

AFO/CDN/2020/167

27 Nov 2020

Dr. Biren Das,
Registrar, Tezpur University,
Napaam, Assam

Sub: Approval for support to 'Nutrition and Community-Action Resource (NCARe) Centre' at Tezpur University during the period 1st January to 28th February 2021

Dear Dr. Das,

Greetings from UNICEF Assam!

This has reference to your letter dated 27th November 2020. Based on the proposal received, we agree to support the Nutrition and Community-Action Resource (NCARe) Centre' at Tezpur University during the period 1st January to 28th February 2021. This support is up to a maximum of Rs. 1,491,200/- (Rupees Fourteen Lakh, Ninety One thousand and two hundred only).

SI No.	Activities	Requested amount	Approved amount
Act1	Consultative meeting of NCARe team at state level with Social Welfare Department and SPMU POSHAN Abhiyaan, and one day capacity building of NCARe team by UNICEF	80,000	80,000
Act2	Development of monthly report on C2IQ for nutrition interventions for state and high priority districts	636,000	636,000
Act3	Concurrent Monitoring of Nutrition services	234,000	234,000
Act4	One consultative meeting of SAM Think tank core group at NCARe Centre – Tezpur	48,000	48,000
Act5	NCARe Centre Cost	229,200	229,200
Act6	Technical support (Two divisions) (Human resource based at Jorhat and Goalpara)	264,000	264,000
	Total	1,491,200	1,491,200

In order to enable us to release funds, we request you to share the duly filled FACE form. On completion of the activity, we look forward to receiving duly filled FACE form, detailed statement of expenditure showing approved budget vs actual expenditure, vouchers/receipt numbers, as well as a brief report on the activity to enable us to liquidate the funds advanced and release the balance amount, if any, up to the approved budgetary ceiling. Our financial reporting process remains the same as previously informed.

We look forward to working together with Tezpur University for effective implementation of programs for women and child nutrition in the state.

Warm regards,



Dr. Madhulika Jonathan
Chief, Field Office