

Free Studentship

NOTIFICATION

No. F.20- 89 /1 /2019 (Acad)/ 3155(I)

Dated 15.02.2019

This is for information of all concerned that the Guidelines for award of free studentship to the students belonging to BPL/AAY category and Partial waiver of fees to the students of other than BPL/AAY category approved by the 33rd meeting of the Academic Council held on 16.11.2018 are attached.

The Guidelines will be in force w.e.f .the batch of students admitted in Autumn semester, 2019.



(L. Boral)

Controller of Examinations

TEZPUR UNIVERSITY

(Approved by 33rd meeting of the Academic Council
held on 16. 11. 2018)

**GUIDELINES FOR AWARD OF FREE STUDENTSHIP/PARTIAL WAIVER
OF FEES TO THE STUDENTS**

(effective for fresh admitted students from the Academic Session 2019-20)

A. Free Studentship

The guidelines are prepared with an objective for providing free studentship to the students belonging to economically weak families right from the admission for minimum duration of the programme. The students selected for free studentship shall not pay the admission fee.

The proposed system will facilitate meritorious students from poor background, who have qualified the entrance test, to secure admission without having to pay the admission fee. Various components of the proposed guidelines are placed below:

1. Components of Fees to be exempted:

All components of Fees shall be exempted except Caution Deposits, Hostel Mess advance and menial Charge for hostel boarders, and Health Insurance at the time of admission/enrolment.

2. Eligibility

a) Students belonging to BPL/AAY (Antyodaya Anna Yojana) category selected for admission in full-time programmes (of at least of 2 years of duration) shall be eligible for free studentship at the time of admission.

(i) TUEE committee shall make a field for "BPL/AAY" category and BPL/AAY Card Number in the online application form with a provision for uploading the BPL /AAY card issued by the Government.

(ii) "SSS" and "BPL" choice options should be mutually exclusive; i.e., a candidate opting for BPL category shall not be eligible for the admission under SSS category and vice versa.

3. Verification of Documents and BPL/AAY Claim

The respective Departments shall verify the BPL/AAY certificate in the same way as it is done for SC, ST, OBC(NCL), PWD candidates at the time of admission. CoE shall issue notification to all the Departments separately.

C. Saw.

4. **Number of Free Studentship**

The number of free studentships for each programme will vary according to the approved intake and will be decided according to the Admission Merit List

Approved Intake of the programme	Maximum No. of Free Studentships to be offered
Less than 20	1
21 to 50	2
51 and above	3

5. **Dissemination of the Information**

The guidelines shall be made available on the TU website. The provision of free studentship to the BPL category of students will be mentioned in the admission announcement/notification, posters, prospectus, etc. every year.

6. **Duration of the Free ship**

Free studentships shall be awarded to the eligible candidates at the time of admission and the candidates shall pay the mandatory fee components only. For continuation of the free studentships in the subsequent semesters, the merit position (on the basis of CGPA) of awardees should be within top 60 percent of their respective class. The attendance of such awardees should not be less than 75 percent in any course.

The DAC of the concerned Department shall recommend the awardees based on their merit position and outreach activities of the students and submit to the controller of Examinations well ahead of date of Enrolment of the next semester.

Any student, who could not be accommodated at the time of admission because of relative merit competition, may get a chance of the free studentship in a subsequent semester if there is a vacancy in that batch due to underperformance by the first-time awardees. Free studentship will be withdrawn if a student availing it is put under academic probation or conduct probation or secures F grade in any course.

7. Outreach activities of the students under Free studentship
The students availing the free studentship shall actively contribute to the outreach and extension activities. Each student must prepare a plan of action of such activities to be carried out by him/her during each semester and submit to respective HoD in the beginning of the semester. The Head of the Department or a three member committee constituted by him/her shall approve the same and shall monitor such activities of the awardee. It will be a mandatory factor for renewal of the award of free studentship.

8. Availing of Scholarship

The students availing free studentships shall not be prohibited to avail other Scholarships from other sources as well.

B. Partial Waiver of Fees


(The Partial waiver of fees are available to students other than those who avail Free Studentship)

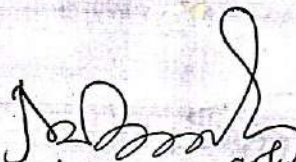
1. The proposal for partial waiver of fee will be in addition to the proposal of full waiver of fees to BPL/AAY category students.
2. While the full waiver to BPL/AAY students will be available right from admission, that of partial waiver to other students will be available from 2nd Semester onward.
3. Applications for partial fee waiver will be invited from eligible students. The guidelines will be available at University website
4. The conditions will be as follows:
 - (a) The partial waiver of fees will be available only to the full-time student of the University undergoing any programme with at least 2-year duration.
 - (b) The annual income of the family should not exceed Rs. 3 lakhs per annum.
 - (c) Value of Partial Fee waiver will include Library Fee, Medical Fee, Examination Fee (Theory), Examination Fee (Practical), Infrastructure & Amenity fee, and Fan, Electricity & Water fee.
 - (d) Maximum one awardee will be selected from each programme.
 - (e) The highest CGPA scored (in the first semester) among the eligible applicants will be selected.
 - (f) For renewal of partial fee waiver in the successive semesters, the awardee student must secure minimum 6.5 SGPA per Semester without any backlog or should not be put under Academic probation
 - (g) The awardee student must maintain 75 percent attendance in his/her classes failing which he/she shall forfeit the fee waiver



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- (h) The studentship shall be awarded for the period of minimum duration of the programme.
- (i) The selected students may accept any other scholarship/fellowship simultaneously, during the tenure of the partial waiver of fees.
- (j) Only one sibling shall be eligible at one point of time.
- (k) Notwithstanding any clause mentioned above, the university shall have the authority to address any genuine financial problem that a full time regular student may have encountered with.
- (l) The Head of the Departments, after verifying the eligibility and all other conditions as specified in the guidelines, will recommend the applications of candidate, maximum one per programme.
- (m) There shall be a selection committee with the following members:
- i. Dean of Academic Affairs _ Chairman
 - ii. Dean of Students Welfare _ Member
 - iii. All Deans of Schools_ Members
 - iv. Controller of Examinations _ Convenor
- (n) The same committee shall verify the genuineness of the income certificate produced by the applicants.
- (o) A legally enforceable undertaking shall be obtained from the applicants countersigned by parents/guardians. The undertaking should contain that in case of any false statement /declaration detected any stage he/she shall be liable to any penal action as decided by the University.

S.S. 
05/11/18
(Subbramanyu Sekhar Sarkar)


05/11/18

Non-Net

क आर. केम

IT ANNEXURE ITEM NO. 1

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L-42

Tilak R. Kem
Secretary

Prof. B. K. Konwer
 SO(A) *Pr. J. L. J.*
22/1/07

Office of the Secretary
 Received Date 28/09/18
 Received by *[Signature]*
 D.O. No.F.19-33/2006(CU)

7/2/07
 317
 By Speed Post

विश्वविद्यालय अनुदान आयोग
 बहादुर शाह ज़फर मार्ग, नई दिल्ली-110 002
 UNIVERSITY GRANTS COMMISSION
 BAHADUR SHAH ZAFAR MARG.
 NEW DELHI-110 002
 January 31, 2007

Dear Prof. Konwer,

The issue regarding fellowship to M.Phil/Ph.D. scholars in Central Universities, who are not in receipt of any fellowship from any other source, has been under active consideration of the Commission for quite some time. Consequently, after consultation with the Vice-Chancellors of Central Universities, it was decided to set up a Committee to work out the modalities for preparing a scheme. On the recommendations of the Committee, the Commission, in its meeting held on 27.12.2006, approved a scheme of fellowship to M.Phil/Ph.D. scholars in Central Universities, who are not in receipt of any fellowship, as per the details given below:

- | | | |
|-------|--------------------------------|---|
| (i) | Fellowship for fulltime Ph.D. | Rs. 5,000/- per month |
| (ii) | Fellowship for fulltime M.Phil | Rs. 3,000/- per month |
| (iii) | Contingency | Rs. 10,000/- p.a. for Sciences subjects and
Rs. 8,000/- p.a. for Humanities & Social Sciences. |

You are requested to kindly decide the actual number of fellowships and the date of implementation of the Scheme at your earliest, during the current academic year keeping in view the availability of funds under the Plan grants of the University and also the specific situation in your University. However, additional funds for this purpose will be made available with the beginning of the XIth Plan.

I hope, this decision of the Commission will go a long way in attracting and retaining talented students in research.

With kind regards,

Yours sincerely,

(Tilak R. Kem)

Prof. D. Konwer
 Vice-Chancellor
 Tezpur University
 Napaam-784 028
 Assam

SO(Accd)

Pl put up starting (1) the
 no. of Ph.D. scholars
 presently enrolled and in
 year of admission and
 (2) the financial structure

Kapashan
Chatterjee
28/1/07
Secretary of Commission

0367341 23730417 23734733 13234731
037721/2375217 23234116 23234731

All communications should be addressed to
the Secretary by designation and not by name



UNIVERSITY GRANTS COMMISSION
SAHADURSHAH ZAFAR MARG
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग
सहादुरशाह जफर मार्ग
नई दिल्ली - 110 002

No.F.57-1/2009(CU) Vol.II

28th July, 2010

29 JUL 2010

The Registrar
Tezpur University
Distt. Sonitpur, P.B.No.72
Tezpur - 784 001

Office of the Registrar
Receipt No. 4476
Date 06/8/10
Received by Raj

Subject: Clarification on payment of Fellowship for Ph.D. students under Plan Scheme

Sir/Madam,

As you are aware, UGC is releasing the grant under plan scheme for payment of Fellowship to Non-NET M.Phil. / Ph.D. It was observed that most of the Central Universities are paying fellowship for Ph.D. Students maximum for 5 years. Now, the matter has been examined by UGC and it was decided that duration of the fellowship for Ph.D. would be three years and extendable by one year.

You are requested to regulate the expenditure under Fellowship Scheme strictly as per instruction of UGC and an undertaking may be sent to UGC that the University Grants Commission (Minimum Standards and Procedure for award of M.Phil / Ph.D. Degree), Regulation, 2009 has been implemented by the University.

vc - for favour of period and for
directive pt.
Atul
06.08.10.

Yours faithfully,

Raj
(Raj Rani)
Under Secretary

PHH

UGC Non-NET Fellowship for PhD and MPhil Scholars under UGC XII Plan General Development Assistance vide UGC D.O. No. F.87-1-2012(SU) dated 24th June 2013

The UGC has sanctioned Rs.10 crore for this fellowship for the entire XIIth plan period for release of fellowship to the eligible MPhil and PhD Scholars. Prior to that, the UGC had issued the following DOs describing quantum of fellowship and contingency as well as some eligibility criterion:

- 1) No. F.14-2/2008(NS/PE) dated 19th June 2012
- 2) No. F.14-2/2008(NS/PE) dated 22nd January 2013 and
- 3) No. F.14-2/2008(NS/PE) dated 4th July 2013

Guidelines for UGC Non-NET Fellowship for PhD and MPhil Scholars For Ph.D Scholars

- a) The scholars who are registered under **full time Ph.D Programme** in the University is eligible for fellowship @ Rs. 8,000 p.m. and it is applicable to the scholars who are not NET qualified and are not receiving any fellowship/scholarship/salary from any source. However, NET (LS) scholars, who are not receiving any fellowship/scholarship/salary from any source, are also eligible for the fellowship. The Fellowship shall be started from the date of Ph. D. Registration or 2nd June 2012 which ever is later in Science Subjects and Humanities & Social Science subjects. It will be awarded for three years from the date of registration in general and extendable up to one year after recommendation of the Ph. D. Research Committee of the relevant Department and approval of the relevant Doctorate Committee.
- b) Reimbursement of contingency will be allowed @ Rs. 10,000 p.a. for Science Subjects and @ Rs. 8,000 p.a. for Humanities and Social Science subjects under this scheme during the fellowship period as in (a).

For M. Phil Scholars

- c) The students who are enrolled under **full time M. Phil Programme** in the University in Science Subjects and Humanities & Social Science subjects are eligible for fellowship @ Rs. 5,000 p.m. and it is applicable to the M. Phil. Students who are not receiving any fellowship/scholarship/salary from any source. The Fellowship shall be started from the date of admission or 2nd June 2012, which ever is later. The Fellowship shall continue till end of the M. Phil. programme.
- d) Reimbursement of contingency will be allowed @ Rs. 10,000 p.a. for Science Subjects and @ Rs. 8,000 p.a. for Humanities and Social Science subjects under this scheme during the programme period as in (c).

Common Rules for all Ph.D & M. Phil Scholars:

- e) It is **applicable to eligible scholars w.e.f. 2nd June 2012.**
- f) Monthly fellowship shall be released on submission of attendance/performance report from the Department/School.
- g) No House Rent Allowance (HRA) is admissible to the scholar.
- h) The scholar should refund the entire amount of fellowship drawn for the period during which he/she has received any fellowship/scholarship/salary (part time/full time) from any other source.
- i) The scholarship is liable to be terminated, if (a) the scholar is found to be involved in any act of misconduct or any other ground which may be considered detrimental to the interest of the university by the competent authority and (b) the academic performance of the scholar as assessed by the relevant academic body of the university, is not satisfactory such as work-in-progress seminars/ workshop in the department etc.

As per decision of the meeting held on 22.07.2013 in the chamber of the Vice-Chancellor in presence of the VC, Dean Arts, Dean FET, Dean ISLM, Registrar, FO, JR(SOS), Dy FO.

plh

UGC Non-Net Fellowship

UGC has come out with a scheme to provide fellowship to those research scholars who have not cleared JRF/NET for the fellowship and hence are not in receipt of any fellowship from any source.

M.Phil

1. 25% of the students enrolled in the M.Phil Programme in a Department will be entitled to get fellowship at the rate of ` 3000/- p.m. with contingency support of ` 10,000/- p.a. for Science subjects and ` 8,000/- p.a. for subjects in Humanities and Social Sciences. The minimum number of fellowship in a Department will be two provided sufficient candidates are available.
2. 50% of the fellowships will be reserved for the reserved categories.
3. The selection of students will be as per the merit list.
4. The duration of fellowships will be at most 1½ year from the date of joining.
5. The departments are required to notify the fellowship on their notice boards after the M.Phil admissions are over and students will be required to apply within 30 days of the notification.
6. Departments are required to send the recommendations within the academic year of the admission.
7. No fellowship will be given to students who join part-time M.Phil programme.

Ph.D

1. The number of fellowship to be awarded each year to fresh students enrolled in the concerned Department will be half the number of existing faculty strength but not exceeding a total of twelve (12) – (6 UR + 3 OBC + 2 SC + 1 ST). In order to implement affirmative action for physically disabled category, super numerary fellowship(s) will be created if suitable candidates(s) who meet the requisite academic standards are available.

2. The total duration of the fellowship will be four years. Selected students will be entitled to get ` 5,000/- p.m. as fellowship and contingency of ` 10,000/- p.a. for Science subjects and ` 8,000/- p.a. for Humanities and Social Sciences.
3. Ph.D students who have been given fellowship under projects and are not having any fellowship after the expiry of the project will be offered UGC non-net fellowship. This will over and above 12 UGC Non-Net fellowships for each department. The maximum period will not exceed four years. This will include period of fellowship from the project. These cases will be considered whenever DRC will recommend them.
4. The departments are required to notify for the fellowship on their notice boards, the availability of this fellowship. Students will be required to apply within 30 days of the notification.
5. Departments are required to send the recommendations along with minutes of DRC within the academic year of the admissions.
6. No fellowship will be given to students who join part-time Ph.D programme.

DEAN RESEARCH



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All communications should be addressed to the Secretary by designation and not by name

UNIVERSITY GRANTS COMMISSION
 BHADURSHAHI ZAPAR MARG
 NEW DELHI-110002

F.No.15-1/2012 (CU)

VC: For favour of para 1
 Office of the :- *M. S. Saha*
 Controller of Examinations

June, 2012

Office of the Registrar

The Registrar
 Tezpur University
 Distt. Sonitpur, P.B.No.72
 Tezpur - 784 001

Received No. *878*
 Received Date. *4/7/12*
 Received by *AS*

Receipt No. *2233*
 Date. *4/7/12*
 Received by..... *AS*

Sub: Enhancement of fellowship of full time M.Phil / Ph.D scholars in Central Universities who are not in receipt of any other fellowship

Sir,

In continuation to this office letter of even no. dated 21.05.2012 and with reference to the subject cited above, I am directed to say that the matter of enhancement of fellowship of full time M.Phil / Ph.D scholars in Central Universities who are not in receipt of any other fellowship was considered by the Commission in its meeting held on 22.05.2012 (item no. 5.03). The relevant decision of Commission is reproduced as under:-

The Commission approved the enhancement of fellowship as under to full time M.Phil / Ph.D scholars in Central Universities, who are not NET qualified and are not receiving fellowship grant under any other scheme.

Particulars	Old Rate	New Rate
Fellowship for full time Ph.D	Rs. 5000/- per month	Rs. 5000/- per month
Fellowship for full time M.Phil	Rs. 3000/- per month	Rs. 5000/- per month
Contingency	10,000/-p.a. for Science subject	No Change
	8,000/- p.a. for Humanities & Social Sciences	

The date of implementation of revised rate of fellowship would be 1st April, 2012. Accordingly, you are requested to pay the fellowship grant to the scholars for doing M.Phil / Ph.D who are not in receipt of any other fellowship and "UGC (Minimum Standards and procedures for awards of M.Phil / Ph.D Degree) Regulation, 2009 may be strictly followed as already circulated vide this office letter referred to above.

Yours faithfully,

A. M. Sanyal
 Under Secretary

Copy to:

The Finance Officer
 Tezpur University
 Distt. Sonitpur, P.B.No.72
 Tezpur - 784 001

3 copies sent to Mr. J.

- 1. OSD (F:-)
- 2. Co E.
- 3. Pranjit Bara
- 4. AMJ camp *...*
- 5. UGC File

A. M. Sanyal
 Under Secretary