

**SANCTION LETTERS RECEIVED FROM GOVERNMENT BODIES
FOR DEVELOPMENT AND MAINTENANCE OF
INFRASTRUCTURE**

Sanction letters by UGC



सत्यमेव जयते

No.F. 57-1/2012(CU)

The Registrar,
Tezpur University,
Distt. Sonitpur, P.B.No.72, Napaam,
Tezpur, Assam - 784 011

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23406308, 011-23406309

Office of the Registrar
Receipt No. 2815
Date 17/8/16
Received by



ज्ञान-विज्ञान विमुक्तये

August, 2016

8 AUG 2016

Subject: Release of Grants-in-aid to Tezpur University, under General Development Assistance (Plan) during XII Plan for the year 2016-17.

Sir,

I am directed to convey approval of the University Grants Commission for payment of Rs. 5,88,63,000/- (Rupees Five Crore Eighty Eight Lakh Sixty Three Thousand only) as next instalment towards General Development Assistance to Tezpur University for Plan expenditure during XII Plan for the year 2016-17 as under:-
(Rs In Lakh)

XII Plan Allocation	Name of the Item	Head of Account	Grant already sanctioned	Grant now being sanctioned	Total grant
2350.00	Grants-in-aid General (Recurring) (31)	1(D) 2552.00.131.08.01.31 CU (NER)	1605.00	0.00	1605.00
		1 (E) 2552.00.789.89.01.31 CU (NER) SC	625.00	0.00	625.00
		1 (F) 2552.00.796.92.01.31 CU (NER) ST	120.00	0.00	120.00
		Total	2350.00	0.00	2350.00
4500.00	Grants in aid Salary (36)	1(D) 2552.00.131.08.01.36 CU (NER)	2557.50	0.00	2557.50
		1 (E) 2552.00.789.89.01.36 CU (NER) SC	500.00	0.00	500.00
		1 (F) 2552.00.796.92.01.36 CU (NER) ST	242.50	0.00	242.50
		Total	3300.00	0.00	3300.00
8863.00	Grants of Capital Assets (Non-recurring) (35)	1(D) 2552.00.131.08.01.35 CU (NER)	6379.82	256.19	6636.01
		1 (E) 2552.00.789.89.01.35 CU (NER) SC	1461.71	288.29	1750.00
		1 (F) 2552.00.796.92.01.35 CU (NER) ST	432.84	44.15	476.99
		Total	8274.37	588.63	8863.00
15713.00		Grand Total	13924.37	588.63	14513.00

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

DR(A)/Mr. Mohi
For N/A
19.8.16

Yours faithfully,
(Sushma Kathore)
Under Secretary
SUSHMA KATHORE
Under Secretary
University Grants Commission
Min. of Human Resource Development
Govt. of India
New Delhi-110002



FD
B
7/11/17

Office of the Registrar

File No. 89
10/4/17
F.D. Diary No. 8554
Dated: 29.3.2017

University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110002

No.F. 57-1/2012(CU) (1)

March, 2017

The Under Secretary (FD-III)
University Grants Commission,
Bahadur Shah Zafar Marg
New Delhi - 110 002

O/o Finance Officer
P. No. P/134
Dt. 10/4/17

Subject: Release of Grants-in-aid to Tezpur University, under General Development Assistance (Plan) during XII Plan for the year 2016-17.

Sir,

I am directed to convey the sanction of the University Grants Commission for payment of Rs 2,00,00,000/- (Rupees Two Crore only) as next instalment towards General Development Assistance to Tezpur University for Plan expenditure during XII Plan for the year 2016-17 as under:-

Name of the Item	Head of Account	Grant already sanctioned	Grant now being sanctioned	Total Grant
Grants-in-aid General (Recurring) (31)	1(D) 2552.00.131.08.01.31 CU (NER)	1605.00	0.00	1605.00
Grants in aid Salary (36)	1(D) 2552.00.131.08.01.36 CU (NER)	2557.50	0.00	2557.50
Grants of Capital Assets (Non-recurring)(35)	1(D) 2552.00.131.08.01.35 CU (NER)	6636.01	200.00	6836.01
	Total	10798.51	200.00	10998.51

- The sanctioned amount is debitable to the Block Grant for Central Universities as detailed above and is valid for payment during the financial year 2016-17 only.
- The amount of the grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-aid bill and shall be disbursed to and credited to the Registrar, Tezpur University, Distt. Sonitpur through Electronic mode as per the following details:

a. Details (Name & Address) of Account Holder:	The Registrar, Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur, Assam - 784 011
b. Accounts No:	10501586319
c. Name & address of Bank Branch:	State Bank of India, Tezpur Main Branch, Lake Road, Sonitpur, Assam - 784 001, Assam
d. MICR Code:	
e. IFSC Code:	SBIN000195
f. Type of Account:	Saving Bank Account

- The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed proforma submitted by the University.
The University/Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.
The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines there under from time to time.
The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.

DR(A)/MAAF
For/AB
11.4.17

- B. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed proforma.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @ 10% per annum as amended from time to time on unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.
11. The University/Institution shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs & OBC) horizontal (person with disability etc.)] in teaching and non-teaching posts.
12. The University/Institution shall follow implement the official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of power vide UGC Order No.130/2013 [F.No.10-11/12 (Admn. IA & B) dated 28.05.2013.
14. The University/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University/Institute shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. The University is registered/mapped with PFMS portal.
19. The issues with the concurrence of IFD vide Diary No. 6125 dated 29.3.2017.
20. This issue with the approval of Chairman, UGC vide Diary No. 22371 dated 29.3.2017.

Yours faithfully,

(Sushma Rathore)
Under Secretary

Copy forwarded for information and necessary action for:-

1. The Registrar, Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur, Assam - 784 011
2. The Finance Officer, Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur, Assam - 784 011
3. O/o DG of Audit, Central Revenues, AGCR Building, I.P.Estate, New Delhi - 110 002
4. Accountant General (A & E) Assam, Maidamgaon Beltola, Guwahati - 781 029, (Assam).
5. Guard File.
6. F.No.1-1/2012(CU).

Usha
(Usha Naidu)
Section Officer

23236735/ 23239437/23235733 23237701
23237721/ 23232317/23234116/ 23236351



UNIVERSITY GRANTS COMMISSION
BAHAURSHAH ZAFAR MARG
NEW DELHI-110002
विद्यया ऽमृतमश्नुते
बहाुरशाहजमार्ग
नईदिल्ली- 110 002

All communications should be addressed to the Secretary by designation and not by name

F.No. 21-2/2016(CU)

BY SPEED POST

March, 2017

The Registrar
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

18 MAR 2017

Subject : Approval of Revised Budget Estimate for the year 2016-2017 (Non-Plan).

Sir,

This is to inform you that the Revised Budget Estimate 2016-2017 (Non-Plan) has been fixed at **Rs.6150.21 lakhs** for your university after adjusting the unspent balances available with the University as on 1.4.2016. The details of the Non-Plan Revised Budget Estimate approved by the UGC for the year 2016-2017, are as under:-

		(Rs.in lakhs)
S.NO.	HEAD	R.B.E. APPROVED BY UGC (2016-17)
1.	Salary for Regular Teaching Staff (including the salary for the month of March paid in April)	3283.34
2.	Salary for Regular Non-Teaching Staff (including the salary for the month of March paid in April)	1751.75
3.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefits and Medical Reimbursement.	208.00
4.	Regular Pension including Contribution to Pension fund, Contribution to New Pension Scheme.	265.00
5.	Non-Salary Items	950.00
6.	Total Revised Budget Estimates (1+2+3+4+5)	6458.09
7.	Less : Opening Balance as on 1.4.2016	300.44
8.	Less: excess expenditure incurred over and above the Non-salary ceiling fixed by UGC	7.44
9.	UGC Share approved in Revised Budget Estimates 2016-2017 (6-7-8)	6150.21

NOTE: UGC has not deducted the internal receipts of the University from the Non-Plan allocation in view of the huge cut in the non-salary allocation. Therefore, if there is any deficit/shortfall in the non-salary allocation, the University may utilize the internal receipts to cover up the shortfall under non-salary expenditure.

1. The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations, interest earned etc. are part of the non-plan Internal Receipts. Therefore, all these internal receipts should be taken into account under Non-plan internal receipts and may not be transferred to any other head.
2. The Salary and TA/DA etc. paid to consultants appointed and Salary wages paid to contractual staff appointed under non plan etc shall be met out of funds provided under object head 31-Grants in aid- General i.e. non-salary head.
3. The vacancies available against sanctioned non-teaching positions can be filled up by the University under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
4. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under non-salary head. The University may make the optimum utilization of their resources on engagement of contractual employees.
5. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary, Pension and Non-Salary items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
6. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of

- Standards in Higher Education, 2010 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
7. University may follow the reservation policy of Govt. of India/UGC for SC/ST/OBC/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act, 2006 and as amended in 2012.
 8. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
 9. The Ministry of Finance is issuing instructions from time to time to follow the austerity measures to reduce the non-salary expenditure and on other related matters. Therefore, university is advised to make serious efforts to reduce the non-salary expenditure keeping in view the instructions issued by Govt. of India on austerity measures.
 10. University may incur the expenditure within the ceiling fixed by UGC under non-salary head the expenditure over and above the ceiling will be treated as unapproved expenditure.
 11. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
 12. University may book the expenditure on salary only for those posts which exist under non plan and those plan posts which were merged under non plan expenditure with the approval of UGC. The expenditure on plan posts which were approved under XII Plan GDA grant may be booked under General Development Grant and salary expenditure of other plan schemes may be booked under the respective scheme of UGC/Govt. of India.
 13. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
 14. University may maintain a Registrar of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
 15. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual Accounts and their submission to audit authorities.
 16. The University may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005. If the university does not have its own approved manuals on financial procedure, it may adopt the provisions of GFRs 2005 and instructions/guidelines issued there under from time to time. University may also follow the instruction of Ministry of Finance O.M. No.29/1/2015-PPD dated 13th April, 2016 regarding Rule 126 of the GFR pertaining to execution of the Works by Public Works Organisations (PWOs).
 17. The University may take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC), if not accredited so far.
 18. The Central Vigilance Commission (CVC) vide its letter No. 011/VGL/014 dated 11th February, 2011 has circulated the instructions on "Transparency in Tendering System" and No. 01-11-CTE-SH-100 dated 17.02.2011 regarding "Mobilization - Advance". Therefore, university may ensure that the construction work carried out in accordance with the General Financial Rules, 2005 and CVC instructions issued from time to time.

Yours faithfully,

(Sushma Rathore)
Under Secretary

Copy to:-

✓ The Finance Officer
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

F.No.21-13/2016 (CU)

Sushma Rathore
(Sushma Rathore)
Under Secretary



सत्यमेव जयते

No.F.19-3/2017(CU)

The Registrar
Tezpur University
Distt. Sonitpur
P.B.No.72, Napaam
Tezpur - 784 001

विश्वविद्यालय अनुदान आयोग
University Grants Commission

मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429

C. Finance Officer

Sl. No. F/3/24/18

Dt. of Receipt

Received by



ज्ञान-विज्ञान विमुक्तये

March, 2018

28 MAR 2018

Subject: Approval of Grants-in-aid to Tezpur University as one time additional grant under Capital Assets for the year 2017-2018.

Sir,

I am directed to convey the approval of the University Grants Commission for an amount Rs.5,20,00,000/- (Rupees Five Crore Twenty Lakh Only) to Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur - 784 001 as as one time additional grant under Capital Assets for the year 2017-2018 as under:-

(Rs. in Lakh)

Purpose	One Time Additional Grant	Items / Head of Accounts		Grant already released Under Capital Assets	Grant now sanctioned as One Time Additional Grant	Total Grant released so far
Renovation of Academic Building -I	270.00	Grants in aid Capital Assets (35)	CU General Component I (D) 35	3511.52	520.00	4031.52
Renovation of Academic Building - II	250.00		CU SC Component I (E) 35	163.50	0.00	163.50
			CU ST Component I (F) 35	74.98	0.00	74.98
	520.00		Total		3750.00	520.00

The above mentioned grant may be utilized upto 31.3.2019. The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Sushma Rathore)
Under Secretary

Copy to:-

- The Finance Officer, Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur - 784 001
- Policy File No. F.1-3/2017(CU)
- Computer File

DEL(F)
For information
31/3/18

(S Savithri Menon)
Section Officer

Office of the Registrar

Receipt No. 7439

Date 13 MAR 2018

Office of the Registrar

Receipt No. 7337

Date 13 MAR 2018

Office of the Registrar

Receipt No. 5200

Date 13 MAR 2018

Office of the Registrar

Receipt No. 19647

Date 19/3/18

Office of the Registrar

Receipt No. 19647

Date 19/3/18

OFFICE OF THE VICE CHANCELLOR

TEZPUR UNIVERSITY

Date of Receipt 19/3/2018

Receipt No. 5200

[Signature]

[Signature]

[Signature]

seen

[Signature]
13/3/18

Regr

March, 2018

12 MAR 2018

F.No.19-1/2017(CU)

The Registrar
Tezpur University
Dist. Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

BY SPEED POST
Sl. No.
Date of Receipt 19/3/18
received by 19/3/18

Subject : Approval of Revised Budget Estimates (RBE) for the year 2017-2018 under Salary Head in respect of Tezpur University.

Dear Sir,

This is to inform you that on the basis of the discussion in the RBE 2017-18 meeting held on 6th to 8th February, 2018 in UGC office with university representatives (Registrar & Finance Officer), the Revised Budget Estimates 2017-2018 under Salary Head has been fixed at Rs.6794.17 lakhs for Tezpur University after adjusting the unspent balances available with the University as on 01.04.2017. The details of the Revised Budget Estimates for the year 2017-2018 are as under:-

S.No.	HEAD	(Rs. in lakhs)
1.	Faculty Salary Expenditure for the year 2017-18	3650.00
2.	7 th CPC for Faculty Salary	1304.00
3.	Non-Faculty Salary Expenditure for the year 2017-18	1859.78
4.	7 th CPC for Non-Faculty Salary	567.73
5.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement	528.00
6.	Total Expenditure for the year 2017-2018 (1+2+3+4+5)	7909.51
7.	Less : Opening Balance as on 1.4.2017 under Non-Plan	542.68
8.	Less : Opening Balance as on 1.4.2017 under Plan	572.66
9.	UGC Share recommended in R.B.E. 2017-2018 (6-7-8)	6794.17

The university may also take an appropriate action on the following observations:-

- The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the internal receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
- UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non salary expenditure in Recurring Head with the approval of the Commission. However, the Central Universities are advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the Govt./UGC from time to time.
- (a) Payment of pension and benevolent benefits, (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 - Grants in aid - General.
- The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1:1 as prescribed by the Govt. of India.
- It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
- University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
- University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards.

- in Higher Education, 2010 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
8. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016.
 9. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 be followed.
 10. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India
 11. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
 12. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
 13. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
 14. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
 15. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
 16. The MHRD has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005 Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
 17. UGC vide its letter No.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
 18. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
 19. Universities are advised not to start any courses without prior approval of the concerned Statutory Regulatory Council/Body. University may start only those courses which are approved by UGC and not change the nomenclature of these courses on its own.
 20. It has been observed that some of the central universities have hired more persons through outsourcing than approved by UGC. Accordingly, all the Central Universities are informed that the number of persons appointed should not be in excess against of the number of positions approved by UGC. If there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for sanction of more positions on outsource basis, giving full justification. However, expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure.
 21. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
 22. Any short fall in the funds under non-salary items is required to be met out by the university from its own resources.

Yours faithfully,

(Jitendra K. Tripathi)

Copy to:-
The Finance Officer
Tezpur University
Distt. Sonitpur, P.B. No.72,
Tezpur - 784 001
Assam

F.No. 1-1/2017(CU)



12/13/18

(Jitendra K. Tripathi)

12/13/18



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429



ज्ञान-विज्ञान विभूषणम्

March, 2018

No.F.19-2/2017(CU)

The Registrar
Tezpur University
Distt. Sonitpur
P.B.No.72, Napaam
Tezpur - 784 001

30 MAR 2018

Subject: Approval of Grants-in-aid to Tezpur University as one time additional grant under Recurring Head for the year 2017-2018.

Sir,

I am directed to convey the approval of the University Grants Commission for an amount Rs.14,00,00,000/- (Rupees Fourteen Crore Only) to Tezpur University, Distt. Sonitpur, P.B.No.72, Napaam, Tezpur - 784 001 as additional grant under recurring components for the year 2017-2018 as per details below:-

ITEMS	(Amount in Lakhs)			
	ONE TIME ADDITIONAL GRANT ALLOCATION	GRANT ALREADY RELEASED	GRANT NOW SANCTIONED AS ONE TIME ADDITIONAL GRANT	TOTAL GRANT RELEASED SO FAR
One time for repair & maintenance & Non-Salary Items	1000.00	515.83	1400.00	1915.83
Pension and Pensionary Benefits	400.00			
Total	1400.00			

Further, the bifurcation of above releases under General, SC and ST components are as under:-

Annual Allocation under Recurring Head including One Time Additional Grant (UGC Share)	Items / Head of Accounts		(Amount in Lakhs)		
			Grant already released	Grant now sanctioned	Total Grant released so far
1915.83	Grants in aid Recurring (31)	CU General Component I (D) 31	466.27	1314.32	1780.59
		CU SC I (E) 31	37.24	58.80	96.04
		CU ST Component I (F) 31	12.32	26.88	39.20
		Total	515.83	1400.00	1915.83

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Sushma Rathore)
Under Secretary

UGC (R) File
B. Rathore
19.4.18



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429



ज्ञान-विज्ञान विमुक्तये

No.F.19-3/2018(CU)

February, 2019

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

DR. [Signature]
For [Signature]
[Signature]

25 FEB 2019

Subject: Approval of Grants-in-aid to Tezpur University under Grant-in-Aid Capital Assets for the year 2018-2019

Sir,

I am directed to convey the approval of the University Grants Commission for an amount **Rs.5,23,00,000/- (Rupees Five Crore Twenty Three Lakh Only)** to Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028, under Grant-in-Aid Capital Assets for the year 2018-2019 as under:-

(Rs. in Lakhs)

Annual Allocation under Capital Assets Head		Items / Head of Accounts		Grant already released	Grant now sanctioned	Total Grant released so far
Books & Journal	100.00	Grants in aid Capital Assets (35)	CU Gen. Component I (D) 35	495.50	502.00	997.50
Equipments/ Laboratories	200.00		CU SC Component I (E) 35	21.00	10.50	31.50
Campus Dev.	150.00		CU ST Component I (F) 35	10.50	10.50	21.00
Other Infrastructure including furniture & fixture	100.00					
Committed Liabilities	500.00					
	1050.00	Total		527.00	523.00	1050.00

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Kulvinder Kaur)
Under Secretary

Copy to:-

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028.
2. Policy File No. F.1-3/2018(CU)
3. Computer File

[Signature]
22-2-19
(S Savithri Menon)
Section Officer

① IAO
② Mr. [Signature] } For info.
and n. 2. 2. 19
28.2.19



मान-विज्ञान विमुक्तये



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Ph : 011-23239200

E-mail : jitendratripathi.ugc@nic.in

डॉ. जितेन्द्र कुमार त्रिपाठी
संयुक्त सचिव
Dr. Jitendra K. Tripathi
Joint Secretary

Office of the Registrar
Date 18/3/19
Received by

O/o Finance Officer

Sl. No. F/9931/19/8/19

Date of Receipt

F.No.19-1/2018(CU)

BY SPEED POST

February, 2019

The Registrar
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

FO-1
18/3/19

22 FEB 2019

Subject : Approval of Revised Budget Estimates for the year 2018-2019 (R.B.E. 2018-19) under Salary Head in respect of Tezpur University.

Sir/Madam,

This is to inform you that on the basis of the Revised Budget Estimates 2018-19 (R.B.E.-2018-19) documents submitted by the University and availability of funds from Govt. of India, the R.B.E. for the year 2018-19 under Salary Head has been fixed at Rs.6827.70 lakhs for Tezpur University after adjusting the unspent balances available with the University as on 01.04.2018. The details of the Revised Budget Estimates for the year 2018-2019 are as under:-

(Rs. in lakhs)

S. No.	HEAD	R.B.E. APPROVED BY UGC (2018-19)
1.	Faculty Salary Expenditure for the year 2018-19	4250.00
2.	7 th CPC Arrear for Faculty	460.00
3.	Non-Faculty Salary Expenditure for the year 2018-19	2280.00
4.	7 th CPC Arrear for Non-Faculty	220.00
5.	Other Components for the items namely Leave encashment, LTC, Children Education Allowance, Retirement Benefit and Medical Reimbursement	537.00
6.	Total Expenditure for the year 2018-2019 (1+2+3+4+5)	7747.00
7.	Less : Opening Balance as on 1.4.2018	919.30
8.	UGC Share recommended in R.B.E. 2018-2019 (6-7)	6827.70

The university may also take an appropriate action on the following observations:-

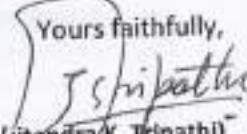
- The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure now is Recurring Head with the approval of the Commission. However, the Central Universities be advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI /UGC from time to time.
(a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 - Grants in aid - General.
- The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
- University must ensure that services like Cleanliness, Security, Hostel/Guest house/Mess, Transport, Horticulture etc. may be outsourced through registered agencies in their districts/states. Further, rules as per the Government of India are to be followed in this regard.
- It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.
- University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.

Dr. Jitendra K. Tripathi
18/3/19

8

Teachers and other Academic Staff in Universities and Colleges and measures for the improvement of Higher Education, 2018 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.

9. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016 as amended from time to time.
10. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 may be followed.
11. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
12. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
13. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
14. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
15. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
16. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
17. The MHRD has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
18. UGC vide its letter No.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
19. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
20. Universities be advised not to start the courses under School of Education / Faculty of Education / Department of Education (B.Ed, M.Ed. etc) without prior approval of the NCTE. University may start only those courses under School of Education / Faculty of Education / Department of Education which are approved by UGC and not change the nomenclature of these courses on its own.
21. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
22. University must ensure that the Institution has implemented the EAT Module. UGC has already instructed the instructions in this regard to all Central Universities vide UGC letter No.F.17-1/2015 (FD-II) dated 26th June, 2018 and subsequently vide UGC letter No.F.9-4/2018 (CU) dated 13th July, 2018.
23. It has been observed that some of the central universities have hired more persons through outsourcing those positions approved by UGC. Therefore, it is informed that the number of persons appointed against sanctioned number of outsourced positions should not be in excess against the number of positions approved by UGC. If there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for sanction of more positions, giving full justification. However, expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure.

Yours faithfully,

(Jitendra K. Tripathi)

Copy to:-
The Finance Officer
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001
Assam

F.No.1-1/2018(CU)

(Jitendra K. Tripathi)



मानव-विकास विभाग

डॉ. जितेन्द्र कुमार त्रिपाठी
संयुक्त सचिव

Dr. Jitendra K. Tripathi
Joint Secretary

Office of the Registrar
Receipt No. 8055
18/2/19
Received by



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002

Bahadur Shah Zafar Marg, New Delhi-110002

O/o Finance Officer

Sl. No. F/9280

Dt. of Receipt 17/2/19

E-mail: jitendratrpathi.ugc@nic.in

Received by February, 2019

F.No.19-2/2018(CU)

BY SPEED POST

The Registrar
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

F.D. 18/2/19

22 FEB 2019

Subject : Approval of Revised Budget Estimates for the year 2018-2019 (R.B.E. 2018-19) under Recurring Head in respect of Tezpur University.

Sir/Madam,

This is to inform you that on the basis of the Revised Budget Estimates 2018-19 (R.B.E.-2018-19) documents submitted by the University and availability of funds from Govt. of India, the R.B.E. for the year 2018-19 under Recurring Head has been fixed at Rs.345.60 lakhs for Tezpur University after adjusting the unspent balances available with the University as on 01.04.2018. The details of the Revised Budget Estimates for the year 2018-2019 are as under:-

(Rs. in lakhs)

S. No.	HEAD	R.B.E. APPROVED BY UGC (2018-19)
1.	Pension for the year 2018-19 including Pensionary Benefits namely Contribution to Pension fund and New Pension Scheme.	570.00
2.	7 th CPC Arrear for Pension	383.58
3.	Non-Salary Items for the year 2018-19 *	992.40
4.	Non-NET Fellowships for the year 2018-19	150.00
5.	Total Expenditure for the year 2018-2019 (1+2+3+4)	2095.98
6.	Less : Opening Balance as on 1.4.2018	1750.38
7.	UGC Share recommended in R.B.E. 2018-2019 (5-6)	345.60

Note: This includes provision of an amount of Rs.42.40 lakh for the scheme namely (i) Travel Grant, (ii) Conference/Seminars/Workshops/Symposia/Short Term Training Programmes, (iii) Publication Grant, (iv) Visiting Professors/Visiting Fellows, (v) Day Care Centre, (vi) Basic Facilities for Women, (vii) Faculty Development Programme (FDP) and (viii) Establishment of Career and Counselling Cell in Universities. The expenditure on each schemes may be incurred strictly as per XII Plan Guidelines of General Development Assistance of Scheme

The university may also take an appropriate action on the following observations:-

1. The Internal Receipts (IR) like sale of prospectus, income on conduct of entrance examinations etc. are part of the Internal Receipts. Therefore, all these internal receipts should be taken into account under overall internal receipts and may not be transferred to any other head.
2. UGC has been allowing the Central Universities to use the Internal Receipts to cover up the shortfall under Non-salary expenditure now is Recurring Head with the approval of the Commission. However, the Central Universities be advised to make serious efforts to implement the austerity measures to reduce the Recurring expenditure in view of the instructions issued by the GoI/UGC from time to time.
3. (a) Payment of pension and pensionary benefits; (b) Salary and TA/DA etc. paid to consultants appointed under a scheme and (c) Salary / wages paid to contractual staff appointed under a scheme etc. shall be met out of funds provided under object head 31 - Grants in aid - General.
4. The vacancies available against sanctioned non-teaching positions can be filled up by the university under intimation to UGC, if the teaching to non-teaching ratio is less than 1:1.1 as prescribed by Govt. of India.
5. University must ensure that services like Cleanliness, Security, Hostel/Guest house/Mess, Transport, Horticulture etc. may be outsourced through registered agencies in their districts/states. Further, rules as per the Government of India are to be followed in this regard.
6. It is advised that university may reduce the staff engaged on contract basis or through outsource agency in order to reduce the expenditure under Recurring head. The university may make the optimum utilization of their resources on engagement of contractual employees.

D.P.F.
17/2/19

18/2/19

7. University may incur the expenditure within the allocation as communicated by UGC and the re-appropriation from one head (viz Salary and Recurring items) to other head is not permissible under any circumstances and expenditure may not exceed the allocation / ceiling under each head.
8. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.
9. University may strictly follow the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree), Regulations, 2016 as amended from time to time.
10. University may follow the reservation policy of Govt. of India / UGC for SC/ST/OBC/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 may be followed.
11. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfill the statutory requirement of Govt. of India.
12. University may obtain prior approval of UGC for running the courses through Distance Education otherwise running of these courses would be treated as unapproved.
13. University may not book the expenditure under salary head for those posts which were sanctioned under specific scheme i.e. Centre for Women Studies, Academic Staff College, Centre for Social Exclusion and Inclusion Policy etc. unless and until university has obtained the prior approval of UGC for merger of these posts into regular salary head. The salary expenditure of these schemes may be booked under the specific scheme only.
14. University should not create any new posts/pay scales or upgrade at its level without prior approval of UGC/Govt. of India as already communicated to all Central Universities vide UGC letter No.F.31-3/97(CU) dated 10th April, 1998.
15. University may maintain a Register of sanctioned posts (teaching and non-teaching) as communicated vide UGC letter No.F.19-15/2001(CU) dated 11th December, 2001.
16. University must ensure timely submission of the Audited Annual Accounts and Annual Reports to Ministry and also ensure the observance of the time schedule for preparation of Annual accounts and their submission to audit authorities.
17. The MHRD has clearly articulated the guidelines for financial management in central universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
18. UGC vide its letter No.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may strictly follow the General Financial Rules, 2017.
19. The University may take immediate action for its accreditation/re-accreditation by National Assessment & Accreditation Council (NAAC).
20. Universities be advised not to start the courses under School of Education / Faculty of Education / Department of Education (B.Ed, M.Ed. etc) without prior approval of the NCTE. University may start only those courses under School of Education / Faculty of Education / Department of Education which are approved by UGC and not change the nomenclature of these courses on its own.
21. All interests earned against Grants-in-Aid (other than reimbursement) released to university should be mandatorily remitted to UGC account immediately after finalization of accounts. Any interest earned out of Grants in aid should not be treated as additional funds over and above the allocation.
22. University must ensure that the Institution has implemented the EAT Module. UGC has already instructed the instructions in this regard to all Central Universities vide UGC letter No.F.17-1/2015 (FD-II) dated 26th June, 2018 and subsequently vide UGC letter No.F.9-4/2018 (CU) dated 13th July, 2018.
23. It has been observed that some of the central universities have hired more persons through outsourcing those positions approved by UGC. Therefore, it is informed that the number of persons appointed against sanctioned number of outsourced positions should not be in excess against the number of positions approved by UGC. If there is any genuine requirement to appoint more persons on outsource basis, University may approach the UGC for sanction of more positions, giving full justification. However, expenditure on manpower through outsourcing in excess of positions sanctioned by UGC will be treated as unapproved expenditure.

Yours faithfully,

(Jitendra K. Tripathi)

Copy to:-

The Finance Officer
Tezpur University
Distt.Sonitpur, P.B. No.72,
Tezpur - 784 001, Assam

F.No.1-2/2018(CU)

(Jitendra K. Tripathi)



FD- Diary No. 245

Dated: 24.04.2019

2442

11/06/19

B.B

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002O/o Finance Officer
Sl. No. ... F/1546 ...
Dt. of Receipt ... 11/6/19 ...
Dated: May, 2019
Received by ...

F.No.2- 86/2014(Sports)

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

Subject: Release of Grants-in-aid to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the year 2019-2020 under Development of Sports Infrastructure & Equipment in Universities (CAPITAL).

Sir/Madam,

In supersession to earlier sanction letter of even number dated 29.03.2019. I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 17,10,000/- (Rupees Seventeen Lakhs Ten Thousand only) for General component against 10% of the total allocation as the Final instalment for Development of Sports Infrastructure & Equipment in Universities (CAPITAL) to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the CAPITAL expenditure to be incurred during 2019-2020.

Non recurring Grants: - General component @ 76%.

Total Amount Allocated (Rs.)/ Name of the Item	Head of Account	First Instalment Grant i.e. 50% already released (Rs.)	2 nd Instalment Grant i.e. (40%) already released (Rs.)	Final Instalment of Grants i.e. 10% to be release now (Rs)	Total grant paid so far (Rs.)
8 Lane Swimming Pool 50x21x1.8 mtrs. -Rs. 2,25,00,000/-	3 (D) - 35 General	85,50,000/-	68,40,000/-	17,10,000/-	1,71,00,000/-
		85,50,000/-	68,40,000/-	17,10,000/-	1,71,00,000/-

- The sanctioned amount is debitable to heads as mentioned above and is valid for payment during the financial year 2019-2020 only
- The university/ institution shall ensure that all the payment of approved items to the beneficiary/ vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam)
 - Account No: 37994285264
 - Name & address of Bank branch: State Bank of India, Tezpur University Branch, NAPAAM, Tezpur (Assam)
 - MICR Code: 784002005
 - IFSC Code: SBIN0014259
 - Type of Account: Saving Account
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/Institution.
- The University / Institution shall maintain proper accounts of the expenditure out of the Grants which shall be utilized only on the approved items of expenditure.

6. The University / Institution may follow the General Financial Rules, 2005 and take urgent, necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline thereunder from time to time.
7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed Performa.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 69/2014 [F.No. 10-11/12 (Admn. IA & B)] dated 26/3/2014.
14. The University / Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. **Noted in BCR Register 2019-20, P.No. 42, S.No. 05**
19. Funds are available under the scheme.
20. This issues with the concurrence of IFD vide Diary No. 4430 (IFD) dated 15.03.2019.
21. This issues with the approval of Secretary vide Diary No. 44427 dated 25.03.2019.
22. The sanction has been revalidated with the approval of the Secretary, UGC for the financial year 2019-2020 vide Dy. No.58242 dated 03.04.2019.

Yours faithfully,

(Rukmani Srinivasan)
Under Secretary

Copy forwarded for information and necessary action for:-

✓ The Registrar,
Tezpur University,
Napaam, Tezpur - 784 028 (Assam)

(V.K. Goel)
J.S.O.



FD- Diary No. 246
Dated: 24.04.2019

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F.No.2- 86/2014(Sports)

Dated: May, 2019

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

MAY 2019

Subject: Release of Grants-in-aid to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the year 2019-2020 under Development of Sports infrastructure & Equipment in Universities (CAPITAL).

Sir/Madam,

In supersession to earlier sanction letter of even number dated 29.03.2019, I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 3,60,000/- (Rupees Three Lakhs Sixty Thousand only) for SC component against 10% of the total allocation as the Final instalment for Development of Sports infrastructure & Equipment in Universities (CAPITAL) to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the CAPITAL expenditure to be incurred during 2019-2020.

Non recurring Grants: - SC component @ 16%.

Total Amount Allocated (Rs.) Name of the Item	Head of Account	First Instalment Grant i.e. 50% already released (Rs.)	2 nd Instalment Grant i.e. (40%) already released (Rs.)	Final Instalment of Grants i.e. 10% to be released now (Rs)	Total grant paid so far (Rs.)
8 Lane Swimming Pool 50x21x1.8 mtrs. -Rs. 2,25,00,000/-	3(E) -35 (SC)	18,00,000/-	14,40,000/-	3,60,000/-	36,00,000/-
		18,00,000/-	14,40,000/-	3,60,000/-	36,00,000/-

- The sanctioned amount is debitible to heads as mentioned above and is valid for payment during the financial year 2019-2020 only
- The university/ institution shall ensure that all the payment of approved items to the beneficiary/ vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder : The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam)
 - Account No: 37994285264
 - Name & address of Bank branch: State Bank of India, Tezpur University Branch, NAPAAM, Tezpur (Assam)
 - MICR Code: 784002005
 - IFSC Code: SBIN0014259
 - Type of Account: Saving Account
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/Institution.

6. The University / Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline thereunder from time to time.
5. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
6. The assets acquired wholly or substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
7. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed Performa.
8. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
9. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
10. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
11. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 69/2014 [F.No. 10-11/12 (Admn. IA & B)] dated 26/3/2014.
12. The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
13. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
14. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
15. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
16. Noted in BCR Register 2019-20, P.No. 42, S.No. 05.
17. Funds are available under the scheme.
18. This issues with the concurrence of IFD vide Diary No. 4430 (IFD) dated 15.03.2019.
19. This issues with the approval of Secretary vide Diary No. 44427 dated 25.03.2019.
20. The sanction has been revalidated with the approval of the Secretary, UGC for the financial year 2019-2020 vide Dy. No.58242 dated 03.04.2019.

Yours faithfully,

(Rukmani Srinivasan)
Under Secretary

Copy forwarded for information and necessary action for:-

✓ The Registrar,
Tezpur University,
Napaam, Tezpur - 784 028 (Assam)

(V.K. Goel)
J.S.O.



FD- Diary No. 247
Dated: 24.04.2019

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

F.No.2- 86/2014(Sports)

Dated: May, 2019

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

09 MAY 2019

Subject: Release of Grants-in-aid to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the year 2019-2020 under Development of Sports infrastructure & Equipment in Universities (CAPITAL)

Sir/Madam,

In supersession to earlier sanction letter of even number dated 29.03.2019. I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs. 1,80,000/- (Rupees One Lakh Eighty Thousand only) for ST component against 10% of the total allocation as the Final instalment for Development of Sports infrastructure & Equipment in Universities (CAPITAL) to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) for the CAPITAL expenditure to be incurred during 2019-2020.

Non recurring Grants: - ST component @ 8%.

Total Amount Allocated (Rs.)/ Name of the Item	Head of Account	First Instalment Grant i.e. 50% already released (Rs.)	2 nd Instalment Grant i.e. (40%) already released (Rs.)	Final Instalment of Grants i.e. 10% to be released now (Rs)	Total grant paid so far (Rs.)
8 Lane Swimming Pool 50x21x1.8 mtrs. -Rs. 2,25,00,000/-	3(F) - 35 (ST)	9,00,000/-	7,20,000/-	1,80,000/-	18,00,000/-
		9,00,000/-	7,20,000/-	1,80,000/-	18,00,000/-

- The sanctioned amount is debit to heads as mentioned above and is valid for payment during the financial year 2019-2020 only
- The university/ institution shall ensure that all the payment of approved items to the beneficiary/ vendors shall be made only through the Expenditure Advance Transfer (EAT) Module of PFMS.
- The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grants-in-aid bill and shall be disbursed to and credited to The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam) through Electronic mode as per the following details:
 - Details (Name & Address) of Account Holder: The Registrar, Tezpur University, Napaam, Tezpur - 784 028 (Assam)
 - Account No: 37994285264
 - Name & address of Bank branch: State Bank of India, Tezpur University Branch, NAPAAM, Tezpur (Assam)
 - MICR Code: 784002005
 - IFSC Code: SBIN0014259
 - Type of Account: Saving Account
- The Grant is Subject to the adjustment on the basis of Utilization Certificate in the prescribed Performa submitted by the University/Institution.

6. The University / Institution may follow the General Financial Rules, 2005 and take urgent-necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guideline thereunder from time to time.
7. The Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to UGC as early as possible after the close of current financial year.
8. The assets acquired wholly for substantially out of University Grants Commission's Grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grants was given without proper sanction of the UGC and should at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the grant shall be maintained by the University in the prescribed Performa.
10. The grantee institution shall ensure the utilization of grants-in-aid for which it is being sanctioned / paid. In case of non-utilization/part utilization thereof, simple interest @ 10% per annum, as amended from time to time on the unutilized amount from the date of drawl to the date of refund as per provisions contained in General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 69/2014 [F.No. 10-11/12 (Admn. IA & B)] dated 26/3/2014.
14. The University /Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The University / Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University / Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Noted in BCR Register 2019-20, P.No. 42, S.No. 05.
19. Funds are available under the scheme.
20. This issues with the concurrence of IFD vide Diary No. 4430 (IFD) dated 15.03.2019.
21. This issues with the approval of Secretary vide Diary No. 44427 dated 25.03.2019.
22. The sanction has been revalidated with the approval of the Secretary, UGC for the financial year 2019-2020 vide Dy. No.58242 dated 03.04.2019.

Yours faithfully,

(Rukmani Srinivasan)
Under Secretary

Copy forwarded for information and necessary action for:-

✓ The Registrar,
Tezpur University,
Napaam, Tezpur - 784 028 (Assam)

(V.K. Goel)
J.S.O

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सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429



ज्ञान-विज्ञान विमुक्तये

No.F. 19-2/2019(CU)

March, 2020

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

27 MAR 2020

Subject: Approval of Grants-in-aid to Tezpur University under Recurring Head for the year 2019-2020.

Sir,

I am directed to convey the approval of the University Grants Commission for an amount **₹5,91,65,000/- (Rupees Five Crore Ninety One Lakh Sixty Five Thousand Only)** to **Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028**, under Grant-in-Aid Recurring components for the year 2019-2020 as per details below :-

ITEMS	B.E. Allocation for 2019-20*	GRANT ALREADY RELEASED	GRANT NOW SANCTIONED	(Amount in Lakhs)
				TOTAL GRANT RELEASED SO FAR
Pension, Pensionary Benefits and Pension Arrears	879.28	1382.36	591.65 <i>(including Rs. 91.65 lakhs for non-NET Fellowship)</i>	1974.01
Non-Salary	1292.40			
Non-NET Fellowship for M.phil./Ph.D. Holders	341.65			
Total	2513.33			

(*Including opening balance ₹539.32 lakhs. Thus, net UGC Allocation is ₹ 1974.01 lakhs)

Further, the bifurcation of above releases under General, SC and ST components are as under :-

B.E. Allocation for 2019-20*	Items / Head of Accounts	Grant already released	Grant now sanctioned	(Amount in Lakhs)	
				Total Grant released so far	
1974.01	Grants in aid Recurring (31)	CU General Component I (D) 31	1112.94	591.65	1704.59
	CU SC I (E) 31	181.45		181.45	
	CU ST Component I (F) 31	87.97	0.00	87.97	
	Total	1382.36	591.65	1974.01	

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Kulvinder Kaur)
Deputy Secretary

Copy to -

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028,
2. Policy File No. F.1-2/2019(CU)
3. Computer File

(V Talreja)
Section Officer

Sl. No. F/16
Dt. of Receipt 14/3/20
Received by



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मनव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली- 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604586

~~By Speed Post~~

ज्ञान-विज्ञान विमुक्तये

23 MAR 2020
March, 2020

No. F.1-3/2019 (CU)

The Vice-Chancellor,
Tezpur University
Napaam, Sonitpur
Assam-784 028
India

OFFICE OF THE VICE CHANCELLOR

TEZPUR UNIVERSITY

Date of Receipt 23.03.2020

Receipt No. 10640

Subject:- Revised Annual Allocation under Capital Assets-35 for the year 2019-20-reg.

Sir/Madam,

In continuation to this office letter of even number dated 10.10.2019, the undersigned is directed to convey the approval of UGC for additional allocation under Capital Assets for the year 2019-20 on the basis of the recommendations made by the Committee constituted for this purpose, subject to the availability of fund/received from the MHRD/Govt. of India as per details below:-

(Rs. In lakhs)

S. No.	Name of the Item	Grant already allocated	Additional Allocation	Total Allocation under Capital Assets approved by UGC
1	Campus Development	100.00	0.00	100.00
2	Books & Journals	150.00	0.00	150.00
3	Small Equipment/ laboratories etc.	250.00	200.00	450.00
4	Other Infrastructure including furniture & fixture	300.00	0.00	300.00
5	Library support preferably E-Resource (Perpetual Access)	0.00	100.00	100.00
6	Repair/ Renovation/ Constructions of Toilets under Swachha Bharat Abhiyan	0.00	50.00	50.00
	Total	800.00	350.00	1150.00

Universities may utilize the above Capital Assets grant upto 30.06.2020 including the earlier grants sanctioned/released during the Financial Year 2019-20.

- UGC vide its letter No.F.1-1/2012 (CU) dated 17.09.2016, 25.11.2016 and 2.3.2017 circulated the guidelines for approval of building projects. University may strictly follow the procedure of approval of building projects as per above stated UGC guidelines and send the proposal for construction/renovation/ repairs costing more than Rs.75.00 lakhs to UGC for seeking prior approval of UGC Standing Committee.
- University may not initiate the work / project i.e. approach road, water pipe line, electric sub-station etc. which are the responsibility of the State Government. In this regard, university may take up the matter with State Government/Central Government/UGC as the case may be.

PUC

FO/Rep

23/3/20

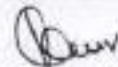
D. K. S. / IAO P.I.

24/3/20

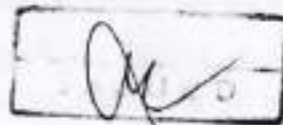
3. University should follow the General Financial Rules, 2017 as well as instructions of GFR 130 to 141 pertaining to execution of the works.
4. The Central Vigilance Commission (CVC) vide its letter No.011/VGL/014 dated 11th February, 2011 has circulated the instructions on "Transparency in Tendering System" and No.01-11-CTE-SH-100 dated 17.02.2011 regarding "Mobilization - Advance". Therefore, the construction work should strictly be as per General Financial Rules, 2017 and CVC instructions issued from time to time.
5. The MHRD has clearly articulated the guidelines for financial management in Central Universities and procedure has been well laid down in the MHRD letter No.F.61-19/2005-Desk (U) dated 3rd March, 2016. Therefore, university may ensure that the instructions to maintain financial propriety are strictly followed and no deviation from the procedure be allowed.
6. UGC vide its letter No.F.13-2/2017 (CU) dated 27th May, 2017 has sent a letter to all central universities for adoption of General Financial Rules (GFR) 2017. Therefore, university may follow the General Financial Rules, 2017 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2017 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2017 and instructions/guideline there under from time to time.
7. University may follow the reservation policy of Govt. of India/UGC for SC/ST/OBC/EWS/PwD in appointment of teaching and non-teaching staff and for reservation in admissions the Central Educational Institutions (Reservation in Admission) Act 2006 and as amended in 2012 may be followed.
8. University may fill up the backlog vacancies for SC/ST/OBC/PwD at the earliest to fulfil the statutory requirement of Govt. of India.
9. All statutory posts should be filled by appointment through Selection Committee as per UGC Regulations.
10. University may fill up the teaching posts as per UGC Regulations on Minimum Qualification for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education, 2018 as amended from time to time and make serious efforts to fill up the teaching posts at the earliest.

I would like request you to ensure that the utilization of the grants received by the university shall be submitted to the UGC in time to enable smooth management of funds and to avoid unnecessary audit objections. The release of grant would depend on the pace of expenditure by the University & timely submission of utilization certificate / statement of expenditure.

Yours faithfully



(Kulvinder Kaur)
Deputy Secretary



Copy to
I. No. F. 19-3/2019 (CU)

V. Talreja o/c
(V. Talreja)
Section Officer



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604429



ज्ञान-विज्ञान विमुक्तये

No.F.19-1/2019(CU)

March, 2020

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

26 MAR 2020

Subject: Approval (March, 2020) of Grants-in-aid to Tezpur University under Grant-in-Aid Salary for the year 2019-2020.

Sir,

I am directed to convey the approval (March, 2020) of the University Grants Commission for an amount Rs.12,06,83,000/- (Rupees Twelve Crore Six Lakh Eighty Three Thousand Only) to Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028, under Grant-in-Aid Salary for the year 2019-2020 as under -

(Rupees in Lakh)					
RBE Allocation 2019-20	Items / Head of Accounts		Grant already released	Grant now sanctioned	Total Grant released so far
7801.51	Grants in aid Salary (36)	CU General Component I (D) 36	5735.37	1206.83	6942.20
		CU SC Component I (E) 36	588.49	0.00	588.49
		CU ST Component I (F) 36	270.82	0.00	270.82
		Total	6594.68	1206.83	7801.51

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Kulvinder Kaur)
Deputy Secretary

Copy to -

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028.
2. Policy File No.F.1-1/2019(CU)
3. Computer File

(V Taireja)
Section Officer



सत्यमेव जयते

No.F.19-1/2020(CU)

विश्वविद्यालय अनुदान आयोग
University Grants Commission

शिक्षा मंत्रालय, भारत सरकार

(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग नई दिल्ली - 110 002

Bahadurshah Zafar Marg, New Delhi-110002

Phone : 011-23604413



ज्ञान-विज्ञान विमुक्तये

March, 2021

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

16 MAR 2021

Subject: Approval (March, 2021) of Grants-in-aid to Tezpur University under Grant-in-Aid Salary for the year 2020-2021.

Sir,

I am directed to convey the approval (March, 2021) of the University Grants Commission for an amount Rs.18,57,65,000/- (Rupees Eighteen Crore Fifty Seven Lakh Sixty Five Thousand Only) to Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028, under Grant-in-Aid Salary for the year 2020-2021 as under:-

(Rupees in Lakh)

RBE Allocation 2020-21	Items / Head of Accounts		Grant already released	Grant now sanctioned	Total Grant released so far
8146.50	Grants in aid Salary (36)	CU General Component I (D) 36	5636.83	1707.95	7344.78
		CU SC Component I (E) 36	421.11	123.15	544.26
		CU ST Component I (F) 36	230.91	26.55	257.46
		Total	6288.85	1857.65	8146.50

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(A S Sajwan)
Under Secretary

Copy to:-

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028,
2. Policy File No.F.1-1/2020(CU)
3. Computer File

(H C Yadav)
Section Officer



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604423



ज्ञान-विज्ञान विगुप्तये

No.F. 19-2/2020(CU)

March, 2021

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

24 MAR 2021

Subject: Approval (March, 2021) of Grants-in-aid to Tezpur University under Recurring Head for the year 2020-2021.

Sir,

I am directed to convey the approval (March, 2021) of the University Grants Commission for an amount ₹12,30,00,000/- (Rupees Twelve Crore Thirty Lakh Only) to Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028, under Grant-in-Aid Recurring components for the year 2020-2021 as per details below:-

ITEMS	Final R.B.E. Allocation for 2020-21	GRANT ALREADY RELEASED	GRANT NOW SANCTIONED	(Amount in Lakhs)
				TOTAL GRANT RELEASED SO FAR
Pension, Pensionary Benefits and Pension Arrears	3260.78	2030.78	1230.00	3260.78
Non-Salary				
Non-NET Fellowship for M.phil./Ph.D. Holders				
Total				

Further, the bifurcation of above releases under General, SC and ST components are as under:-

Final R.B.E. Allocation for 2020-21	Items / Head of Accounts		(Amount in Lakhs)		
			Grant already released	Grant now sanctioned	Total Grant released so far
3260.78	Grants in aid Recurring (31)	CU General Component I (D) 31	1805.81	1230.00	3035.81
		CU SC I (E) 31	150.42	0.00	150.42
		CU ST Component I (F) 31	74.55	0.00	74.55
		Total	2030.78	1230.00	3260.78

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(Dr. Shalini)
Education Officer

Copy to:-

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028.
2. Policy File No. F.1-2/2020(CU)
3. Computer File

(H C Yadav)
Section Officer



साधनेन जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
शिक्षा मंत्रालय, भारत सरकार
(Ministry of Education, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली - 110 002
Bahadurshah Zafar Marg, New Delhi-110002
Phone : 011-23604413



ज्ञान-विज्ञान विमुक्तये

No.F.19-3/2020(CU)

March, 2021

The Registrar
Tezpur University
Napaam, Distt. Sonitpur
Assam - 784028

26 MAR 2021

Subject: Approval of Grants-in-aid to Tezpur University under Grant-in-Aid Capital Assets for the year 2020-2021

Sir,

I am directed to convey the approval of the University Grants Commission for an amount **Rs.4,50,00,000/- (Rupees Four Crore Fifty Lakh Only)** to **Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028**, under Grant-in-Aid Capital Assets for the year 2020-2021 as under:-

(Rs. in Lakhs)

Annual Allocation under Capital Assets		Items / Head of Accounts		Grant already released	Grant now sanctioned	Total Grant released so far
Books & Journal	175.00	Grants in aid Capital Assets (35)	CU Gen. I (D) 35	409.50	409.50	819.00
ICT enabled infrastructure for online learning & E-Resource	275.00		CU SC I (E) 35	27.00	27.00	54.00
Small Equipments/ Laboratories	125.00		CU ST I (F) 35	13.50	13.50	27.00
Campus Development	175.00					
Other Infrastructure including Furniture & Fixture	150.00					
Total	900.00			450.00	450.00	900.00

The sanction letter of the above mentioned grant is being issued separately under General, SC, ST Component.

Yours faithfully

(A S Sajwan)
Under Secretary

Copy to:-

1. The Finance Officer, Tezpur University, Napaam, Distt. Sonitpur, Assam - 784028,
2. Policy File No. F.1-3/2020(CU)
3. Computer File

(H C Yadav)
Section Officer

**Utilization Certificate indicating the fund received from MHRD
and utilised by the Teaching Learning Centre, Tezpur University**

GFR 12 – A
[(See Rule 238 (1))]



**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR 2016-17 in respect of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme : **Setting up of Teaching Learning Centre under the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**

2. Whether recurring or non-recurring grants: **Recurring**

3. Grants position at the beginning of the Financial year

(i) Cash in Hand/Bank : **Rs. 34.65 Lakh**

(ii) Unadjusted advances : **Nil**

(iii) Total : **Rs. 34.65 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Figures in rupees lakh

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3-4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
			No. 3-16/2015-PN-II	30.9.2015	Nil	34.65	33.22	1.43

Grant-in-aid General	Grant-in-aid Salary	Grant-in-aid creation of capital assets	Total
22.90	10.32	Nil	33.22

Details of grants position at the end of the year

(i) Cash in Hand/Bank : **Rs. 1.43 Lakh**

(ii) Unadjusted Advances : **Nil**

(iii) Total : **Rs. 1.43 Lakh**


Director,
Teaching Learning Centre
University



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (vii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (ix) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (x) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (xi) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (xii) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)

GFR 12 – A
[(See Rule 238 (1))]

**FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION**

UTILIZATION CERTIFICATE FOR THE YEAR **2016-17** in respect of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme : **Setting up of Teaching Learning Centre under the Scheme of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**

2. Whether recurring or non-recurring grants: **Non-Recurring**

3. Grants position at the beginning of the financial year

(i) Cash in Hand/Bank : **203.00 Lakh**

(ii) Unadjusted advances : **Nil**

(iii) Total : **203.00 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Figures in rupees lakh

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1-2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
			No. 3-16/2015-PN. 11	30.09.2015	Nil			
203.00	6.44	6.44				203.00	49.76	153.24

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
Nil	Nil	49.76	49.76

Details of grants position at the end of the year

(i) Cash in Hand/Bank : **Rs. 153.24 Lakh**

(ii) Unadjusted Advances : **Nil**

(iii) Total : **Rs. 153.24 Lakh**


Director,
Teaching Learning Centre
University



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (vii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (ix) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (x) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (xi) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (xii) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

12/6/20
Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 - A

[(Sec Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2017-18 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme Setting up of **Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**
2. Whether recurring or non-recurring grants: **Recurring**
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank: **Rs. 1.43 Lakh**
 - (ii) Unadjusted advances: **Nil**
 - (iii) Total: **Rs. 1.43 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (ii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2+3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
1.43	11.89	11.89	No. 1-13/2016-PN.II	28.09.2017	74.58	97.66	41.69	55.97
			No. 1-13/2016-PN.II	28.09.2017	14.43			
			No. 1-13/2016-PN.II	28.09.2017	7.22			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid Salary	Grant-in-aid-creation of capital assets	Total
28.96	12.73	Nil	41.69

Details of grants position at the end of the year

- (i) Cash in Hand/Bank: **Rs.55.97 Lakh**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs.55.97 Lakh**

Wij
**Director,
Teaching Learning Centre
Panjab University**



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (vii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
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- (xi) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (xii) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

12/6/20
Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 - A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2017-18 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme Setting up of Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching
2. Whether recurring or non-recurring grants: **Non-Recurring**
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank: **Rs. 153.24 Lakh**
 - (ii) Unadjusted advances: **Nil**
 - (iii) Total: **Rs. 153.24 Lakh**
4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [Figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2+3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
153.24	2.03	2.03	No. 1-13/2016-PN.II	28.09.2017	101.80	284.59	284.23	0.36
			No. 1-13/2016-PN.II	28.09.2017	19.70			
			No. 1-13/2016-PN.II	28.09.2017	9.85			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
Nil	Nil	284.23	284.23

Details of grants position at the end of the year

- (i) Cash in Hand/Bank : **Rs.0.36 Lakh**
- (ii) Unadjusted Advances : **Nil**
- (iii) Total : **Rs.0.36 Lakh**

Director,
 Teaching Learning Centre
 University



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

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- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

12/6/20
Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 - A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2018-19 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- 1 Name of the Scheme **Setting up of Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**
- 2 Whether recurring or non-recurring grants: **Recurring**
- 3 Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank: **Rs.55.97 Lakh**
 - (ii) Unadjusted advances: **Nil**
 - (iii) Total: **Rs.55.97 Lakh**
- 4 Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3-4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
55.97	Nil	Nil	No.1-13/2016-PN.II	15.03.2019	46.00	115.97	69.97	46.00
			No. 1-13/2016-PN.II	15.03.2019	9.00			
			No. 1-13/2016-PN.II	15.03.2019	5.00			

Component-wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid creation of capital assets	Total
52.02	17.95	Nil	69.97

Details of grants position at the end of the year

- (i) Cash in Hand/Bank: **Rs.46.00 Lakh**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs.46.00 Lakh**

عماد زنگنه

**Director,
Teaching Learning Centre
University**



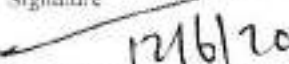
Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

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- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
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- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature


Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 – A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2018-19 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

- 1 Name of the Scheme **Setting up of Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**
- 2 Whether recurring or non-recurring grants: **Non-Recurring**
- 3 Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank: **Rs.0.36 Lakh**
 - (ii) Unadjusted advances: **Nil**
 - (iii) Total: **Rs.0.36 Lakh**
- 4 Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (ii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2+3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
0.36	Nil	Nil	No. 1-13/2016-PN.II	15.03.2019	31.00			
			No. 1-13/2016-PN.II	15.03.2019	6.00	40.36	Nil	40.36
			No. 1-13/2016-PN.II	15.03.2019	3.00			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid creation of capital assets	Total
Nil	Nil	Nil	Nil

Details of grants position at the end of the year

- (i) Cash in Hand/Bank: **Rs.40.36 Lakh**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs.40.36 Lakh**

محمد نسیم

**Director,
Teaching Learning Centre,
University**



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
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- (ix) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (x) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (xi) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
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- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

12/6/20
Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 - A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2019-20 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme Setting up of **Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**
2. Whether recurring or non-recurring grants: **Recurring**
3. Grants position at the beginning of the Financial year:
- (i) Cash in Hand/Bank: **Rs.46.00 Lakh**
- (ii) Unadjusted advances: **Nil**
- (iii) Total: **Rs.46.00 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years (figure as at Sl. No. 3(iii))	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3-4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
46.00	Nil	Nil	No. 1-13/2016-PN.II	21.02.2020	60.00	135.00	47.48	87.52
			No.1-13/2016-PN.II	21.02.2020	20.00			
			No. 1-13/2016-PN.II	21.02.2020	9.00			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
30.15	17.33	Nil	47.48

Details of grants position at the end of the year

- (i) Cash in Hand/Bank: **Rs.87.52 Lakh**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs.87.52 Lakh**


Director,
Teaching Learning Centre
of University



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
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- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
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- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

12/6/20
Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)



GFR 12 – A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2019-20 in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme Setting up of Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching
2. Whether recurring or non-recurring grants: **Non-Recurring**
3. Grants position at the beginning of the Financial year
 - (i) Cash in Hand/Bank: **Rs.40.36 Lakh**
 - (ii) Unadjusted advances: **Nil**
 - (iii) Total: **Rs.40.36 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No. 3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
40.36	Nil	Nil	No. 1-13/2016-PN.11	21.02.2020	20.00	72.36	50.00	22.36
			No. 1-13/2016-PN.11	21.02.2020	10.00			
			No. 1-13/2016-PN.11	21.02.2020	2.00			

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
Nil	Nil	50.00	50.00

Details of grants position at the end of the year

- (i) Cash in Hand/Bank: **Rs.22.36 Lakh**
- (ii) Unadjusted Advances: **Nil**
- (iii) Total: **Rs.22.36 Lakh**


Director,
Teaching Learning Centre
University



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (vii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (ix) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (x) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (xi) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (xii) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (xiii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMNMTT** (name of the scheme) has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure - I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure - II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (x) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure - II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:


Place: **Tezpur**


Signature

Name: **Dr. B. B. Mishra**
Finance Officer

(Head of the Finance)

Finance Officer
TEZPUR UNIVERSITY


Signature

Name: **Dr. Biren Das**
Registrar

(Head of the Organisation)

Registrar
Tezpur University

(Strike out inapplicable terms)

2015-16							
	Opening Balance	Interest Earned	Interest deposited to the Govt a/c	Grant Received	Total Fund	Expenditure	Closing balance
	1	2	3	4	(1+2-3+4)= 5	6	7
N/Recurring	0	243323	243323	20300000	20300000	0	20300000
Recurring	0	43534	41534	4900000	4900000	1434924	3465076
	0	284857	284857	25200000	25200000	1434924	23765076
2016-17							
	Opening Balance	Interest Earned	Interest deposited to the Govt a/c	Grant Received	Total Fund	Expenditure	Closing balance
	1	2	3	4	(1+2-3+4)= 5	6	7
N/Recurring	20300000	644340	644340	0	20300000	4975801	15324199
Recurring	3465076	75500	25500	0	3465076	3321820	143256
	23765076	669840	669840	0	23765076	8297621	15467455
2017-18							
	Opening Balance	Interest Earned	Interest deposited to the Govt a/c	Grant Received	Total Fund	Expenditure	Closing balance
	1	2	3	4	(1+2-3+4)= 5	6	7
N/Recurring	15324199	202637	202637	13135000	28459199	28422785	36414
Recurring	143256	1188728	1188728	9623000	9766256	4168711	5597545
	15467455	1391365	1391365	22758000	38225455	32591496	5633959
2018-19							
	Opening Balance	Interest Earned	Interest deposited to the Govt a/c	Grant Received	Total Fund	Expenditure	Closing balance
	1	2	3	4	(1+2-3+4)= 5	6	7
N/Recurring	36414	0	0	4000000	4036414	0	4036414
Recurring	5597545	0	0	6000000	11597545	6996907	4600638
	5633959	0	0	10000000	15633959	6996907	8637052
2019-20							
	Opening Balance	Interest Earned	Interest deposited to the Govt a/c	Grant Received	Total Fund	Expenditure	Closing balance
	1	2	3	4	(1+2-3+4)= 5	6	7
N/Recurring	4036414	0	0	3200000	7236414	5000000	2236414
Recurring	4600638	0	0	8900000	13500638	4747719	8752928
	8637052	0	0	12100000	20737052	9747719	10989342

Finance Officer
Tezpur University
21/6/20
Finance Officer
TEZPUR UNIVERSITY

Director,
Teaching Centre
University

Registrar
Tezpur University
Registrar
Tezpur University



GFR 12 – A

[(See Rule 238 (1))]

FORM OF UTILIZATION CERTIFICATE FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATION

UTILIZATION CERTIFICATE FOR THE YEAR 2020-21 (up to 01.03.2021) in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme: Setting up of **Teaching Learning Centre Under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching**
2. Whether recurring or non-recurring grants **Non-Recurring**
3. Grants position at the beginning of the Financial year

(i) Cash in Hand/Bank **Rs.22.36 Lakh**

(ii) Unadjusted advances **Nil**

(iii) Total **Rs. 22.36 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No.3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
22.36	Nil	Nil	----	----	Nil	22.36	22.36	0.0 ✓

Component wise utilization of grants:

Grant-in-aid–General	Grant-in-aid–Salary	Grant-in-aid–creation of capital assets	Total
Nil	Nil	22.36	22.36

Details of grants position at the end of the year

(i) Cash in Hand/Bank **Nil**

(ii) Unadjusted Advances **Nil**

(iii) Total **Nil** ✓



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMMNMTT** (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place: **Tezpur**

Signature

Name: **CMA Dr. Braja Bandhu Mishra**

Finance Officer

(Head of the Finance)

*Finance Officer
Tezpur University*

(Strike out inapplicable terms)

Signature

Name: **Dr. Biren Das**

Registrar

(Head of the Organisation)

*Registrar
Tezpur University*



GFR 12 – A

[(See Rule 238 (1)]

FORM OF UTILIZATION CERTIFICATE
FOR AUTONOMOUS BODIES OF THE GRANTEE ORGANIZATIONUTILIZATION CERTIFICATE FOR THE YEAR 2020-21(up to 01.03.2021) in respect
of recurring/non-recurring
GRANTS-IN-AID/SALARIES/CREATION OF CAPITAL ASSETS

1. Name of the Scheme: Setting up of Teaching Learning Centre Under Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching

2. Whether recurring or non-recurring grants **Recurring**

3. Grants position at the beginning of the Financial year

(i) Cash in Hand/Bank **Rs.87.52 Lakh**(ii) Unadjusted advances **Nil**(iii) Total **Rs. 87.52 Lakh**

4. Details of grants received, expenditure incurred and closing balances: (Actuals)

Unspent Balances of Grants received years [figure as at Sl. No.3 (iii)]	Interest Earned thereon	Interest deposited back to the Government	Grant received during the year			Total Available funds (1+2-3+4)	Expenditure incurred	Closing Balances (5-6)
			Sanction No. (i)	Date (ii)	Amount (iii)			
1	2	3	4			5	6	7
87.52	Nil	Nil	----	-----	Nil	87.52	27.83	59.69

Component wise utilization of grants:

Grant-in-aid- General	Grant-in-aid- Salary	Grant-in-aid-creation of capital assets	Total
7.20	20.63	Nil	27.83

Details of grants position at the end of the year

(i) Cash in Hand/Bank **Rs. 59.69 Lakh**(ii) Unadjusted Advances **Nil**(iii) Total **Rs. 59.69 Lakh**



Certified that I have satisfied myself that the conditions on which grants were sanctioned have been duly fulfilled/are being fulfilled and that I have exercised following checks to see that the money has been actually utilized for the purpose for which it was sanctioned:

- (i) The main accounts and other subsidiary accounts and registers (including assets registers) are maintained as prescribed in the relevant Act/Rules/Standing instructions (mention the Act/Rules) and have been duly audited by designated auditors. The figures depicted above tally with the audited figures mentioned in financial statements/accounts.
- (ii) There exist internal controls for safeguarding public funds/assets, watching outcomes and achievements of physical targets against the financial inputs, ensuring quality in asset creation etc. & the periodic evaluation of internal controls is exercised to ensure their effectiveness.
- (iii) To the best of our knowledge and belief, no transactions have been entered that are in violation of relevant Act/Rules/standing instructions and scheme guidelines.
- (iv) The responsibilities among the key functionaries for execution of the scheme have been assigned in clear terms and are not general in nature.
- (v) The benefits were extended to the intended beneficiaries and only such areas/districts were covered where the scheme was intended to operate.
- (vi) The expenditure on various components of the scheme was in the proportions authorized as per the scheme guidelines and terms and conditions of the grants-in-aid.
- (vii) It has been ensured that the physical and financial performance under **Teaching Learning Centre under PMMMNMTT** (name of the scheme has been according to the requirements, as prescribed in the guidelines issued by Govt. of India and the performance/targets achieved statement for the year to which the utilization of the fund resulted in outcomes given at Annexure – I duly enclosed.
- (viii) The utilization of the fund resulted in outcomes given at Annexure – II duly enclosed (to be formulated by the Ministry/Department concerned as per their requirements/specifications.)
- (ix) Details of various schemes executed by the agency through grants-in-aid received from the same Ministry or from other Ministries is enclosed at Annexure –II (to be formulated by the Ministry/Department concerned as per their requirements/specifications).

Date:

Place: **Tezpur**

Signature 


Name: **CMA Dr. Braja Bandhu Mishra**

Finance Officer

(Head of the Finance)

Finance Officer
Tezpur University

(Strike out inapplicable terms)

Signature 

Name: **Dr. Biren Das**

Registrar

(Head of the Organisation)

Registrar
Tezpur University

Annexure-I
Outcome of Fund Utilization
Teaching Learning Centre
Tezpur University

A. List of Activities Completed under Recurring Grants(upto 01-03-2021)*

#	Title of Activities	Duration		Beneficiaries Nos.	Resource Persons Nos.
1	Online Basic Training on Use of ICT	20-04-20	23-04-20	414	5
2	TWO DAY ONLINE HANDS ON WORKSHOP ON INTEGRATION OF BASIC ICT TOOLS IN TEACHING PEDAGOGY(June8-9,2020) Organized By TLC,TU in collaboration with IQAC	08-06-20	09-06-20	89	3
3	Faculty Development Programme on Teaching Pedagogy(in association with Dr. Rohini Kanta Barua Law College, Dibrugarh)	22-06-20	28-06-20	140	6
4	Online Workshop on ICT Based Pedagogy(in association with Suren Das College, Hajo)	07-07-20	08-07-20	31	3
5	Two Day Online Workshop on ICT Based Pedagogy(in association with Handique Girls' College, Guwahati))	13-07-20	14-07-20	38	3
6	Workshop on Discipline Specific Curriculum Development for Professional Development of Teachers(in association with Dept. of Assamese, Tezpur University)	17-07-20	17-07-20	0 [^]	6
7	Online Workshop on ICT Based Pedagogy(in association with Nowgong College, Nagaon)	13-08-20	14-08-20	40	3
8	Online Weeklong Workshop on Assessment and Evaluation(August 24-29,2020)	24-08-20	29-08-20	172	8
9	Online Interdisciplinary Refresher Course on Changing Perspectives in Pedagogy	08-10-20	22-10-20	119	19
10	Online Weeklong Workshop on Assessment and Evaluation	14-12-20	19-12-20	57	9
11	Special Workshop for Tezpur University Faculty on Development of E-Module with Four Quadrant Approach	11-12-20	21-12-20	12	4
12	Online Faculty Development Program (FDP) in Assamese(in association with Dept. of Assamese, Tezpur University)	28-12-20	02-01-21	49	17
13	Online Training on Basic Use of ICT Tools in Teaching(Medium of Instruction: Assamese)	27-01-21	02-02-21	36	5
14	Pedagogical Aspects in Development of Women Studies Curriculum	24-02-21	24-02-21	0 [^]	4
15	Online Interdisciplinary Refresher Course on Curriculum and Pedagogy	15-02-21	01-03-21	97	19
16	Online Weeklong Faculty Development Program (FDP) in EMERGING TRENDS OF PEDAGOGY IN HIGHER EDUCATION(In Collaboration with Dibrugarh University)	15-03-21	20-03-21	Yet to be competed	19
				1294	114

*All the programs were completed in online mode following UGC and Ministry of Education guidelines.

[^]These are workshop cum meeting involving experts only.

Mis Aue
31-3-21

Director,
Teaching Learning Centre
Tezpur University

Annexure-1
Outcome of Fund Utilization
Teaching Learning Centre
Tezpur University

B. Activities Completed under Non-Recurring Grants:

The Construction of R.C.C. Building for Teaching Learning Centre was completed in 2018. Final UC was submitted in June 2020. All pending bills are settled during 2020-21 as shown in the provisional UC for FY 2020-21.

Mij De
31.3.21

Director,
Teaching Learning Centre,
Tezpur University

Sanction letters by AICTE, MHRD

NAME OF THE INSTITUTE: School of Engineering, Tezpur University
Utilization Certificate for the Financial Year: 2017-18 (Revised with inclusion of Expenditure for Auditor
Visit held during 2-3 Nov' 2018)

Name of the Scheme under which Grant was sanctioned: **Institutional Development Proposal**
(to be submitted separately for each sanction order)


Sl. No.	AICTE Sanction Order/Letter No. & Date under which grant was sanctioned	Amount (Rs.)	
	AICTE/UB/36/NEQIP/Ass/Deg/TU/09/2013 Date: 15-09- 2017	Rs. 1,89,22,039.00	Certified that out of the grant-in-aid Rs. 1,89,22,039.00 sanctioned by the AICTE during the financial year 2017-18 in favor of School of Engineering, Tezpur University as per letter mentioned in the margin, Rs. 49,29,411.00 on account of unspent balance of previous year, a sum of Rs. 2,35,34,201.00 has been utilized for the purpose for which it was sanctioned and the balance of Rs. 3,17,249.00 remained unutilized as on 31/12/2018 for the current financial year 2018-19. Interest amount Rs. 5,20,133.00 is utilized as contribution to corpus fund.
	Previous year unspent balance, including interest	Rs. 49,29,411.00	
	Total Amount including Previous year unspent balance	Rs. 2,38,51,450.00	

Certified that I have satisfied myself that the conditions on which the grant-in-aid was sanctioned have been duly fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purposes for which it was sanctioned.

Kinds of checks exercised:-

1. Receipt and payment account
2. Periodical progress Reports.


(Smriti Kumar Sinha)
Dean, SoE, Tezpur University
স্মৃতি কুমার সিন্ধা, অমিয়াত্রিকী বিভাগপীঠ
তেজপুৰ বিশ্ববিদ্যালয়
Dean, School of Engineering
Tezpur University


(Dhruba K Bhattacharyya)
Finance Officer, Tezpur University
Tezpur University


(Dr. Biren Das)
Registrar, Tezpur University
Registrar
Tezpur University

Signature of Chartered Accountant
Name of Chartered Accountant
Membership
Full Address with Seal
(Mandatory for Self Financing Institutes)

Place
Date:

Note: Each page should be signed by all the concerned.


Statement of Expenditure Incurred during 2017-18 (Revised with inclusion of Expenditure for Auditor Visit held during 2-3 Nov' 2018)

Title of the Project : NEQIP
 Funding Agency : AICTE
 Name of PI : Dean, SoE

Fund received	Expenditure incurred	As on 31/03/2018	01/04/2018 to 31/12/2018	Unspent Amount
Rs. 1,89,22,039.00 + Fund from previous instalment as committed Expenditure Rs. 49,29,411.00	1 (ii) Modernization and strengthening of existing laboratories/ (iii/iv) Establishment of new laboratories for existing and new UG and PG courses (vi) Updating of learning resources	79,40,083.00		Nil
	1 (v) Modernization of classroom	0		0
	1 (v) Furniture	2,30,483.00		Nil
	1 (viii) Establishment/ up-gradation of Central and Departmental Computer Centres	23,38,362.00		Nil
	1 (ix) Modernization/ improvements of supporting departments	2,81,226.00		Nil
	1 (x) Mod and strengthening of libraries and increase access to knowledge resources	7,83,882.00		Nil
	1 (ix) Civil Works	7,61,253.00		Nil
	2 Providing Teaching and Research Assistanceship to increase enrolment in existing and new PG doctoral programs in Engg	8,95,000.00		Nil
	3 Enhancement of R&D and institutional consultancy activities	22,13,341.00		Nil
	4 Faculty and Staff development for improved competency	22,92,697.00		Nil
5 Enhanced interaction with Industry	11,74,094.00		Nil	
6 Institutional management capacity enhancement	1,11,654.00		1,00,000.00	
7 Implementation of institutional reforms				
8 Academic support for weak, SC & ST students and Finishing school training	16,57,914.00			Nil
9 Incremental operating cost	27,96,018.00		58,194.00	2,17,249.00
10. Contribution to Corpus fund	--			* as earmarked
Total = 2,38,51,450.00		2,34,76,007.00		3,17,249.00

*Interest amount Rs. 5,20,133.00 and IRG Amount 30,040.00 are utilized as contribution to corpus fund.


 (Smriti Kumar Sinha)
 Dean, School of Engineering
 सेक्टर ४, अभियांत्रिकी विभाग
 तेजपुर विश्वविद्यालय
 Dean, School of Engineering
 Tezpur University


 (Dhruba K Bhattacharyya)
 Finance Officer
 Tezpur University


 (Biren Das)
 Registrar
 Registrar
 Tezpur University

All India Council for Technical Education

(A Statutory body under Ministry of HRD, Govt. of India)

Nelson Mandela Marg, Vasant Kunj, New Delhi-110070 Website: www.aicte-india.org



MODROBS - Sanction Letter

The Drawing and Disbursing Officer,
All India Council for Technical Education,
Nelson Mandela Marg,
Vasant Kunj,
New Delhi - 110070

Sub: Release of a sum of Rs. Thirteen Lakh Forty Five Thousand/- being the Grant-in-Aid under Modernization and Removal of Obsolescence Scheme (MODROB) for the year 2017-18 payable during the current financial year 2018-19-18.

Sir,

This is to convey the sanction of the Council for payment of Rs. 1345000/- (Rupees Thirteen Lakh Forty Five Thousand Only) as 1st installment / final payment out of the total approved grant-in-aid of Rs. 1345000 for completion of MODROB on Modernization of Automobile / Internal Combustion Engine Laboratory.

in TEZPUR UNIVERSITY SONITPUR Pin No - 784020 Assam, under the Scheme Modernization and Removal of Obsolescence Scheme (MODROB).

- The amount of the Grant shall be drawn by the Drawing and Disbursing Officer, All India Council for Technical Education on the Grant-in-Aid bill and shall be disbursed to and credited to the Registrar/ Director/Principal of the Institute through RTGS.
- This Grant-in-Aid is being released in conformity with the terms & conditions as well as norms of the scheme as already communicated, and also being communicated in this letter.
- The sanctioned amount is debitable to the Major Head 601.4(a) Gen. of the Scheme of Modernization and Removal of Obsolescence Scheme (MODROB) and is valid for payment during the financial year 2018-19.

The instructions/guidelines to be followed by University/Institution

I. Release of funds and maintenance of accounts

- The Principal of the institute and the Coordinator of the project are requested to verify the correctness of the under mentioned bank account/ RTGS details submitted by them along with the Proposal, in which the grant is being released:

Institute PAN No.	Bank Name	Bank Branch Name	Bank Branch Address	Account Holder Name	Account Type	Account Number	IFSC Code
AAAJT2654F	STATE BANK OF INDIA	Tezpur	Lake Road, Tezpur, Sonitpur, Assam	M/ Tezpur University Revenue	Saving Account	30448821505	SBIN0000195

In case of any omission the same should be reported to AICTE immediately

- The Institute shall strictly follow the provisions laid down in the scheme document and sanction order No. F. No. 1345000/RIF/DMODROB/Policy-1/2017-18 dated _____ issued by this office. All correspondences related to the project must contain this number along with year of sanction of the project, failing which correspondence will not be entertained.
- Funds covered by this grant shall be kept separately and would not be mixed up with other funds.
- The University/College/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be

utilized only on approved items of expenditure. (list enclosed).

Any change in the equipments recommended/sanctioned shall not be acceptable in any circumstances.

- f. Any expenditure above the sanctioned amount of grant is to be incurred from Institute's own funds.
- g. The institute/University shall not charge any overheads on this project and will provide all the administrative support for completion of the project.
- h. The accounts of the institute will be open for test check by the Council or Controller & Auditor General of India or any other officer designated by them.

II. Disbursement of funds to institutions

- a. The date of release of the grant by AICTE shall be taken as the date of commencement of the project. The Principal / Director / Registrar shall intimate about the receipt of the grant to AICTE. Any expenditure incurred prior to the issuance of the approval letter will not be allowed to be adjusted in the grant and if the Institution / University do not take the project work within one month of the receipt of the grant, the approval shall ipso facto lapse.
- b. After receipt of the grant from AICTE, the Institute shall send a confirmation to AICTE within 2 months of receipt of grant that the sanctioned project has been started/is in progress.
- c. 100% grant of the sanctioned amount will be released to Government/Govt. Aided institutions. Utilization Certificate (UC) and other requisite documents are to be submitted within one month of the completion of the project.
- d. To self financed/Pvt. Institutions 80% of the sanctioned amount will be released as first installment followed by 20% as reimbursement after receipt of UC and other requisite documents as specified in terms & Conditions of MODROB Scheme.

III. Submission of documents by university/institution

- a. The following mandatory relevant documents are required to be submitted by the university/institution within one month of the completion of the program :-
 - (i) The **Annual Progress Report (APR)** in the prescribed format along with Statement of Expenditure and Audited Utilization Certificate shall be submitted to AICTE not later than one month after completion.
 - (ii) The **Utilization Certificate (UC)** supported by Audited Statement of Expenditure to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the AICTE immediately after completion of the project. It should contain the head-wise break up of expenditure made from the grant-in-aid provided by the Council. In case of self-financing/private institutions, Statement of actual Expenditure & Utilization Certificate are required to be audited & signed and sealed by a Chartered Accountant endorsing the membership number and complete postal address.
 - (iii) **Project Completion Report (PCR)** in the prescribed format along with the copies of invoice/bills for the equipments purchased and copy of stock entry register where entry of the equipments have made duly verified. Audited Statement of Expenditure indicating expenditure incurred in the total duration of the project in the prescribed format and GFR-19 shall be submitted to the Council. Photocopies of formats are enclosed.
- b. A complete Status Report of the project indicating the activities undertaken, number of students benefited, laboratory works photographs of students, together with their views is to be submitted.
- c. The balance amount of the grant will be reimbursed to the university/institution only on submission of the above documents. On receipt of these documents, the total amount of balance of financial assistance, admissible as per the norms, shall be worked out and grant-in-aid shall be released, as second installment, in favour of the beneficiary institution.
- d. The university/institution is expected to submit the above said mandatory documents viz. Utilization certificate, Expenditure Statement and completion certificate etc. within one month of completion of MODROB project. However, delay of further 2 months may be condoned by AICTE in special circumstances as explained by the institute. Delay in submission of documents after three months of the completion of the MODROB Project shall invite a penalty of 10% of the total sanctioned amount of the MODROB Project, to be deducted from the balance amount of 2nd installment. The entire amount of grant already released, along with interest accrued thereon shall be refunded to AICTE if mandatory documents are not submitted by the institute beyond one year.
- e. **Program Evaluation Committee (PEC)** is required to be constituted at Institutional level. The constitution of the PEC shall be as under:
 - (i) Principal/Director/Registrar of the Institution (Chairperson)

- (ii) Coordinator of the project (Member Secretary),
 (iii) Two HODs and one subject expert (Members).

The members of the said PEC shall not be below the rank of Associate Professor. The minutes of the meetings are to be submitted to the Council at end of the project along with other mandatory documents.

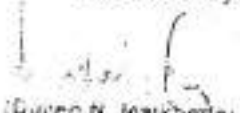
V. General Instructions

- The amount of interest accrued on the grant should be treated as part of the grant to be utilized for that particular project. However, the interest amount accrued along with grant disbursed should not exceed the total grant sanctioned for the project. The Institute receiving the grant should reflect the same in the audited statement of accounts/ utilization certificate and may either refund the interest amount to AICTE or AICTE shall adjust the same in the next installment of grant before its release.
- The duration of the project is for two years from the date of release of grant. It may be ensured that the project is completed within the stipulated time. If the project is not completed in time no further extension will be granted in any case and institute has to refund the entire amount to AICTE. The request for reimbursement of 20% of remaining amount in case of private institution shall be made with UC and other related documents in such a way that the entire project is completed in the prescribed period of two years.
- If project is not started within six months of the issuance of this Offer Letter, the released amount, along with interest accrued thereon, has to be returned to AICTE, by way of a demand draft in favour of Member Secretary, AICTE, New Delhi.
- Any unavoidable circumstantial change in the project with respect to name of Project Coordinator for the MODROB project would mandatorily require prior approval of the Council. All such requests should be addressed to AICTE, in advance, recording the specific reasons for proposed changes, failing which the offer for the grant already issued would be treated as automatically withdrawn and the financial assistance released in favour of the beneficiary institution shall be refunded immediately to the Council. Kindly mention the File No. 9-46/RIFD/MODROB/Policy-1/2017-18 in your future correspondence.
- The grantee shall maintain an audited record of assets acquired wholly or substantially out of the Grant-in-Aid and a register of assets shall be maintained by the Institute in the prescribed form i.e. GFR-19.
- The University / Institute receiving grant under MODROB is expected to put up a plaque at the main entrance of the Lab/Department, which has been modernized using the grant. All the equipment procured through the project should be super scribed with AICTE project file number.
- The assets acquired wholly or substantially out of All India Council for Technical Education's grant shall not be disposed or encumbered or utilized for the purpose other than those for which the Grant was given without proper sanction of the All India Council for Technical Education and should at any time the institution cease to function, such assets shall revert to the All India Council for Technical Education.
- Gol GFR rules should be followed during utilization of grant. URL address <http://doe.gov.in/orders-circular/GFR>.

V. List of Equipments approved :

S.No.	Name of Equipment
1.	Actual Cut Section of Chassis 4 Stroke, 4 Cylinder, Petrol Engine
2.	Mock Layout of Car Wiring
3.	Ignition System of an Automobile
4.	Fuel Supply System of Petrol Engine
5.	Lubrication System of an Automobile
6.	Air Brake Actual Working
7.	Automobile Lab/Workshop Tools and Equipment's
8.	Computerized Petrol Engine Test Rig
9.	Diesel Engine Test Rig

Yours sincerely,


(Deep N. Marikhe)
Advisor (AQIS)

Copy forwarded for information and necessary action to :-

1. **Name and Address of the Coordinator**
Dr. PARTHA DUTTA
TEZPUR UNIVERSITY
NAPAAM
TEZPUR - 784 028
DISTRICT : SONITPUR
ASSAM, INDIA SONITPUR
- 784028
2. **The Registrar / Director / Principal**
Dr. Biren Das
TEZPUR UNIVERSITY
NAPAAM
TEZPUR - 784 028
DISTRICT : SONITPUR
ASSAM, INDIA SONITPUR
- 784028
3. **Guard File**

AQIS Application id: 1-3568318999

4.4.19

019



Employee Projects Fund, TU

TEZPUR UNIVERSITY
NAPAAM, SONITPUR, ASSAM-784028
PROJECT'S TRANSACTION REPORT

FROM DATE:- 01-APR-2019 TO DATE:- 28-NOV-2019

PROJECT NAME: AICTE- MODROB GRANT- MECHANICAL ENGG

PARTICULARS	DEBIT	CREDIT
FUND	₹ 0.00	₹ 1345000.00
TOTAL:	0.00	1345000.00