

TEZPUR UNIVERSITY

तेजपुर विश्वविद्यालय



ANNUAL ACCOUNTS FOR THE YEAR 2016-17
WITH AUDIT REPORT

वार्षिक खाता वर्ष- 2016-17 के साथ

लेखा प्रतिवेदन

Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of the Tezpur University, Napaam, Tezpur (Assam), for the year ended 31 March 2017

We have audited the attached Balance Sheet of the Tezpur University, Napaam, Tezpur (Assam), as at 31 March 2017, and the Income and Expenditure Account for the year ended on that date under Section-19(2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 read with Section-32(1) of the Tezpur University Act, 1993. These financial statements are the responsibility of the Institute's Management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This separate Audit Report contains the comments of the Comptroller and Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any, are reported through Inspection Reports/CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Management, as well as

evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii. The Balance Sheet and Income and Expenditure Account/Receipt and Payment Account dealt with by this report have been drawn up in the format prescribed by the Ministry of Human Resource Development, Government of India vide order No. 29-4/2012-FD dated 17 April 2015.
- iii. In our opinion, proper books of accounts and other relevant records have been maintained by the Tezpur University, Napaam, Tezpur (Assam), as required under Section 32(1) of the Tezpur University Act, 1993 in so far as it appears from our examination of books (excepting as commented in Sl. No B-4 of the Annexure).
- iv. We further report that

Comments on Accounts

A Balance Sheet

1.1 Assets

1.1.1 Fixed Assets Tangible Assets (Schedule-4): ₹ 37949.18 lakh

The above head was understated by ₹ 2.87 lakh due to non-inclusion of print Journals (₹ 1.87 lakh) received between January 2017 and March 2017 and Books received on 31 March 2017 amounting to ₹1.00 lakh with the Fixed Assets. This further resulted in understatement of Capital Fund by ₹ 2.87 lakh at the end of 2016-17.

1.1.2 Current Assets, Loans and Advances (Schedule-7 and 8): ₹ 2690.96 lakh

The above head was understated by ₹ 954.22 lakh due to:

- (a) Exhibition of negative balances of ₹ 80.04 lakh, ₹ 14.19 lakh and ₹ 17.52 lakh under the head Ramp, Ministry of Social Justice, Centre for Open and Distance Learning (CODL) and Women Study Centre respectively. Since excess expenditure of ₹ 111.75 lakh was incurred against those Earmarked Funds those amounts should have been shown as receivable from the Funding Agencies. Exhibition of minus balance of ₹ 111.75 lakh under Schedule 2 resulted in understatement of Earmarked Fund by ₹ 111.75 lakh at the end of 2016-17.
- (b) Non-booking of Advances of ₹ 751.66 lakh paid to National Informatics Centre Services Incorporated (NICSI) for Establishment of Hotspot/WiFi, as the whole amount was shown as expenditure under the head Hotspot/WiFi (Schedule-2). This wrong booking of expenditure instead of under the head Advances resulted in understatement of Earmarked Fund by ₹ 751.66 lakh.
- (c) Booking of excess expenditure of ₹ 90.81 lakh towards Sponsored Projects had been shown as negative balance under Schedule-3A Sponsored Projects instead of being exhibited as receivable under Current Assets, Loans and Advances. This resulted in understatement of both Current Liability (Schedule-3A) and Current Assets by ₹ 90.81 lakh.

Net result of the above comments is understatement of both Earmarked Fund (Schedule-2) by ₹ 863.41 lakh and Current Liabilities (Schedule-3A) by ₹ 90.81 lakh at the end of 2016-17.

B Income & Expenditure Account

2.1 Expenditure

2.1.1 Depreciation (Schedule 4) – ₹ 1106.83 lakh

The above amount had been understated by ₹ 579.82 lakh with the corresponding understatement of Excess of Expenditure over Income by ₹ 579.82 lakh due to the followings:

(a) Undercharging of depreciation of ₹ 579.53 lakh on the assets (Gross block) valuing ₹ 52844.27 lakh.

(b) Non-charging of depreciation of ₹0.29 lakh on Print Journals valuing ₹1.87 lakh pertaining to 2016-17 received between January to March 2017 and on non-included Books worth ₹1.00 lakh with Fixed Assets although received on 31 March 2017.

2.2 Income

2.2.1 Income from interest and investment (Schedule-11 & 12): ₹ 179.80 lakh

The above head was overstated by ₹ 142.40 lakh due to inclusion of accrued and realized interest on project funds with the University's Income and Expenditure account instead of crediting that interest income to the respective project. As a result the Excess of Expenditure over Income was understated by ₹ 142.40 lakh.

C General

3.1 No expenditure has been booked during last year against 33 projects having balances of ₹ 46.66 lakh and no expenditure has been booked during last two years against 17 projects having balances of ₹ 13.27 lakh. Similarly, all those balances had not been shown under Schedule-3A till end of 2016-17. As such the existence of liability of ₹59.93 lakh was not disclosed in Schedule-3A.

3.2 Discrepancies between the figure exhibited in Accounts and figure shown in ledger were found as detailed below:

Sl. No.	Name of the Head	Figure as per Accounts (in ₹)	Figure as per Ledgers/Files/UC furnished (in ₹)
1.	Women Study Centre	3837126	3838001
2.	UGC-Pro K.P. Sarma MRP project "distribution and enrichment....Brahmaputra Valley"	Nil	-10667

3.3 The University had received a grant of ₹ 1653 lakh from Government of India for Academic and Research Collaboration Proposal between Queen's University Belfast and North Eastern Region Institutions. The fund was to be utilized for the financial year 2013-14; however, no expenditure was incurred out of the Fund till the end of 2016-17. The reasons for not incurring expenditure should have been disclosed in 'Notes on Accounts' in Annual Accounts

3.4 As per the new format of Accounts prescribed by the MHRD, Provision for liability towards gratuity payable on death/retirement of employees and leave encashment needs to be accounted for on actuarial basis, and provided up to the year-end. However, despite mention in Previous Year's Audit Report, the University did not take any corrective action.

3.5 There were 17 numbers of time-barred cheques amounting to ₹ 4.56 lakh. The value of those cheques were required to be cancelled and the amounts to be written back in the Accounts.

3.6 UGC NET JRF Fellowship for an amount of ₹ 9.81 lakh was shown under the head 'other liabilities' of Current liabilities & Provisions(Schedule-3) instead of showing the

same under Schedule-3B (Sponsored Fellowship and Scholarship) of Current liabilities & Provisions. As a result, head 'other liabilities' (Schedule-3) was overstated and Schedule-3B of Current liabilities was understated by ₹ 9.81 lakh.

3.7 No student wise details of Caution Deposits of ₹ 183.14 lakh under Sub schedule to Schedule-3 have been maintained by the University. As a result, the actual liability on that account could not be verified.

D Grants-in-Aid

The University is mainly financed by Government of India. During the year 2016-17 University received total grant of ₹7550.21 lakh consisting of Plan Capital-₹788.63 lakh, Non-Plan maintenance-₹6761.58 lakh (including Non-Plan maintenance Grant of ₹611.37 Lakh relating to previous year). Out of total grant, the University had spent ₹8889.23 Lakh (Plan Capital ₹2088.11 lakh and Non-Plan ₹6801.13 Lakh). Thus excess expenditure of ₹1339.02 Lakh was met from internal receipts of University.

The University had also received fund of ₹811.24 lakh from the UGC for Establishment of Hot Spot/ Wi-Fi at campus (₹751.66 lakh) and for Women Study Centre (₹59.98 lakh). On receipt of fund the University had released ₹751.66 lakh to NICSI as advance and had spent ₹77.10 lakh against the fund of Women Study Centre resulting in excess expenditure of ₹17.52 lakh (₹77.10 lakh – ₹59.98 lakh). The excess expenditure was incurred out of other available fund.

E Net Effect

The net impact of the comments given in the preceding paragraph was that Assets and Liabilities were understated by ₹957.09 lakh as at 31 March 2017 and the Excess of

Expenditure over Income was understated by ₹722.22 lakh for the year ended 31 March 2017.

F. Management letter

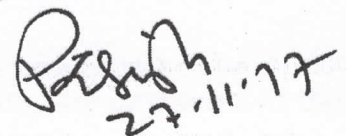
Deficiencies which have not been included in the Audit Report have been brought to the notice of the Director, Tezpur University, Napaam, Tezpur (Assam), through a management letter, issued separately for remedial/corrective action.

v. Subject to our observations in the preceding paragraphs, we report that the Balance Sheet and Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with the books of accounts.

vi. In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report, give a true and fair view in conformity with accounting principles generally accepted in India.

- a. in so far as it relates to the Balance Sheet, of the state of affairs of the Tezpur University, Napaam, Tezpur (Assam), as at 31 March 2017 and
- b. in so far as it relates to Income and Expenditure Account of the Deficit for the year ended on that date.

For and on behalf of the C&AG of India



Place:- Kolkata
Date:- 27.11.2017

(P.K. Singh)
Director General of Audit
Central :: Kolkata