


Vice Chancellor, Tezpur University

The minutes of the meeting held on 8/5/2019 in the TUAA office is placed for your perusal and kind approval.

Approved
UR
1/7/19


(Prof. P. K. Gogoi)
Working President
TUAA.



**Tezpur University
Alumni Association
(TUA)**

Tezpur University
Napaam, Tezpur, Assam
India. 784028

Committee

President:
Hon'ble Vice Chancellor,
TU

Working President:
Prof. T.K. Gogoi, TU

Vice President:
Dr.D. Mahanta, TU

Secretary:
Dr. P. Nath, TU

Treasurer:
Dr.D. Sonowal, TU

Jt. Secretary:
Dr.M. Baruah
Mr. P. Barman

Ex-officio Member:
Dr. B. Kashyap, TU

**Minutes of the meeting held on 8.5.2019 at 4:00 PM in the TUA Office,
Tezpur University.**

Member present: Separately attached

The meeting was presided over by Prof. V. K. Jain, the Vice Chancellor of TU and President of TUA. The alumni web portal prepared by Mr. Akshay Bordoloi, an MCA student of TU was shown to the members. The members suggested a number of modifications to be incorporated in the portal. Particularly, VC, the TUA president advised to add some photographs of the the TU playground, water body of the campus and cultural activity related photographs in the portal. He also advised to include the names of all office bearers of TUA in the portal.

The agenda of the meeting was to discuss about some important matters related to operation, maintenance, multi domain SSL certificate, domain related issues for the newly developed Alumni web portal. To this meeting, the chairperson of the software development team of TU (Dr. Sarat Saharia), the webmaster (Sri Dhiraj Sharma) and the members of the newly constituted Alumni Cell of TU were also invited. The following decisions were taken in the meeting.

Decision 1: TUA will bear the cost/expenditure required for (i) obtaining multi domain SSL certificate (ii) hosting the server (vps) (iii) OTP verification through sms gateway and other annual maintenance related cost of the web portal.

Decision 2: The domain name of the portal was decided as **tuaa.tezu.ernet.in**

Decision 3: The Alumni Cell will verify the authenticity of the registered alumni through Roll/Registration number verification. As such, the maintenance responsibility of the Web Portal would lie with the Alumni Cell in future for OTP based authentication during first time registration and also thereafter. However, all these will be done in consultation with TUA.

Decision 4: The chairperson of the software development team of TU would arrange for the services of two Junior Programmers (Shri Dipak Chandra Choudhury and Md. Jamil Ahmed or anybody from the team) for periodic technical updating of the web portal. If required, TUA and the software development team would arrange for some training on NodeJS coding which may be necessary for future updating of the web portal.

Decision 5: The name of the Portal would be "TU Alumni" that would be available on the Home Page of TU website inside which there would be two links, viz., "Alumni Association" and "Alumni Cell".



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Joint Secretary:
Dr. M. Baruah
Dr. P. Barman

Ex-officio Member:
Dr. B. Kashyap, TU

Decision 6: The Alumni Cell of the University was partly restructured as given below:

Structure of the Alumni Cell (partially modified)		
1.	Name	: Alumni Cell, Tezpur University
2.	Chief Patron	: Vice Chancellor (ex-officio)
3.	Advisors	: a) President of TUAA (ex-officio) b) A senior faculty member/officer
4.	Alumni Officer	: An officer or a faculty member from the departments/administration.
5.	Convenor	: The Alumni Officer shall act as the Convenor of the Alumni Cell

The following members would continue with the partially revised responsibilities given against their names:

- Dr. Rajeev K. Doley as Advisor
- Dr. Bipul Kumar Sarmah from Mathematical Sciences as Alumni Coordinator
- Ms. Deena Davy as Alumni Officer
- Dr. Shobhanjana Kalita from CSE Deptt. as Alumni Coordinator

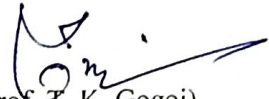
Decision 7: A PC from the Computer Laboratory of the Centre for Inclusive Development would be provided to the Alumni Cell for carrying out the alumni cell related activities.

Decision 8: TUAA and the alumni cell jointly would make maximum possible efforts to reach out to the alumni of the University and keep engaging them with various affairs and development activities of the university.

Decision 9: Taking into consideration experiences from previous years' alumni meets, TUAA would not continue with the tradition of organizing the Alumni Meet during convocation. Further, instead of hosting the Alumni Dinner, TUAA would like to spend more in organizing some other important alumni related activities for the greater benefit of the University.

Decision 10: TUAA/Working president of TUAA would opt for a group of selected students' to engage them in assisting the association for carrying its alumni networking related activities.

(Dr. P. Nath)
Secretary, TUAA


(Prof. T. K. Gogoi)
Working President, TUAA

Meeting held on 8/5/2019 at 4:00 pm
Members Present -

1. Prof V.K. Jain
2. T. K. Gogoi
3. Rajen K. Doley
4. D. Mohanta
5. Deena Dary
6. Samanesh Barman (PRIU)
7. Uttam Kr. Pegu
8. Pabita Nath
9. Pradyumna Kr Choudy
10. Prayash Baruah
11. Dhruvika Sarma
12. Saral Satani
13. Shobhanyana Kalit
14. Nirmali Gogoi
15. Bhupati Kashyap
16. Pratyaj Barman
17. Dr. R.K. Nath

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