



FD Diary No.2065
Dated : 28.07.2016

**University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002**

No.F.30-315/2016 (BSR)

Dated: September,2016

The Under Secretary FD-III Section,
University Grants Commission
Bahadur Shah Zafar Marg,
New Delhi – 110002.

- 7 SEP 2016

Subject:- Approval-cum-Sanction letter for UGC-BSR Research Start-Up-Grant @ Rs.6.00 lakhs each for newly recruited faculty at Assistant Professors level in Science Departments of various Universities – Release of the grant for the financial year 2016-2017 under Plan.

Sir,

The University Grants Commission convey its approval and allocate a sum of **Rs.6,00,000/- (Rupees Six Lakhs Only) @ Rs.6.00 Lakhs each faculty** to the Registrar, Tezpur University, Napaam, Tezpur-784028 (Assam) being the UGC-BSR Research **Start-Up-Grant** for newly recruited faculty at Assistant Professors level of Science Departments.

Accordingly, I am further directed to convey the sanction of the University Grants Commission for payment of **Rs.6,00,000/- (Rupees Six Lakhs only)** to the Registrar, Tezpur University, Napaam, Tezpur-784028 (Assam) being the approval of **Rs.6,00,000/- (Rupees Six Lakhs only) @ Rs.6.00 Lakhs each faculty** towards UGC-BSR Research Start-Up-Grant for newly recruited faculty at Assistant Professors level in Science Departments as per details given below, the expenditure to be incurred during 2016-2017.

Name of the Item	Head of Account	Name of Faculty / Professor	Name of Departments	Amount Approved (Rs.)	Amount being released (Rs.)
UGC-BSR Start-up grant @ Rs.6.00 lakhs each for newly recruited faculty at Assistant Professor level in science department	3(D) (i) 31	Dr. Biraj Kumar Kakati	Energy	6,00,000/-	6,00,000/-
		Total:			6,00,000/-

2. The sanctioned amount is debitable to the major Head ⁽⁶⁰⁾ ~~3(D)~~ (60) 31 and is valid for payment during the financial year 2016-17 only.

3. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to the **Registrar, Tezpur University, Napaam, Tezpur-784028 (Assam)** through Electronic mode as per the following details:

- a. **Details (Name & Address) of Account Holder** : **Registrar, Tezpur University, Napaam, Tezpur-784028 (Assam)**
- b. **Account No.** : **1699695635**
- c. **Name & Address of Bank Branch** : **Central Bank of India, Sohan Bhawan, Binjraj Road, Tezpur-784001 (Assam)**
- d. **MICR Code** : **784016002**
- e. **IFSC Code** : **CBIN0281346**
- f. **Type of Account** : **Saving**

4. The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University/Institution.

5. The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.

6. The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline there under from time to time.

7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the UGC as early as possible after the close of the current financial year.

8. The assets acquired wholly or substantially out of University Grants Commission's Grant Shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given, without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.

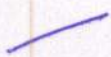
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being **sanctioned** / paid. In case of non-utilization/part utilization thereof, simple interest @ 10 % per annum as amended from time to time on the unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)) in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admn. IA & B)] dated 28/5/2013.
14. The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.

18. This issues with the concurrence of IFD vide Diary No.824 (IFD)
Dated 16.05.2016.

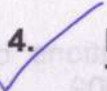
19. This issues with the approval of C.M. Sectt., UGC vide Diary
No.29374 Dated 31.05.2016

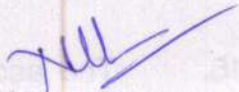
Noted in BCR Register 2016-2017 at P.No 02 S.No 08.

Yours faithfully,


(Mrs. Paramjeet)
Under Secretary

Copy forwarded for information and necessary action to:-

1. **Registrar, Tezpur University, Napaam, Tezpur-784028 (Assam).** He/She is requested to abide by these instructions/guidelines of sanction order.
2. The Secretary (Education) to the State Government of **Assam, Tezpur.**
3. The Head, Department of Energy, Tezpur University, Napaam, Tezpur-784028 (Assam).
4.  **Dr. Biraj Kumar Kakati, Assistant Professor, Department of Energy, Tezpur University, Napaam, Tezpur-784028 (Assam).**
5. The Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
6. Guard file.


(Neera Chopra)
Section Officer