M. Sarma

Resolutions:

1. The members resolved that Mr. Kamruzzaman Choudhury (EGE15042) may be awarded 'B' only grade for EG558 (Dissertation) after reading the subject experts comments. (Encl.-1).
2. The members resolved that Ms Haridra Hazarika's (EGE15034) grade remains unchanged at 'C' only.



तेजपुर विश्वविद्यालय / TEZPUR UNIVERSITY  
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अंग्रेजी एवं विदेशी भाषा विभाग/  
DEPARTMENT OF ENGLISH AND FOREIGN LANGUAGES  
(UGC SAP, DRS-II)

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

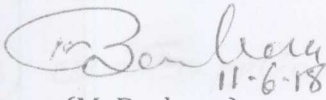
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(Awardee of Visitor's Best University Award, 2016 and 5<sup>th</sup> among India's Top 100 Universities, MHRD-NIRF Ranking, 2016)

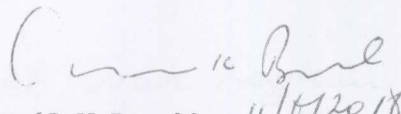
The Students' Appeal Committee sat on 11/06/2018 and look into the applications of

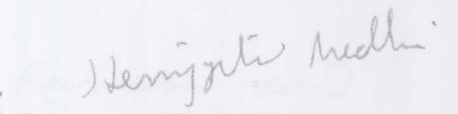
1. EGB15001- Sneha Roy
2. EGE16012- Priyam Choudhury
3. EGI15021- Nur Nazibur Rahman
4. EGI15009- Kumar Siddhant Sankar

The decisions is as follows:

1. Sneha Roy (EGB15001): The Result is 'A' in EG307 (Seminar Presentation), not 'B+'. There was typological error on the resultsheet hung on the Departmental Notice Board. It has been corrected and Grade 'A' is shown in the grade submission form submitted to COE, TU.
2. Priyam Choudhury (EGE16012): The Committee examined the End Term answersheets and found that the marks awarded are in order. Therefore, the committee recommends no change to the grade already awarded.
3. The application of Nur Nazibur Rahman (EGI15021) was examined. The committee is opinion that 59.95 is an aggregate of 3 years performance across several courses and therefore cannot be randomly raised or changed now.
4. The application of Kumar Siddhant Sankar (EGI15009) was examined. The committee is opinion that 5.75 CGPA is an aggregate of 3 years performance across several courses and therefore cannot be randomly raised or changed now.

  
(M. Barbora) 11-6-18

  
(G. K. Borah) 11/6/2018

  
(Hemjyoti Medhi)

9 ✓

From: "SHEKHAR BORAH" <shekharborah2016@gmail.com>  
Subject: Rechecking of a paper  
Date: Wed, December 26, 2018 12:01 pm  
To: hod\_efl@tezu.ernet.in

Respected sir,  
I am Shekhar Jyoti Borah and I am doing my MA in Linguistics and Language Technology (3rd sem) At Tezpur University. As the grades of my third semester have been given today, I am ~~not quite satisfied with one of the~~ papers i.e. LG517 Technical Writing which was taught by Bipasha Patgiri ma'am. In this paper, I got only C grade but I expected a better grade. Sir, I wanted a rechecking of my paper. I have talked to Bipasha Ma'am as the process of rechecking should begin within 48 hours and she told me to send a mail to you. Sir, it would be very grateful if you consider my paper for rechecking. Thank you.

Regards,  
Shekhar Jyoti Borah  
Roll no. EGL17002  
MA in Linguistics and Language Technology  
EFL Dept  
Tezpur University

**Attachments:**

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The concerned answer script has been scrutinized and the evaluation already done was found to be appropriate. Hence his grades in that paper remain the same.

LG 517  
Grade - C Only  
Marks - 24/60 (ET)

B. Patgiri 28/12/2018

COURSE INSTRUCTOR: Bipasha Patgiri

Can u send  
(PM Gantam u send)  
Dept of EFL  
28/12/2018

From: "Plabita Bora" <bora.plabita1@gmail.com>  
Subject: Application for rechecking of papers  
Date: Wed, December 26, 2018 2:27 pm  
To: hod\_efl@tezu.ernet.in

Sir,  
Most humbly I would like to state you that I am a student of M.A in Linguistics and Language Technology third semester. On 25th December 2018, around 5:30pm we were given the grades of the third semester. However, I am not quite satisfied with my grades of two papers. One is Advanced Phonology (LG504) and the other one is Technical Writing (LG517). Therefore, I would like a rechecking of these two papers.

I would be very grateful if you consider my papers for rechecking.

Yours sincerely,  
Plabita Bora  
EGL17018  
Third Semester  
English and Foreign Languages

**Attachments:**


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The concerned answer scripts have been scrutinized and ~~found to be~~ the evaluation already done was found to be appropriate. Hence her grades ~~in~~ those papers remain the same.

LG 504	A Grade
LG 517	A Grade
End Term	LG 504 <u>36</u>
	LG 517 <u>40</u>

B. Palgiri  
28/12/2018

COURSE INSTRUCTOR : Bipasha Palgiri

 Bipasha Palgiri  
(Prof. Gauran K. Baul)  
Dept of EFL  
28/12/2018

Minutes of the Appeals Committee

Date 6/1/2021

The Appeals Committee examined the representations of the following students for revaluation of grades in respect of the course mentioned against their names.

1. Nivedita Dutta Roll EGE18050 (EG 501, EG 502, EG 511)
2. Maitreya Rajan Mahanta EGI 16012 (EG 502)

Applicant No 1 (Nivedita Dutta) has decided to withdraw her appeal after talking to the HOD and therefore her case is closed.

The case of Applicant No. 2 was examined in the light of the overall mapping of grades in the class and the grades awarded to students with similar grades (B+) and higher grades (A).

The Committee does not find any reason to recommend any change in the grade awarded to the student.

**Signature of Members Present:**

1. Prof Madhumita Barbora
2. Prof Gautam Kr Borah
3. Dr Hemjyoti Medhi

*Barbora* 6.1.2021

*Hemjyoti Medhi* 6/1/2021

Head, Dept of English  
Head  
Department of English  
Tezpur University

*Gautam Kr Borah*  
6/1/2021