



Dr. Abhishek Tandon  
Deputy Director (Research)  
IMPRESS  
Tel #011-26716690

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi – 110067  
Website: [www.icssr.org](http://www.icssr.org)

### SANCTION ORDER

F.No. IMPRESS/P2402/380/2018-19/ICSSR

Dated: 17-09-2019

The Registrar  
Cotton University  
Panbazar Guwahati-781001  
Assam

Subject: Sanction of Impactful Policy Research in Social Science (IMPRESS) Research Project entitled "**Forests and Forest Dwellers in Assam: Searching for a Sustainable Relationship**" under domain Governance, Innovation and Public Policy to Dr. Indrani Sarma

Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) considered the above Impactful Policy Research in Social Science (IMPRESS) research project submitted by Dr. Indrani Sarma, Assistant Professor & Head, Dept. of Sociology, Cotton University, Panbazar, Guwahati-781001, Assam. Co-Project Director of the study: Dr. Chandan Kumar Sharma.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs. 8,00,000/- (*Rupees eight lakh only*) for the above research project and the grant will be released as follows:

First instalment	:Rs. 3,20,000/-
Second instalment	:Rs. 2,40,000/-
Third instalment	:Rs. 1,60,000/-
Fourth Instalment	:Rs. 40,000/-
<b>Publication cost*</b>	<b>:Rs. 40,000/-</b>
<b>Total</b>	<b>:Rs. 8,00,000/-</b>

Overhead charges over and above

5% or maximum Rs.1,00,000 : Rs. 40,000/-\*\*

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR .

\*\*will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs.8,00,000/- is enclosed.)

4. The **First** installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. **(GIB already received).**
5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,

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- b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
6. The Second instalment will be released after receiving a satisfactory annual progress report along with a simple statement of account of the account for the first instalment (Depending upon the duration of the Project).
  7. The Third instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (two) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
  8. The scholar shall acknowledge support of ICSSR and MHRD (IMPRESS Scheme) in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
  9. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
  10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @7.5% of the total expenditure incurred on the project only after successful completion of the project.
  11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
  12. The overhead charges to the affiliating institution over and above @ 5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
  13. The Director of the research project will be **Dr. Indrani Sarma**, who will be responsible for its completion within **24 Months** from the date of commencement of the project as intimated by the scholar or the date of the sanction order, whichever is earlier.
  14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.

15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
16. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the **IMPRESS (Impactful Policy Research in Social Science) Research Projects available in the IMPRESS website [www.impress-icssr.res.in](http://www.impress-icssr.res.in)**
17. The expenditure on this account is debatable to the **Budget Head-IMPRESS (Scheme Code 3615); OH 31.01 Research Projects.** (ST category)
18. All the installments of grant according to Para 3 of Sanction Order Letter will be released against said project and fulfilling all conditions for the release of grant to affiliated institute as per details placed below at Annexure A provided by the competent authority of affiliated institute/university/college as applicable. Opening of PFMS Account by the Affiliated Institute for projects sanctioned under scheme IMPRESS is mandatory for the release of grant.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by **the end of the project duration.** Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,



DD (IMPRESS)

For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. ✓ Dr. Indrani Sarma,  
Assistant Professor & Head,  
Dept. of Sociology,  
Cotton University, Panbazar,  
Guwahati-781001, Assam
2. Dr. Chandan Kumar Sharma,  
Professor in Sociology,  
Tezpur University,  
Napaam, Tezpur-784028 Assam
3. Finance Branch, ICSSR, New Delhi
4. Record file



DD (IMPRESS)

For MEMBER-SECRETARY