

No. DST/INSPIRE Fellowship/2013/482
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF SCIENCE & TECHNOLOGY

Technology Bhawan
New Mehrauli Road
New Delhi -110016
Dated: October 21, 2013

BANK INSTRUCTION ORDER

Subject: INSPIRE Fellowship under INSPIRE Program for pursuing full-time doctoral (PhD) Program at Tezpur University, Tezpur-784028, Assam.

President is hereby pleased to accord sanction of Rs. 231200/- (Two lakh thirty one thousand two hundred only) for the fellow as under:

INSPIRE Code	Name, Designation	Fellowship amount & Contingency	Department	University/Institute /College	Name of Supervisor	Effective Date
IF130558	Nikhil Kumar Mahnot, JRF	Rs. 16000/- p.m. + HRA@10% & Rs. 20000/- p.a.	Food Engineering and Technology	Tezpur University	Prof. Charu Lata Mahanta	Sept-2013

to pursue full-time doctoral (PhD) program under the AORC scheme of the INSPIRE Program of the Department of Science & Technology (DST), New Delhi. The JRF/JRF-Professional under this scheme will be called as "INSPIRE Fellow" and the INSPIRE Fellowship will be tenable for five (5) years or completion of the PhD Program, whichever is earlier with effect from the 'Effective Date' as indicated. The students, who are availing any other fellowship currently, need to switch over to INSPIRE Fellowship in case of acceptance of this fellowship. In case of M. Phil./ M. Tech./ MS. leading to PhD degree, INSPIRE fellowship shall not be utilized during the tenure of M. Phil./ M. Tech./ MS. degree.


2. The Fellowship under the INSPIRE Fellowship scheme shall be governed through the OM of this Ministry of number A.20020/11/97-IFD dated 6th August 2007 and A.20020/11/97-IFD dated 31st March 2010.

3. The amount of Rs. 231200/- (Two lakh thirty one thousand two hundred only) for the fellowship of 12 months is being transferred through State Bank of India, New Delhi to the Registrar, Tezpur University, Napaam, Tezpur-784028, Assam in its A/c No. 10501586319 IFSC Code: SBIN0000195 with STATE BANK OF INDIA (TEZPUR) for the fellowship as above. Out of this the Fellowship amount is Rs. 211200/- for 12 months and a Contingency Grant of Rs. 20000/- for 12 months for the INSPIRE Fellow.

4. The aforesaid INSPIRE Fellow of Tezpur University, Assam shall be eligible for holding One Fellowship at any time provided by any governmental/non-governmental agency and the option by student needs to be exercised in this regard. The Fellowship needs to be monitored by the host Institution/ University who will also regulate the payment of Fellowship through their PhD Supervisor during the complete tenure of PhD.

5. Tezpur University, Assam will furnish to the DST, Utilization Certificate and an audited Statement of Expenditure pertaining to the grant immediately after the end of the respective financial year.

6. The sanction issues of the Integrated Finance Division, Department of Science & Technology vide their Dy.No./JS & FA/1129 dated 10/09/2013 and Secretary DST/5522 dated 30/08/2013.


(A. Mukhopadhyay)
Scientist- G

To

1. No. DST/INSPIRE Fellowship/2013/482
The Registrar
Tezpur University
Napaam
Tezpur-784028, Assam

2. No. DST/INSPIRE Fellowship/2013/482
Nikhil Kumar Mahnot [IF130558]
Shekhar Chand Mahnot
Guwahati-781008, Assam



सत्यमेव जयते

Telegram : Sciencetech
दूरभाष/Tel : 26962819, 26567373,
26562134, 26562122 (EPBAX)
फैक्स/Fax : 26569908, 26864570,
26863847, 26862418

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय,
विज्ञान और प्रौद्योगिकी विभाग,
टेक्नोलॉजी भवन, महरौली मार्ग,
नई दिल्ली-110016

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY,
DEPARTMENT OF SCIENCE AND TECHNOLOGY,
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD,
NEW DELHI-110 016

No. DST/INSPIRE Fellowship/ 2014/B

Dated 29.10.2014

Subject: Mr. Rajiv Khatioda (IF130126) your request for change of Host University and transfer of DST INSPIRE Fellowship from North Eastern Regional Institute of Science and Technology (NERIST), Itanagar to Dr. Bipul Sarma, Chemical Sciences, Tezpur University, Napam, Assam is accepted.

Mr. Rajiv Khatioda (IF130126),

We are pleased to inform that you have been allowed to change your host institute as well as your INSPIRE Fellowship from North Eastern Regional Institute of Science and Technology (NERIST), Itanagar to Dr. Bipul Sarma, Chemical Sciences, Tezpur University, Assam to pursue your PhD program with INSPIRE Fellowship. We request both universities (i.e the releaving and the new host institutes) to/may please co-operate and extend their kind support to Mr. Rajiv Khatioda (IF130126), so that he can continue his PhD work with INSPIRE Fellowship under Dr. Bipul Sarma, Chemical Sciences, Tezpur University, Napam, Tezpur-784028, Assam. The Inspire Fellowship amount if released (only) may be transferred directly to Tezpur University, Assam and later intimation may be sent to DST, New Delhi regarding the transfer of fellowship amount. This is to enable the Inspire Fellow to carry on his Doctoral programme comfortably. Thanking you,

V. G. Shankar
(Dr. V. Girija Shankar)
Scientist 'C'.

No. DST/INSPIRE Fellowship/2014/B

To
Mr. Rajiv Khatioda
S/o Suramoni Khatioda, Vill- Tarioni
Rajgarh, P.O.- Tarioni Berbhanga, P.S.-
Boginadi, North Lakhimpur- 787032,
Arunachal Pradesh.

No. DST/INSPIRE Fellowship/2014/B

Copy to
Registrar,
North Eastern Regional Institute of Science and
Technology (NERIST), NIRJULI,
Itanagar-791109, Arunachal Pradesh.

Contd. No. DST/INSPIRE Fellowship/2014/B

Copy to
Registrar,
Tezpur University, Napam,
Tezpur-784028 Assam

No. DST/INSPIRE Fellowship/2014/B

Copy to
Dr. Bipul Sarma,
Chemical Sciences, Tezpur University,
Napam, Tezpur-784028 Assam

Date: 1 June, 2016

Subject: Award of INSPIRE Fellowship to the Research Students [IF150952]

Dear Kasturi Sarmah,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Kasturi Sarmah

C/O : Munul Sarmah

Address : C/O.Munul Sarmah. Vill. Kunderbari. PO. Dekargaon, Tezpur.

City : Sonitpur

State/UT: ASSAM - 784501

This is a Computer Generated Offer Letter, No Signature is required

Date: 1 June, 2016

GENERAL INSTRUCTIONS

Dear Kasturi Sarmah,

Please note that these documents are necessary to upload at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Alliance and R & D Mission Scheme (1596), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

• Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 1 June, 2016

Subject: Award of INSPIRE Fellowship to the Research Students [IF150917]

Dear NILUFAR MANA BEGUM,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

NILUFAR MANA BEGUM
C/O : SULEMAN MONDAL
Address : NEW BAKURPARA
City : Goalpara
State/UT: ASSAM - 783101

This is a Computer Generated Offer Letter, No Signature is required

Date: 1 June, 2016

GENERAL INSTRUCTIONS

Dear NILUFAR MANA BEGUM,

Please note that these documents are necessary to upload at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Alliance and R & D Mission Scheme (1596), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 2 June, 2016

Subject: Award of INSPIRE Fellowship to the Research Students [IF160036]

Dear Anurag Dutta,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Anurag Dutta

C/O : BITUL DUTTA

Address : ANURAG DUTTA CHEKONIDHARA GAON P.O: RAJABARI

City : Jorhat

State/UT: ASSAM - 785014

This is a Computer Generated Offer Letter, No Signature is required

Date: 2 June, 2016

GENERAL INSTRUCTIONS

Dear Anurag Dutta,

Please note that these documents are necessary to upload at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Alliance and R & D Mission Scheme (1596), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

Date: 2 June, 2016

Subject: Award of INSPIRE Fellowship to the Research Students [IF151000]

Dear VEGONIA MARBOH,

The Government of India has launched a unique Scheme "Innovation in Science Pursuit for Inspired Research (INSPIRE)" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

VEGONIA MARBOH
C/O : HESTERLIN LANGSTIEH
Address : C/o Mrs Martina Marboh, Mawlynrei Pdengshnong, P.O Rynjah, East Khasi Hills District
City : Shilong
State/UT: MEGHALAYA - 793006

This is a Computer Generated Offer Letter, No Signature is required

Date: 2 June, 2016

GENERAL INSTRUCTIONS

Dear VEGONIA MARBOH,

Please note that these documents are necessary to upload at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Alliance and R & D Mission Scheme (1596), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- INSPIRE Scholar having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or integrated MS/ MSc course.
- 1st Rank Holders at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering /technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
- i.No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- ii.Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- iii.Area of PhD works with an up to date technical Progress Report,
- iv.CV of the Research Supervisor at the new Host Institute,
- v.Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

Entry level position of the Fellow in the Scheme shall be only as 'Junior Research Fellow (JRF)'.
The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.

For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.

The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.

Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the 'Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.

In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.

The expenditure related to such assessment shall not be borne by DST/INSPIRE.

In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.

Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"

INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

Upon successful viva-voce of awarding PhD degree or completion of 5 year Fellowship's tenure, whichever is earlier,

Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,

Migration of Fellow to another Institution from present Host Institution without prior approval from DST,

Failed to gain admission into PhD within 365 days after issuing Provisional Offer,

Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued

In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

Keep update DST always about your progress in Research or any other disciplinary action taken at University.

The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.

Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.

INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.

The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No. DST/INSPIRE Fellowship/2016/IF160671
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF SCIENCE & TECHNOLOGY

Technology Bhawan
New Mehrauli Road
New Delhi-110016
Dated: February 20, 2018

SANCTION ORDER

Subject:INSPIRE Fellowship under INSPIRE Program – Release of 1st installment of fellowship for students pursuing full-time doctoral (PhD) Program at Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028.

INSPIRE Code	Name,Designation	Department	University/Institute /College	Name of Supervisor	Effective Date(MM/DD/YYYY)
IF160671	Ajay Sharma, JRF	MATHEMATICAL SCIENCE	Tezpur University	Dr DHIREN KUMAR BASNET	9/25/2016

President is hereby pleased to accord sanction of Rs. 349000.00/- (Three Lakh(s) Forty-Nine Thousand only) for the fellow as under:

to pursue full-time doctoral (PhD) program under the AORC scheme of the INSPIRE Program of the Department of Science & Technology (DST), New Delhi. The JRF under this scheme will be called as "INSPIRE Fellow" and the INSPIRE Fellowship will be tenable for five (5) years or completion of the PhD Program, whichever is earlier with effect from the 'Effective Date' as indicated. The students, who are availing any other fellowship currently, need to switch over to INSPIRE Fellowship in case of acceptance of this fellowship. In case of M. Phil./ M. Tech./ MS. leading to PhD degree, INSPIRE fellowship shall not be utilized during the tenure of M. Phil./ M. Tech./ MS. degree.

2. The breakup of total available funds [released amount Rs.(349000.00/-) + carry forward amount Rs. (0/-)] = Rs.(349000.00/-) for 12 months would be Basic Fellowship (@ 300000/- p.y.) + HRA (@ 29000/-p.y.) = Rs. (329000/-) , Contingency (@ Rs. 20000/- p.y.)= Rs.(20000/-) & Arrear = Rs. (0.00/-).

3. Sanction of the President is here by also accorded to carry forward of unspent balance of Rs. (0/-) (Fellowship + HRA = Rs.(0/-)) and Contingency = Rs. (0/-) which is adjusted in the present release.

4. The Fellowship under the INSPIRE Fellowship scheme shall be governed through the OM of this Ministry of number A.20020/11/97-IFD dated 6th August 2007 and A.20020/11/97-IFD dated 31st March 2010 and SR/S9/Z-09/2012 Dated 21st October 2014.

5. The amount of Rs. 349000.00/- (Three Lakh(s) Forty-Nine Thousand only) for the fellowship of 12 months is being released by Department of Science & Technology, New Delhi through online PFMS system (<https://pfms.nic.in>) to The Registrar, Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 in its A/c No.: 10501586319, IFSC Code: SBIN0000195 of Bank : STATE BANK OF INDIA for the fellowship as above.

6. Contingency grant for INSPIRE Fellows pursuing Ph.D under INSPIRE Prgram **can not be exceed Rs.20,000 per year and Rs. 1,00,000/- (Rupees One Lakh)** in total five years tenure. Unspent balance related to Fellowship, HRA and Contingency amount **can not** be carry forwarded to next year, it will be adjusted by DST on receipt of SE/UC.

7. The aforesaid INSPIRE Fellow of Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 shall be eligible for holding One Fellowship at any time provided by any governmental/non-governmental agency and the option by student needs to be exercised in this regard. The Fellowship needs to be monitored by the host Institution/University who will also regulate the payment of Fellowship through their PhD Supervisor during the complete tenure of PhD. (please visit <http://online-inspire.gov.in/Account/FAQ#Chapter3>)

8. Host Institute Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 will furnish financial records in the form of the Statement of Expenditure and Utilization Certificate duly reflecting the interest earned/accrued on the above received amount by them and INSPIRE Fellows needs to submit the progress report under INSPIRE Program to DST through online. After receiving these documents, DST will release the next installment amount if applicable. This is also subject to the condition of submission of the final statement of expenditure, utilization certificate and final completion report within one year from the scheduled date of completion.

9.The host Institute will maintain separate audited accounts for the Project and would keep whole of the grant in a bank account earning interest. The interest earned should be reported to the DST. The interest thus earned will be treated as a credit to the institute to be adjusted towards further installment of the grant.

10. As per rule 236(1) of GFR 2017, the accounts of Grantee Institution shall be open to inspection by the sanctioning authority and audit whenever the institute is called upon to do so.

11. The grantee organization will have to enter & upload the utilization certificate in the PFMS portal. The subsequent/final installment will be released only after confirmation of the acceptance of the UC by online portal and of entry of previous UCs' by the division.

12. . Medical claims/allowances (other than HRA) are not allowed in IINSPIRE Fellowship, to be strictly followed.

13. The host Institute should ensure that w.e.f. **1st July 2017** onwards the payment of House Rent Allowances (city classified as 'X', 'Y', 'Z' category) is made as per prevailing rate of GOI.

14. The sanction issues of the Integrated Finance Division, Department of Science & Technology vide their concurrence Dy. No. C/4239/IFD/2017-18 dated 1/10/2018 (MM/DD/YYYY) with the E File No: P 5572.

Dr. S. Mallikarjuna Babu
Scientist - C

To,

1. No. DST/INSPIRE Fellowship/2016/IF160671
The Registrar
The Tezpur University
P.O. Napaam, Sonitpur, ASSAM - 784028

2. No. DST/INSPIRE Fellowship/2016/IF160671
Ajay Sharma [DST/INSPIRE/03/2016/000885]
VILL. DONGIBIL, PO. DONGIBIL, ASSAM, Lakhimpur, 784161

GENERAL INSTRUCTIONS

1. Prepare and Submit the SE UC as and when your Fellowship amount (including HRA) balance is below Rs.40,000/-.
2. In case the Fellow stays at the Institute or University Hostel accomodation, HRA would not be claimed and shall be indicated at the "Remarks" column of the SE accordingly.
3. Presently no separate category is available for JRF-P or SRF-P w.e.f October 2014.
4. SE and UC being submitted shall be properly signed, dated and stamped of the authority, otherwise it will be considered as "incomplete" and rejected.
5. In case of more than one SE and UC, Please prepare/upload one single PDF file for SE and one single PDF file for UC on INSPIRE portal (online-inspire.gov.in) in such a way that the file size does not exceed 1 MB and is legible when a printout taken. And balance shown in the uploaded SE/UC should match with the manually entered balance in the online portal.
6. **Tracking of Released Fund in PFMS System (<https://pfms.nic.in>):**
 - a) **For University/Institute concern**
 - Login into PFMS through University/Institute login id & password.
 - Click My Fund-> Received from Central Govt.
 - Select Scheme Name: 1817- Science & Technology Institutional and Human Capacity Building and click on **Search** button
 - Click on Sanction Number to view the release status in that particular sanction.
 - And finally click on **Received** button to receive your sanction.
 - b) **For any Individual (concern student):**
 - Go to PFMS Home Page(<https://pfms.nic.in>)
 - Click "Know Your Payments"
 - Click "Know Payments by Account Number"
 - Provide Bank Name and Account Number of the concern University/Institution then click on "Search" button
 - Check the column with Scheme Name "Science and Technology Institutional and Human Capacity Building-[1817]"
 - Compare consolidated released amount of the particular University/Institute with Consolidated Sanction Order (displayed on the website "<http://www.inspire-dst.gov.in/fellowship.html>") after the date of sanction.
7. University/Institute shall make the fellowship payment through PFMS system (<https://pfms.nic.in>) only.
8. Candidates are **not required** to submit to DST either by post or by hand the printouts of their scan copy of SE/UC, Annual Report and Assessment Report. Documents should be submitted through online mode only.
9. There is separate link available for uploading **Assessment Report** on INSPIRE portal. Don't mix your Assessment Report with the Annual Report while uploading documents on the portal.
10. Medical claims/allowances (other than HRA) are not allowed in IINSPIRE Fellowship, to be strictly followed.
11. Fellowship to a few students have been made available now with old rate of fellowship. Arrears due to new rate to such students shall be provided during release of their next installment. No need to worry about this. You may indicate the amount of arrear on Fellowship+HRA (if any) at the "Remarks" column of the Statement of Expenditure.
12. If your admissible HRA is not sanctioned as per current rate of the city. No need to worry, this will be adjusted at the time of next installment release. You may indicate the amount of arrear on HRA (if any) at the "Remarks" column of the Statement of Expenditure.
13. Arrear due to SRF: If your installment has been released @ JRF and if you have been upgraded into SRF after the release has been made then arrear due to such rate will be adjusted at the time of next installment release. You may indicate the amount of arrear on SRF (if any) at the "Remarks" column of the Statement of Expenditure. The host institute or University can disburse or adjust the released installment as per SRF category/rates if SRF Upgradation letter is issued from DST to the INSPIRE Fellow.
14. **Student need to submit this order copy immediately to their host institute for further necessary action. No separate intimations will be sent to INSPIRE Fellow/Host institute.**
15. For any query please contact online suport Tel. No: 0120-4676260 & email id: inspire.prog-dst@nic.in.
16. Mode of Refund of unspent balance:
 - Fellowship Unspent balance shall be sent by means of demand draft to DST in favor of "Drawing and Disbursing Officer, DDO DST" payable at New Delhi.
17. In case your reported carry forward amount is not matching with the given carry forward amount, it means the excess amount released in previous year wise installment has been adjusted here and added in carry forward.

THIS IS A COMPUTER GENERATED DOCUMENT AND IT DOES NOT REQUIRE A SIGNATURE.

Date: 29 March, 2017

Subject: Award of INSPIRE Fellowship to the Research Students [IF160499]

Dear Parama Dutta,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Parama Dutta

C/O : Purna Kanta Dutta

Address : C/O Purna Kanta Dutta, Nakari, Ward No 3, North Lakhimpur.

City : Lakhimpur

State/UT: ASSAM - 787001

This is a Computer Generated Offer Letter, No Signature is required

Date: 29 March, 2017

GENERAL INSTRUCTIONS

Dear Parama Dutta,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Alliance and R & D Mission Scheme (1596), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

• Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 9 August, 2017

Subject: Award of INSPIRE Fellowship to the Research Students [IF160624]

Dear SAHEEN SHEHNAZ BEGUM,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

SAHEEN SHEHNAZ BEGUM
C/O : SAHIDUZZAMAN HAZARIKA
Address : Kanaklata path, Ananda Nagar. Near Polytechnic. P.O. Itachali
City : Nagaon
State/UT: ASSAM - 782003

This is a Computer Generated Offer Letter, No Signature is required

Date: 9 August, 2017

GENERAL INSTRUCTIONS

Dear SAHEEN SHEHNAZ BEGUM,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 9 August, 2017

Subject: Award of INSPIRE Fellowship to the Research Students [IF160658]

Dear SATYAJIT DEY BARUAH,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

SATYAJIT DEY BARUAH
C/O : KUMUD CHANDRA DEY
Address : C/O DR.K.C. DEY RUBBER BAGAN BY LANE-3, TEZPUR
City : Tezpur
State/UT: ASSAM - 784001

This is a Computer Generated Offer Letter, No Signature is required

Date: 9 August, 2017

GENERAL INSTRUCTIONS

Dear SATYAJIT DEY BARUAH,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, "the date of issuing Final Offer" will be the "Effective Date" for the INSPIRE Fellowship. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

• Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of PhD works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship/[IF160994]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 13 October, 2017

Subject: Award of INSPIRE Fellowship to the Research Students [IF160994]

Dear NAYANA GAUTAM,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

NAYANA GAUTAM
C/O : PANKAJ SHARMA
Address : C/O: PANKAJ SHARMA, MAZGAON, HOUSE NO. 152, TEZPUR, SONITPUR, ASSAM
City : Tezpur
State/UT: ASSAM - 784001

This is a Computer Generated Offer Letter, No Signature is required

Date: 13 October, 2017

GENERAL INSTRUCTIONS

Dear NAYANA GAUTAM,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

No: DST/INSPIRE Fellowship/[IF170139]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 5 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170139]

Dear ANSHUMAN BORGOHAIN,

The Government of India has launched a unique Scheme "Innovation in Science Pursuit for Inspired Research (INSPIRE)" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

ANSHUMAN BORGOHAIN

C/O : LOKEN BORGOHAIN

Address : C/O LOKEN BORGOHAIN, BOKOTA PUNIBILL GAON, P.O. CHANDBASSA via NEMUGURI, DISTRICT-SIVASAGAR, PIN-785674, ASSAM, CONTACT(if absent)-8876391077

City : Sibsagar

State/UT: ASSAM - 785674

This is a Computer Generated Offer Letter, No Signature is required

Date: 5 January, 2018

GENERAL INSTRUCTIONS

Dear ANSHUMAN BORGOHAIN,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu

Scientist 'C'

No: DST/INSPIRE Fellowship/[IF170396]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 10 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170396]

Dear Shyamali Kalita,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Shyamali Kalita

C/O : Prodip Chandra Kalita

Address : Khatia Barua Chuk, Mudoijan Mahara Gaon, Teok, P.O. Mudoijan Tini-Ali(via-Teok), P.S. Teok

City : Jorhat

State/UT: ASSAM - 785112

This is a Computer Generated Offer Letter, No Signature is required

Date: 10 January, 2018

GENERAL INSTRUCTIONS

Dear Shyamali Kalita,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu

Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 10 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170386]

Dear SUDAKHINA SAIKIA,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

SUDAKHINA SAIKIA
C/O : PARESH CHANDRA SAIKIA
Address : HILOIDARI GAON, AMGURI
City : Sibsagar
State/UT: ASSAM - 785680

This is a Computer Generated Offer Letter, No Signature is required

Date: 10 January, 2018

GENERAL INSTRUCTIONS

Dear SUDAKHINA SAIKIA,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DSTINSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship/[IF170401]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 10 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170401]

Dear BIKRAM BIR,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

BIKRAM BIR

C/O : DULAL CHANDRA BIR

Address : VILL AND PO DHULAGAON PS FALAKATA DIST ALIPURDUAR

City : Jalpaiguri

State/UT: WEST BENGAL - 735216

This is a Computer Generated Offer Letter, No Signature is required

Date: 10 January, 2018

GENERAL INSTRUCTIONS

Dear BIKRAM BIR,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu

Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DSTINSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 10 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170509]

Dear DURANTA CHUTIA,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

DURANTA CHUTIA

C/O : LATE KSHIRANANDA CHUTIA

Address : Vill- Baliyani, PO- Ghilamara, Dist- Lakhimpur,

City : Lakhimpur

State/UT: ASSAM - 787053

This is a Computer Generated Offer Letter, No Signature is required

Date: 10 January, 2018

GENERAL INSTRUCTIONS

Dear DURANTA CHUTIA,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu

Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DSTINSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship(IF170606)
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 2 May, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170606]

Dear Devalina Sarmah,

The Government of India has launched a unique Scheme "Innovation in Science Pursuit for Inspired Research (INSPIRE)" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Devalina Sarmah
C/O : Dr Iswar Sarmah Bharali
Address : CO Iswar Sarmah Bharali Vill & PO Panbari State: Lakhimpur Assam
City : Lakhimpur
State/UT: ASSAM - 784164

This is a Computer Generated Offer Letter, No Signature is required

Date: 2 May, 2018

GENERAL INSTRUCTIONS

Dear Devalina Sarmah,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE PROGRAM
DEPARTMENT OF SCIENCE AND TECHNOLOGY
MINISTRY OF SCIENCE AND TECHNOLOGY
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD, NEW DELHI-110016

Acceptance Letter for INSPIRE Fellowship

I DIPIKA KONWAR S/D of Shri DIMBA KONWAR Residing at VILL. NAKARD, WARD NO-02, P.O.-N. LAKHIMPUR has been awarded INSPIRE Fellowship of the Department of Science & Technology, New Delhi. I am pursuing Ph. D. under the supervision of DR. UTPAL BORA (Name of Supervisor) in the Department of CHEMICAL SCIENCES at TEZPUR UNIVERSITY (Name of College/University/ Institute/ Research Laboratory).

I undertake the followings:

1. I accept the INSPIRE Fellowship [Yes/No] YES
2. The Date of Enrollment/Registration for Ph. D. program is 24-07-2018
[Also enclose the copies of the Admission Letter, Fee Receipt (if deposited), University Order on Provisional/ Final Registration into PhD Program]
3. Name of University/ Institute in which you have registered your PhD program TEZPUR UNIVERSITY
4. I am ~~availing~~ or not availing any other Fellowship/ Salary from any other source.
[Strike off whichever is not applicable]
5. I have resigned from the earlier Fellowship/ Service with effect from N/A (Required only when you already received Final Offer of INSPIRE Fellowship, not for Provisional candidates)
(Copy of Resignation Letter from the earlier Fellowship/ Service)
6. My Fellowship amount would be required to transfer at TEZPUR UNIVERSITY, NAPAAM, TEZPUR-784028 (Name & address of the College/ University/ Institute) in favor of REGISTRAR (Principal/ Registrar/ Comptroller/ Director) with following details [Individual Candidates Bank Details not to be provided]
 - i) Name of the Bank & Code: STATE BANK OF INDIA, 195
 - ii) Name of the Branch: MAIN BRANCH, TEZPUR, LAKE ROAD
 - iii) Account No. & Type of Account: 10501585452, SAVINGS BANK ACCOUNT
 - iv) RTGS Number/ IFSC Code: SBIN0000195
 - v) Name & Tel. No. of Branch Manager: KAMAL KUMAR SARKAR, ASST. BRANCH MANAGER, 8134945180
7. I have enclosed the copy of cancelled blank cheque for the above bank details [Yes/No] YES

I declare that all the statements made by me are correct to my knowledge. In case any of the above mentioned statements found incorrect my candidature for the above fellowship is liable to be cancelled.

Dipika Konwar

Signature of INSPIRE Fellow

[INSPIRE Fellow Registration Number: IF.180070

**[Serial No.]]

Utpal Bora
Forwarded by PhD Supervisor Assistant Professor
With Signature and Seal Department of Chemicals Sciences
Tezpur University
Tezpur - 784028

Utpal Bora
Forwarded by Head of the Department
With Signature and Seal

HEAD
Department of Chemicals Sciences
Tezpur University
[# Not Required for Provisionally Selected candidates]
[** Not required for Finally Selected candidates]

Utpal Bora
Forwarded by Head of the University/ Institute
With Signature and Seal

Registrar
Tezpur University
Napaam, Tezpur

Date: 26 October, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF180069]

Dear Subhajit Bandyopadhyay,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Subhajit Bandyopadhyay
C/O : Late Santimoy Bandyopadhyay
Address : P.C.99E, Arjunpur, BidhanNagar
City : North 24 Parganas
State/UT: WEST BENGAL - 700059

This is a Computer Generated Offer Letter, No Signature is required

Date: 26 October, 2018

GENERAL INSTRUCTIONS

Dear Subhajit Bandyopadhyay,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (August 2017)

In suppression of previous guidelines, this new guideline will now be effected from August 2017 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship/[IF170392]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 10 January, 2018

Subject: Award of INSPIRE Fellowship to the Research Students [IF170392]

Dear KUMAR KRITARTHA KAUSHIK,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

KUMAR KRITARTHA KAUSHIK
C/O : LILA KANTA BORA
Address : SO LILA KANTA BORA VILL LAKLONGIA GAON PO DHING DIST NAGAON
City : Nagaon
State/UT: ASSAM - 782123

This is a Computer Generated Offer Letter, No Signature is required

Date: 10 January, 2018

GENERAL INSTRUCTIONS

Dear KUMAR KRITARTHA KAUSHIK,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (April 2016)

In suppression of previous guidelines, this new guideline will now be effected from April 2016 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 and 21st October 2014 [No. SR/S9/Z-09/2012] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms i.e. 30% or 20% or 10%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed under "Provisional Selection" category during the selection process and subsequently issued "Final Offer" by gaining admission into PhD, the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into PhD program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the PhD program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: www.inspire-dst.gov.in/List_of_Chairpersons_Members.pdf, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST/INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of PhD degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DST-INSPIRE Program" payable at New Delhi or through ECS at the A/c No. 32921719272" (IFSC Code: SBIN0000691) in the of State Bank of India, New Delhi sanctioned and released up to 31st March 2015. However, the Fellow who has received any support either as new or continuity of fellowship in the FY 2015-16 (i.e. from 1st April 2015) and onward, the Demand Draft shall be made in the favor of "DDO, DST, New Delhi"
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding PhD degree or completion of 5year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation,
- Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into PhD within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional Computer error or Printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by host institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the PhD degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship/[IF18]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHN
Department of Science and Techno
Technology Bhawan, New Mehrauli
New Delhi-110016

Subject: Award of INSPIRE Fellowship to the Resea

Dear HEMANTA CHUTIA,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspire** Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you hav at the University/Institute/College/National Laboratory as indicated in the application form of your subs The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be c completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit B blank cheque of given account details **within one month from the date of this letter, in your online** Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host In or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions f **Docuents submitted in any other modes like email attachment or by post or in-person shall not** In the event of your having being found ineligible at any state in future for the award/eligibility for INSPI or printer's devil etc) this offer will be deemed withdrawn.

HEMANTA CHUTIA

C/O : PUNESWAR CHUTIA

Address : House No.- 119, Vill- Pukia, P.O.- Sissi Bor Gaon, P.S.- Silapathar, Dist- Dhemaji, Assam

City : Dhemaji

State/UT: ASSAM - 787110

This is a Computer Generated Offer Letter, No Si

GENERAL INSTRUCTIONS

Dear HEMANTA CHUTIA,

Please note that these documents are necessary to upload within one mon

Webportal only for financial release after

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template
2. Relieving Order from previous Fellowship/.
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account in Public Financial Management System: htt
4. PFMS registration certificate, or Unique Agency Code in case of University/Col Management Svstem.

INSPIRE Fellowship Guidelines (Sep

In suppression of previous guidelines, this new guideline will now be effective

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by the selection process will be expected to complete within 6 months from the last date of submission of communication to individual selected candidate through online web portal (www.online-inspire.gov.in) or to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or
• **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Rank to a student having a minimum batch size of 10 students in that University level examination with Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely full guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be terminated
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.2002/2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised. The Fellows shall also be applicable as per Govt norms, depending upon the location of the Host Institution
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship will be:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date shall be the date of admission into Ph.D. course.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th month of gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to the Ph.D. course, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns from it, the date of resignation. In no case the candidate would be allowed to resign from other fellowship before availing INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall reconfirm the joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance form within a month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation at the discretion of the Department.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory. The Fellow shall not be allowed to resign from the Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as 'Junior Research Fellow (JRF)'.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship from "Effective Date" as JRF. This will be done through performance assessment on the progress made also be conducted at any time after completion of one year at JRF level upon publication of at least or within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted. Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Experts on inspire.gov.in, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment. Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue of 1st Author claimed publication along with Assessment Report. Otherwise such assessment shall be treated as ineligibility.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the Assessment Report and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent amount of DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be entertained after one year.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier.
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST.
- Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible (e.g. error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research project at host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignment does not hamper the progress of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the non-commercial objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through the Host Institution. He/She should do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of the research paper arising out of the research work done during the tenure of the fellowship. He/ She must also inform about the progress of the research work done during the tenure of the fellowship in the management system.

No. DST/INSPIRE Fellowship/2018/IF180514
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
DEPARTMENT OF SCIENCE & TECHNOLOGY

Technology Bhawan
New Mehrauli Road
New Delhi-110016
Dated: September 25, 2019

SANCTION ORDER

Subject: INSPIRE Fellowship under INSPIRE Program – Release of 1st installment of fellowship for student pursuing full-time doctoral (PhD) Program at Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028.

INSPIRE Code	Name, Designation	Department	University/Institute/College	Name of Supervisor	Effective Date(MM/DD/YYYY)
IF180514	Mayuri Bora, JRF	Physics	Tezpur University	Pritam Deb	8/2/2019

President is hereby pleased to accord sanction of Rs. 395840.00/- (Three Lakh(s) Ninety-Five Thousand Eight Hundred and Forty only) for the fellow as under:

to pursue full-time doctoral (PhD) program under the AORC scheme of the INSPIRE Program of the Department of Science & Technology (DST), New Delhi. The JRF under this scheme will be called as "INSPIRE Fellow" and the INSPIRE Fellowship will be tenable for five (5) years or completion of the PhD Program, whichever is earlier with effect from the 'Effective Date' as indicated. The students, who are availing any other fellowship currently, need to switch over to INSPIRE Fellowship in case of acceptance of this fellowship. In case of M. Phil./ M. Tech./ MS. leading to PhD degree, INSPIRE fellowship shall not be utilized during the tenure of M. Phil./ M. Tech./ MS. degree.

2. The breakup of total available funds [released amount Rs.(395840.00/-) + carry forward amount Rs. (0/-) = Rs.(395840.00/-) for 12 months would be Basic Fellowship (@ 348000/- p.y.) + HRA (@ 27840/-p.y.) = Rs. (375840/-) , Contingency (@ Rs. 20000/- p.y.)= Rs.(20000/-) & Arrear = Rs. (0.00/-).

3. Sanction of the President is here by also accorded to carry forward of unspent balance of Rs. (0/-) (Fellowship + HRA = Rs.(0/-)) and Contingency = Rs. (0/-) which is adjusted in the present release.

4. The Fellowship under the INSPIRE Fellowship scheme shall be governed through the OM of this Ministry of number A.20020/11/97-IFD dated 6th August 2007, A.20020/11/97-IFD dated 31st March 2010, SR/S9/Z-09/2012 dated 21st October 2014 and SR/S9/Z-08/2018 dated 30th January 2019 (the revised fellowship will take effect from 01.01.2019).

5. The amount of Rs. 395840.00/- (Three Lakh(s) Ninety-Five Thousand Eight Hundred and Forty only) for the fellowship of 12 months is being released by Department of Science & Technology, New Delhi through online PFMS system (<https://pfms.nip.in>) to The Registrar, Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 in its A/c No.: 10501586319, IFSC Code: SBIN000195 of Bank : STATE BANK OF INDIA for the fellowship as above.

6. Contingency grant for the INSPIRE Fellows pursuing PhD under INSPIRE Program **can not be exceed Rs.20,000 per year and Rs. 1,00,000/- (Rupees One Lakh)** in total five years tenure. Unspent balance related to Fellowship, HRA and Contingency amount **can not** be carry forwarded to next year, it will be adjusted by DST on receipt of SE/UC.

7. The aforesaid INSPIRE Fellow of Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 shall be eligible for holding One Fellowship at any time provided by any governmental/non-governmental agency and the option by student needs to be exercised in this regard. The Fellowship needs to be monitored by the host Institution/University who will also regulate the payment of Fellowship through their PhD Supervisor during the complete tenure of PhD. (please visit <http://online-inspire.gov.in/Account/FAQ#Chapter3>)

8. Host Institute Tezpur University, P.O. Napaam, Sonitpur, ASSAM - 784028 will furnish financial records in the form of the Statement of Expenditure and Utilization Certificate duly reflecting the interest earned/accrued on the above received amount by them and INSPIRE Fellows needs to submit the progress report under INSPIRE Program to DST through online. After receiving these documents, DST will release the next installment amount if applicable. This is also subject to the condition of submission of the final statement of expenditure, utilization certificate and final completion report within one year from the scheduled date of completion.

9. The grantee organization will maintain separate audited account for the project and the entire amount of grant will be kept in an interest bearing account. For Grants released during F.Y. 2017-18 and onwards, all interests and other earnings against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e. www.bharatkosh.gov.in), immediately after finalization of accounts, as it shall not be adjusted towards future release of Grant. A certificate to this effect shall have to be submitted along with Statement of Expenditure / Utilization Certificate for considering subsequent release of Grant/Closure of Project accounts.

10. As per rule 236(1) of GFR 2017, the accounts of Grantee Institution shall be open to inspection by the sanctioning authority and audit whenever the institute is called upon to do so.

11. The grantee organization will have to enter & upload the utilization certificate in the PFMS portal. The subsequent/final installment will be released only after confirmation of the acceptance of the UC by online portal and of entry of previous UCs' by the division.

12. The host Institute should ensure that w.e.f. **1st July 2017** onwards the payment of House Rent Allowances (city classified as 'X', 'Y', 'Z' category) is made as per prevailing rate of GOI.

13. The sanction issues under the powers delegated to the Ministries and with the concurrence of the Integrated Finance Division, Department of Science & Technology vide their Dy.No. C/2723/IFD/2019-20 dated 9/5/2019 (MM/DD/YYYY) with the E File No: E 25356.

(Tamanna Arora)
Scientist - 'C'

Date: 8 February, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180217]

Dear Manash Jyoti Baruah,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://inspire-dst.gov.in/JoiningReport.pdf>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Documents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason (including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Dr. S. Mallikarjuna Babu
Scientist 'C'

Manash Jyoti Baruah
C/O : Liladhar Baruah
Address : Vill-Kakojan Dulia gaon, P.O-Kakojan Dulia, Jorhat, Assam, Pin-785107
City : Jorhat
State/UT: ASSAM - 785107

This is a Computer Generated Offer Letter, No Signature is required

Date: 8 February, 2019

GENERAL INSTRUCTIONS

Dear Manash Jyoti Baruah,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Dr. S. Mallikarjuna Babu
Scientist 'C'

INSPIRE Fellowship Guidelines (August 2017)

In suppression of previous guidelines, this new guideline will now be effected from August 2017 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online webportal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 65% marks in aggregate or equivalent CGPA at MSc or Integrated MS/ MSc course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level examination) of overall full time post-graduate program in science, engineering / technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 60% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory/ in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007, 31st March 2010 , 21st October 2014 [No. SR/S9/Z-09/2012] na 30th January [No. SR/S9/Z-08/2018] shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per GoI norms i.e. 24% or 16% or 8%, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the PhD program (i.e. till the final defend of the PhD Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
- Fresh applicants who have already taken admission into PhD course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

- Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Webportal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:
 - No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of PhD works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of PhD Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, in case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned PhD supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs 40,000. If availability of unspent balance is mainly due to HRA, it will require to utilize this amount towards payment of fellowship to the Fellow concern before uploading such documents to webportal.

Date: 24 July, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180845]

Dear Amarprit Singh,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Amarprit Singh
C/O : Ranjit Singh
Address : Tezpur University
City : Sonitpur
State/UT: ASSAM - 784028

This is a Computer Generated Offer Letter, No Signature is required

Date: 24 July, 2019

GENERAL INSTRUCTIONS

Dear Amarprit Singh,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to confirmed Ph.D. Admission or **date of Ph. D. Admission**, whichever is later. **However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation.** In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 24 July, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180445]

Dear Debasish Sarmah,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Debasish Sarmah

C/O : Probin Chandra Sarmah

Address : C/O Probin Chandra Sarmah, Vill: Melang Brahmin Gaon, P.O Borkhelia, Jorhat

City : Jorhat

State/UT: ASSAM - 785101

This is a Computer Generated Offer Letter, No Signature is required

Date: 24 July, 2019

GENERAL INSTRUCTIONS

Dear Debasish Sarmah,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal))
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 24 July, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180378]

Dear Sukanya Das,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Sukanya Das

C/O : Dilip Kumar Das

Address : House no. 675, Ward no. 3, Near Christian High school, Mission road, Golaghat

City : Golaghat

State/UT: ASSAM - 785621

This is a Computer Generated Offer Letter, No Signature is required

Date: 24 July, 2019

GENERAL INSTRUCTIONS

Dear Sukanya Das,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 24 July, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180451]

Dear Monalisha Sharma,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Monalisha Sharma
C/O : Jagat Chandra Sarmah
Address : Bokahola Tea Estate, Titabar
City : Jorhat
State/UT: ASSAM - 785630

This is a Computer Generated Offer Letter, No Signature is required

Date: 24 July, 2019

GENERAL INSTRUCTIONS

Dear Monalisha Sharma,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 24 July, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180422]

Dear PUNDARIKAKSHA DAS,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

PUNDARIKAKSHA DAS
C/O : NABA KUMAR DAS
Address : NEW COLONY, WARD NO. 07, TENGABARI, MANGALDAI, DISTRICT: DARRANG
City : Darrang
State/UT: ASSAM - 784529

This is a Computer Generated Offer Letter, No Signature is required

Date: 24 July, 2019

GENERAL INSTRUCTIONS

Dear PUNDARIKAKSHA DAS,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 22 October, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF180956]

Dear Nayab Hussain,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Nayab Hussain

C/O : Riajul Hussain

Address : Kabar Khana Road, Opposite of Studio Venus, Ward No.-5 , Tezpur, Dist-Sonitpur, Assam

City : Tezpur

State/UT: ASSAM - 784001

This is a Computer Generated Offer Letter, No Signature is required

Date: 22 October, 2019

GENERAL INSTRUCTIONS

Dear Nayab Hussain,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines (September, 2018)

In suppression of previous guidelines, this new guideline will now be effected from September, 2018 for all INSPIRE Fellows

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

- **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.
- **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as INSPIRE Fellow .
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be the date of uploading documents related to confirmed Ph.D. Admission or date of Ph. D. Admission, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the date of joining of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
 - Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
 - Area of Ph.D. works with an up to date technical Progress Report,
 - CV of the Research Supervisor at the new Host Institute,
 - Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).
- However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship status, a three (3) Members Assessment Committee needs to be constituted by the Host Institute's Vice-Chancellor of the University or Director of the Institute to assess the progress of concerned INSPIRE Fellow.
- The composition of said Committee would be one Member (drawn from the list of Chair-Persons & Expert Members available at the INSPIRE Website: <http://online-inspire.gov.in>, depending upon local needs) besides the Research Supervisor of the concerned INSPIRE Fellow and one Internal Faculty as Member of the Committee.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report' of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as 'SRF Effective date'.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. However, the unspent balance shall be sent by means of demand draft in favor of "DDO, DST, New Delhi".
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

No: DST/INSPIRE Fellowship/[IF190022]
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE and TECHNOLOGY
Department of Science and Technology
Technology Bhawan, New Mehrauli Road
New Delhi-110016

Date: 22 October, 2019

Subject: Award of INSPIRE Fellowship to the Research Students [IF190022]

Dear PRANKRISHNA BORGHAIN,

The Government of India has launched a unique Scheme "Innovation in Science Pursuit for Inspired Research (INSPIRE)" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms. Tamanna Arora
Scientist 'C'

PRANKRISHNA BORGHAIN
C/O : PRABODH CHANDRA BORGHAIN
Address : BALIGAON, WARD NO 2, DHAKUAKHANA
City : Lakhimpur
State/UT: ASSAM - 787055

This is a Computer Generated Offer Letter. No Signature is required

Date: 22 October, 2019

GENERAL INSTRUCTIONS

Dear PRANKRISHNA BORGHAIN,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not interested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms. Tamanna Arora
Scientist 'C'

Date: 21 November, 2020

Subject: Award of INSPIRE Fellowship to the Research Students [IF190351]

Dear SHILPA NEOG,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

SHILPA NEOG

C/O : Mr Harendra Nath Neog

Address : B Type-253, Oil Housing Colony, Duliajan

City : Dibrugarh

State/UT: ASSAM - 786602

This is a Computer Generated Offer Letter, No Signature is required

Date: 21 November, 2020

GENERAL INSTRUCTIONS

Dear SHILPA NEOG,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to confirmed Ph.D. Admission or **date of Ph. D. Admission**, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the 'date of joining' of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of Ph.D. works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship, a three (3)- member Assessment Committee shall be constituted by the Vice-Chancellor/Director/Head of the Host Institute to assess the progress of the concerned INSPIRE Fellow.
- The Assessment Committee shall include the Research Supervisor of the concerned INSPIRE Fellow and one Faculty from the Host Institution as a Members and a DST-nominated expert who will act as the Chairperson. The host institute need not approach DST for the name of the DST-nominated expert who will be the chairperson of the Assessment Committee.
- The Host institute may choose one Fellow of any of the following four National Academies as the DST-nominated Expert and the Chairperson of the Assessment Committee subject to i) his/her being in the concerned area of research, ii) his/her being from an institution other than the Host Institution; iii) his/her being not related to the INSPIRE Fellow and/or his/her Research Supervisor; and iv) Research Supervisor of the INSPIRE Fellow not having been his/her research student:
 - Indian National Science Academy (INSA), New Delhi
 - Indian Academy of Sciences (IAS), Bengaluru
 - National Academy of Sciences, India (NASI), Prayagraj, and
 - Indian National Academy of Engineering (INAE), Gurugran.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. All interests, unspent balance and other earnings against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e. www.bharatkosh.gov.in), immediately after finalization of account. The IF No. and Name of the Fellow should be mentioned on the receipt.
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

Date: 21 November, 2020

Subject: Award of INSPIRE Fellowship to the Research Students [IF190310]

Dear Priyanka Borah,

The Government of India has launched a unique Scheme "**Innovation in Science Pursuit for Inspired Research (INSPIRE)**" with several components. INSPIRE Fellowship provides fellowship in Basic and Applied Sciences. I am pleased to inform you that you have been Selected for the award of INSPIRE Fellowship to host the same at the University/Institute/College/National Laboratory as indicated in the application form of your subsequent admission.

The value of the Fellowship will be at Par with the Junior Research Fellowship (JRF)/ Senior Research Fellowship (SRF) of Government of India along with a Contingency grant. The Fellowship shall be available to you from INSPIRE Fellowship Effective Date (which will be communicated through 1st Sanction Order) for a period of five years or completion of your doctoral (PhD) program, whichever is earlier.

If you are willing to join or switching over from earlier fellowship to INSPIRE Fellowship, you will require to upload the scan copy of Joining-cum-Acceptance Letter (JCA) (available at <http://online-inspire.gov.in>, and at template in your online dashboard), and also submit Bank details of your Host Institute along with the scan copy of cancelled blank cheque of given account details **within one month from the date of this letter, in your online portal only**, for taking necessary actions at INSPIRE Program Secretariat for releasing of your fellowship amount. Please also note that in the JCA Letter the Host Institution, Research Supervisor and Research Topic shall not be change or modification from initially submitted documents/ information for Final Offer. The Terms & Conditions for implementation of INSPIRE Fellowship are enclosed herewith.

Docuents submitted in any other modes like email attachment or by post or in-person shall not be acceptable.

In the event of your having being found ineligible at any state in future for the award/eligibility for INSPIRE Fellowship due to any reason(including unintentional computer error or printer's devil etc) this offer will be deemed withdrawn.

Ms.Tamanna Arora
Scientist 'C'

Priyanka Borah

C/O : Mr Protap Borah

Address : Borbheta Majgaon, P.O: Cinnamora, Jorhat, Assam, Pincode: 785008

City : Jorhat

State/UT: ASSAM - 785008

This is a Computer Generated Offer Letter, No Signature is required

Date: 21 November, 2020

GENERAL INSTRUCTIONS

Dear Priyanka Borah,

Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online

Webportal only for financial release after final selection

1. Joining-cum-Acceptance (JCA) Letter for INSPIRE Fellowship (template available in your dashboard in online portal)
2. Relieving Order from previous Fellowship/Job (if availing).
3. Copy of Cancelled Blank Cheque of the Host University/ College/ Institute Account for transferring the fund (Account should be registered in Public Financial Management System: <https://pfms.nic.in>).
4. PFMS registration certificate, or Unique Agency Code in case of University/College/Institute is newly registered in Public Financial Management System.
5. Since the fund would be transferred under Science & Technology Institutional and Human Capacity Building (1817), Hence bank account number of Host University/College/Institute should be registered under this scheme in PFMS.
6. **Please note that these documents are necessary to upload within one month from the date of this letter at INSPIRE Online Webportal only, otherwise it will be treated as the candidate has not intrested in accepting the INSPIRE Fellowship.**

Thanking you,

Ms.Tamanna Arora
Scientist 'C'

INSPIRE Fellowship Guidelines

Mode of application: Online

Selection Process:

Two-tier selection process i.e. screening of eligible applications by an Internal Committee, followed by final selection through an Expert Committee shall be used. However, the selection process will be expected to complete within 6 months from the last date of submission of application at the DST and the result of the selection process will be communicated to individual selected candidate through online web portal (www.online-inspire.gov.in) only. No hardcopy of the Offer Letter (Provisional & Final) shall be sent to the candidate by any other modes.

Eligibility:

• **INSPIRE Scholar** having secured minimum 70% marks in aggregate or equivalent CGPA at M.Sc. or Integrated MS/ M.Sc. course.

• **1st Rank Holders** at University Level Examination (not at Autonomous College Level Examination) of overall full time post-graduate program in science, engineering/technology / agriculture / pharmacy / other applied science streams and undergraduate in Medicine i.e. MBBS. However, University shall consider providing 1st Rank to a student having a minimum batch size of 10 students in that University level examination with minimum aggregate of 70% marks of the entire course/ program. Toppers in any subject specialization in post-graduation 2nd year are not eligible. However, merely fulfilling the eligibility criteria for the INSPIRE Fellowship will not guarantee for the final offer of fellowship. Expert Committee will finally take decision on selections based on the academic merit, research proposal, host institution etc. submitted by the candidate.

Terms and Conditions:

1. General

- This Fellowship shall be available only for pursuing full-time PhD program in any recognized University / Institution/ R&D Laboratory in the country.
- The Junior Research Fellow (JRF) or Senior Research Fellow (SRF) under this scheme shall be termed as 'INSPIRE Fellow'.
- The Fellowship shall be governed through the Office Memorandum of this Ministry of Number A.20020/11/97-IFD dated 6th August 2007; 31st March 2010; 21st October 2014 [No. SR/S9/Z-09/2012] and SR/S9/Z-08/2018 dated 30th January 2019 shall be liable to be revised from time to time as per Government Order. However, the HRA to the Fellows shall also be applicable as per Gol norms, depending upon the location of the Host Institution.
- The Fellowship shall be tenable for a maximum period of five years or completion of the Ph.D. program (i.e. till the final defend of the Ph.D. Thesis), whichever is earlier.

2. Issuing of Fellowship Offer:

- Availing multiple (more than one) fellowships concurrently from different sources will not be allowed.
- In case of availing any fellowship prior to INSPIRE Fellowship, the Effective Date of availing INSPIRE Fellowship would be as under:
 - i. Fresh applicants who have already taken admission into Ph.D. course prior to submission of application, the date of acceptance or joining or switching over from any other fellowship to INSPIRE Fellowship will be the Effective Date. However, in any case the Effective Date would not earlier than the date of application received at the DST.
- Applicant who will be placed during selection process under "Provisional Selection" category from 9th advertisement onwards and subsequently issued "Final Offer" by gaining admission into Ph.D., the "Effective Date" would be **the date of uploading documents** related to confirmed Ph.D. Admission or **date of Ph. D. Admission**, whichever is later. However, in case the Candidate already enjoying some other fellowship and resigns to join in to INSPIRE Fellowship, the "Effective Date" would only after the date of resignation. In no case the candidate would be allowed to resign from other fellowship before date of Final Offer of INSPIRE Fellowship. For Final selection under INSPIRE Fellowship, the admission into Ph.D. program is necessary.
- Upon Final Selection under INSPIRE Fellowship, the Fellow or the Host-Institution / University shall require to inform DST (by uploading in online portal) about the 'date of joining' of the INSPIRE Fellow in that Institution / University in the Format of Joining- cum-Acceptance Letter, provided by the DST-INSPIRE Program Division within one month of date of issuing the final offer, failing which, his/her Final Offer will be liable for cancellation and no further correspondence will be entertained in this matter.

3. Change of Host Institute:

1. Since the final selection to offer INSPIRE Fellowship has the weight-age on Research Proposal and type of Host Institute, Fellows are advised to firm up carefully both Research Proposal and Host Institute before uploading such documents to the Web portal. Once the Final Offer is made by DST-INSPIRE based on these, the INSPIRE Fellow shall not be allowed for transferring the Fellowship to any other University/ Institute / Laboratory in the country or change of Research Proposal during 5 years of Fellowship tenure in any situation, except in a very extra-ordinary circumstances like dislocation due to marriage (for a female candidate), death of present Research Supervisor, proven case of sexual harassment etc., Even in such cases, the new Research Proposal and new Host Institute need to be evaluated again for consideration of any change and the outcome of evaluation by the Expert Member shall be accepted to the Fellow. In no other reason, such request for change of Research Proposal or Host Institute would be accepted from any Fellow. In case change is acceptable due to any of the reasons above, the Fellow must seek prior permission from DST-INSPIRE Program Division for such change of Host Institution by submitting following documents:

- No Objection Certificates (NOCs) from both Host Institutes and Research Supervisors,
- Detailed Justifications for changing / shifting of Host Institute for implementation of Fellowship,
- Area of Ph.D. works with an up to date technical Progress Report,
- CV of the Research Supervisor at the new Host Institute,
- Up to date Financial Statement from the old Host Institute (in case the fellowship amount has been released to Fellow).

However, shifting/ change of Host Institute or Research Proposal without prior written permission from DST-INSPIRE may be called for termination of the INSPIRE Fellowship. In case a fellow does this on his/ her own without prior permission/ approval, DST-INSPIRE shall not be liable for continuation of his/her INSPIRE Fellowship. Moreover, such shifting/ change of Host Institute may be allowed only one time in 5 years of Fellowship tenure and that too within one year from "Effective Date" of Fellowship at that Host Institute.

4. Short Term Research Internship:

- INSPIRE Fellow shall be allowed for availing short-term Research Internship activities at any national or international Laboratory/ University/ Institute up to a maximum period of 18 months either in one or multiple slots during 5 years of Fellowship tenure. This research internship would either be arranged by DST or by the individual Fellow and, the Fellow shall be required to obtain prior permission from DST-INSPIRE along with recommendation of Ph.D. Research Supervisor as well as confirmation from Research Internship provider for obtaining prior permission. In the event that the Fellow receives full financial support of the overseas institution, the INSPIRE Fellowship for the period of Overseas stay will not be remitted.
- Upon availing the Research Internship the Fellow must submit his/her Internship Report as well as Joining Report to Host Institution, with intimation to DST.
- Positioning under HOPE and Newton Bhabha shall be dealt in separate call. However, In case of availing Newton-Bhabha Internship offered by any other agency other than the DST, the Fellow shall require to obtain written permission from DST-INSPIRE before departure, otherwise it will be treated as absent from the PhD works and fellowship amount shall be stopped during that period.

5. Release of Fellowship amount:

- The fund with respect to INSPIRE Fellow(s) shall be made available with the Host institution by the Department of Science & Technology, New Delhi for payment of the Fellowship along with Contingency Grant to the Fellow(s) following Government of India and Institute / University norms. In such case, Host institute require to register in PFMS (Public Finance Management System: <https://pfms.nic.in>) and needs to provide unique agency code and details of authorized account of head of institute, to DST.
- While to continue release of fellowship in subsequent years, the Host-Institute or the concerned fellow shall submit the financial year-wise Statement of Expenditure & Utilization Certificate (through online portal: www.online-inspire.gov.in) for each INSPIRE Fellow attached to them, the INSPIRE Fellow will be required to submit Progress Report every year duly authenticated by their concerned Ph.D. supervisor.
- To consider of releasing fellowship to an ongoing Fellow, the amount of unspent balance on account of Fellowship including HRA shall be less than Rs. 40,000.

6. Up gradation from JRF to SRF:

- The entry level position of the Fellow in the Scheme shall be only as `Junior Research Fellow (JRF)`.
- The up-gradation of Fellowship i.e. Junior Research Fellowship (JRF) to Senior Research Fellowship (SRF) would normally be considered after two (2) years as JRF counted from "Effective Date" as JRF. This will be done through performance assessment on the progress made in the Ph.D. program. However, this performance assessment can also be conducted at any time after completion of one year at JRF level upon publication of at least one paper (1st Authorship) in any peer-reviewed SCI indexed journal within one year by the INSPIRE Fellow out of the PhD work done at that Host Institute. However student needs to provide valid document on publication while making such claim for fellowship status upgradation process upon assessment.
- For up-gradation of Fellowship, a three (3)- member Assessment Committee shall be constituted by the Vice-Chancellor/Director/Head of the Host Institute to assess the progress of the concerned INSPIRE Fellow.
- The Assessment Committee shall include the Research Supervisor of the concerned INSPIRE Fellow and one Faculty from the Host Institution as a Members and a DST-nominated expert who will act as the Chairperson. The host institute need not approach DST for the name of the DST-nominated expert who will be the chairperson of the Assessment Committee.
- The Host institute may choose one Fellow of any of the following four National Academies as the DST-nominated Expert and the Chairperson of the Assessment Committee subject to i) his/her being in the concerned area of research, ii) his/her being from an institution other than the Host Institution; iii) his/her being not related to the INSPIRE Fellow and/or his/her Research Supervisor; and iv) Research Supervisor of the INSPIRE Fellow not having been his/her research student:
 - Indian National Science Academy (INSA), New Delhi
 - Indian Academy of Sciences (IAS), Bengaluru
 - National Academy of Sciences, India (NASI), Prayagraj, and
 - Indian National Academy of Engineering (INAE), Gurugran.
- Choice of external Expert member within the same Host Institute should be totally avoided in this Assessment Committee. The assessment shall be carried out by the Host Institute/ University as per above process and upon assessment, the Fellow shall be required to upload the `Assessment Report` of the Committee in the format of DST of the concerned Fellow, in online portal of DST-INSPIRE for further actions.
- In case performance of any JRF is assessed within one year of the "Effective Date" by virtue 1st Authorship publication, the Fellow must upload the copy of at least one claimed publication along with Assessment Report. Otherwise such assessment shall be treated as invalid.
- The expenditure related to such assessment shall not be borne by DST INSPIRE.
- In case any other guidance needed for appointing Expert Member for the process, DST can be contacted for the same.
- Generally, up-gradation of JRF to SRF would be effected as per above norms, however, in case assessment is delayed beyond the 2 years for any reasons, the assessment date/ Date of communication of Assessment Report would be considered as `SRF Effective date`.

7. Completion of Fellowship Tenure and Award of PhD degree:

- On completion of the tenure of Fellowship, the INSPIRE Fellow shall be required to provide the copy of the awarding of Ph.D. degree certificate along with soft copy of thesis and the complete financial documents (SE, UC) to final settlement of the fellow. All interests, unspent balance and other earnings against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e. www.bharatkosh.gov.in), immediately after finalization of account. The IF No. and Name of the Fellow should be mentioned on the receipt.
- INSPIRE Fellows must settle their claims within one year of leaving the Fellowship. No claim will be admitted by DST after one year of leaving the Fellowship.

8. TERMINATION OR DISCONTINUATION of INSPIRE Fellowship shall occur at the following events:

- Upon successful viva-voce of awarding Ph.D. degree or completion of 5 year Fellowship's tenure, whichever is earlier,
- Resignation from the Fellowship before awarding PhD degree and acceptance of resignation by DST based on the Research Supervisor's recommendation, Migration of Fellow to another Institution from present Host Institution without prior approval from DST,
- Failed to gain admission into Ph.D. within 365 days after issuing Provisional Offer,
- Non-Acceptance of Final Offer within 30 days from the date of Final Offer issued
- In case, any of the previous admission(s) by the Fellow is/are found wrong and the Fellow found ineligible in future for any reason(s) (including any unintentional computer error or printer's devil etc.)

9. Duties of INSPIRE Fellow:

- Keep update DST always about your progress in Research or any other disciplinary action taken at University.
- The INSPIRE Fellow is not to take any assignment other than related to his/her approved research program, paid or unpaid. However, if required, the fellow may assist the host institute in its academic work/other activities, as per guidelines of its PhD program, provided such assignments should not hamper the progress of research work of the fellow. This has to be governed by Host Institution.
- Once INSPIRE Fellow accepts the Fellowship and joined, he should complete the research for the normal tenure of the fellowship or for such lesser duration in which the original objectives of the research problem have been achieved.
- INSPIRE Fellow should inform about his discontinuation within one week of date of discontinuation through online portal and upload all required documents in portal. Failing to do so will reflect into settlement of the case.
- The INSPIRE Fellow shall keep DST informed about his/her getting the Ph.D. degree, submission of thesis for Ph.D., etc. and submission/ acceptance/ publication of any research paper arising out of the research work done during the tenure of the fellowship. He/ She must acknowledge the support of DST in the publication(s). One copy each of all the research papers published must be sent to DST at each stage of publication/ manuscript/reprint.

NO: DST/INSPIRE/03/2017/000863
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
Department of Science & Technology,
Technology Bhavan, New Mehrauli Road, New Delhi - 110016



NO. DST/AORC-IF/UPGRD/IF170401

Date: 11-Dec-2019

SUBJECT: Up gradation from JRF to SRF for **Mr. BIKRAM BIR (IF170401)** working in the **Mathematical Sciences, Tezpur University, ASSAM.**

Dear Mr. BIKRAM BIR,

Based on your assessment report received at DST, I am pleased to inform you that your assessment report has been accepted and now you have been upgraded from Junior Research Fellow (JRF) to Senior Research Fellow (SRF). Your Fellowship amount will be governed by OMs issued time to time by this Ministry.

The effective date of SRF activation for your fellowship would be **12-Sep-2019**

Wish you all the best.

Dr. S. Mallikarjuna Babu
Scientist-C

To
No. DST/AORC-IF/UPGRD/IF170401

Mr. BIKRAM BIR
C/O : DULAL CHANDRA BIR
VILL AND PO DHULAGAON PS FALAKATA DIST ALIPURDUAR
Jalpaiguri
WEST BENGAL - 735216

Copy to for kind information:

To
No. DST/AORC-IF/UPGRD/IF170401

Deepjyoti Goswami
Mathematical Sciences
Tezpur University
PB No. 72 Napaam Tezpur, Pincode:784011
ASSAM

INSPIRE

This is computer generated document and does not require any signature. In case of any discrepancy please contact Program Division.

NO: DST/INSPIRE/03/2017/001374
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
Department of Science & Technology,
Technology Bhavan, New Mehrauli Road, New Delhi - 110016



NO. DST/AORC-IF/UPGRD/IF170509

Date: 11-Dec-2019

SUBJECT: Up gradation from JRF to SRF for **Mr. DURANTA CHUTIA (IF170509)** working in the **Mathematical Sciences, Tezpur University, ASSAM.**

Dear Mr. DURANTA CHUTIA,

Based on your assessment report received at DST, I am pleased to inform you that your assessment report has been accepted and now you have been upgraded from Junior Research Fellow (JRF) to Senior Research Fellow (SRF). Your Fellowship amount will be governed by OMs issued time to time by this Ministry.

The effective date of SRF activation for your fellowship would be **21-Sep-2019**

Wish you all the best.

Dr. S. Mallikarjuna Babu
Scientist-C

To
No. DST/AORC-IF/UPGRD/IF170509

Mr. DURANTA CHUTIA
C/O : LATE KSHIRANANDA CHUTIA
Vill- Baliyani, PO- Ghilamara, Dist- Lakhimpur,
Lakhimpur
ASSAM - 787053

Copy to for kind information:

To
No. DST/AORC-IF/UPGRD/IF170509

Dr Rajib Haloi
Mathematical Sciences
Tezpur University
PB No. 72 Napaam Tezpur, Pincode:784011
ASSAM

INSPIRE

This is computer generated document and does not require any signature. In case of any discrepancy please contact Program Division.

NO: DST/INSPIRE/03/2018/001379
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE & TECHNOLOGY
Department of Science & Technology,
Technology Bhavan, New Mehrauli Road, New Delhi - 110016



NO. DST/AORC-IF/UPGRD/IF180451

Date: 11-May-2021

SUBJECT: Up gradation from JRF to SRF for **Miss Monalisha Sharma (IF180451)** working in the **Mathematical Sciences, Tezpur University, ASSAM.**

Dear Miss Monalisha Sharma,

Based on your assessment report received at DST, I am pleased to inform you that your assessment report has been accepted and now you have been upgraded from Junior Research Fellow (JRF) to Senior Research Fellow (SRF). Your Fellowship amount will be governed by OMs issued time to time by this Ministry.

The effective date of SRF activation for your fellowship would be **08-Oct-2020**

Wish you all the best.

Dr. S. Mallikarjuna Babu
Scientist-C

To
No. DST/AORC-IF/UPGRD/IF180451

Miss Monalisha Sharma
C/O : Jagat Chandra Sarmah
Bokahola Tea Estate, Titabar
Jorhat
ASSAM - 785630

Copy to for kind information:

To
No. DST/AORC-IF/UPGRD/IF180451

Dr Rajat Kanti Nath
Mathematical Sciences
Tezpur University
PB No. 72 Napaam Tezpur, Pincode:784011
ASSAM

INSPIRE

This is computer generated document and does not require any signature. In case of any discrepancy please contact Program Division.