



TEZPUR UNIVERSITY
Office of the Registrar
Tezpur, PIN-784028

No.F.13-12(Vol.-XII)/97(EC)/

Dated February, 2016

To,

M/S Ganapati Construction
2nd Floor, Garima Royal
Danish Road, Panbazar
Guwahati, Assam
Pin: 781001

Sub: *Work Order for "Creation of Barrier Free Environment – Construction of Ramps & Toilets for Persons with Disabilities at Tezpur University."*

Ref : 1. NIT No. TU/EC/CIVIL/22/2015-16 Dated 7th December, 2015
2. Your Tender No Nil dated 28/12/2015.

Dear Sirs,

With reference to your tender dated 28/12/2015, Tezpur University is pleased to place the Work Order on you for the above mentioned work at the approved lowest rate quoted by you. The allotment of the work is subject to the following terms and conditions.

1. CONTRACT VALUE: The maximum value of this offer is **Rs.2,49,94,547.00** (Rupees Two Crore Forty Nine Lakhs Ninety Four Thousand Five Hundred Forty Seven only) based on the items, rates and quantities in the Schedule of items enclosed herewith. The contract value given above may however, be subjected to variations based on the actual quantities of the work executed, measured and accepted.

2. SCOPE OF WORK : The scope of work includes mainly the following items:

- 1) Earth Work in excavation and fillings.
- 2) Providing PCC and RCC works
- 3) Providing brick work and soling
- 3) Providing Tiles Work
- 4) Providing Aluminium Works
- 5) Providing Painting Works
- 6) Steel Works
- 7) Roofing Works
- 8) Providing sanitary installations and related works
- 9) Providing Electrification work.

3. START OF WORK: The Contractor is to report to the Executive Engineer, Tezpur University for taking over the site **within 10 (ten) days** from the date of issue of this Work Order and **start the work within 15 (fifteen) days** from the date of handing over the site by the University, failing which this Work Order placed on him is liable to be cancelled.

4. **TIME OF COMPLETION:** The time of completion of the work shall be **Twelve months** from the date of handing over the site for commencement of the work.

5. **PAYMENT:** Payment shall be regulated as per unit rates for the items of work of the schedule of items and quantities as per actual measurement recorded by the Site Engineer for the actual amount of work done. The Registrar, Tezpur University is the paying authority.

6. **FOREST ROYALTY:** Before start of the work, the Contractor shall be required to deposit Forest Royalty to the Divisional Forest Office, Sonitpur West Division, Tezpur on forest produce to be utilized in the construction work.

7. **LABOUR LICENCE :** The Contractor shall obtain Labour license issued by the appropriate authority before commencement of the work and shall comply with the provisions contained in the Contract Labour Act (R&A) 1970, with subsequent amendments, if any. The Contractor shall comply with all statutory Rules, Regulations, Acts, etc. with regard to Provident Fund, Minimum Wages, and Safety, etc, as per existing Government Rules.

8. **AGREEMENT :** The Contractor is to execute an Agreement with Tezpur University on Non-Judicial Stamp Paper valued **Rs. 10.00 (Rupees ten only)** and is also required to sign the agreement within **07 (seven) days** from the date of issue of this letter.

9. **TERMS AND CONDITIONS:** All the terms and conditions contained in the General and Special conditions of contract shall be valid for this contract. These terms and conditions will be part of the contract agreement and a copy of the agreement will be furnished to you immediately after execution of the Agreement. The Tender conditions will also be part of the Contract Agreement.

10. **ESCALATION:** The University shall not consider any escalation, what so ever.

11. **SAFETY:** All rules and regulations for the safety of your workmen shall be strictly followed by you and you will be fully responsible for the safety of your work men .In case of violation of any law, the contractor shall be responsible and the university will not be dragged in to litigation in any manner, what so ever.

12. **ACTION PLAN :** A bar-chart showing the planned (anticipated) monthly progress shall be submitted by the Contractor within one month from the date of acceptance of the work order. The action plan shall be submitted to the Vice-chancellor of the University endorsing copies to the Registrar and the Executive Engineer, TU.

13. **CANCELLATION OF CONTRACT IN FULL OR IN PART:** Clauses envisaged in the General and Special conditions of contract in respect of cancellation of the contract in full or in part shall be applicable.

You are advised to acknowledge and return the **DUPLICATE COPY** of this Work Order duly signed as a token of your **acceptance of the offer within 07 (seven) days** from the date of issue of the Work Order, failing which the Work Order will automatically stand withdrawn.

Yours faithfully,

Enclosed: 1. Schedule of items, quantities and rates.
2. Duplicate copy of work order.

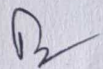
Sd/-
(Biren Das)
Registrar
Tezpur University.

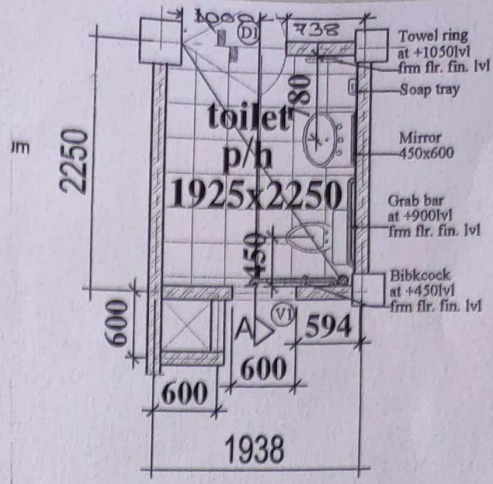
Memo No. No.F.13-12(Vol. - XII)/97(EC)/326-A

Dated: 3rd February, 2016

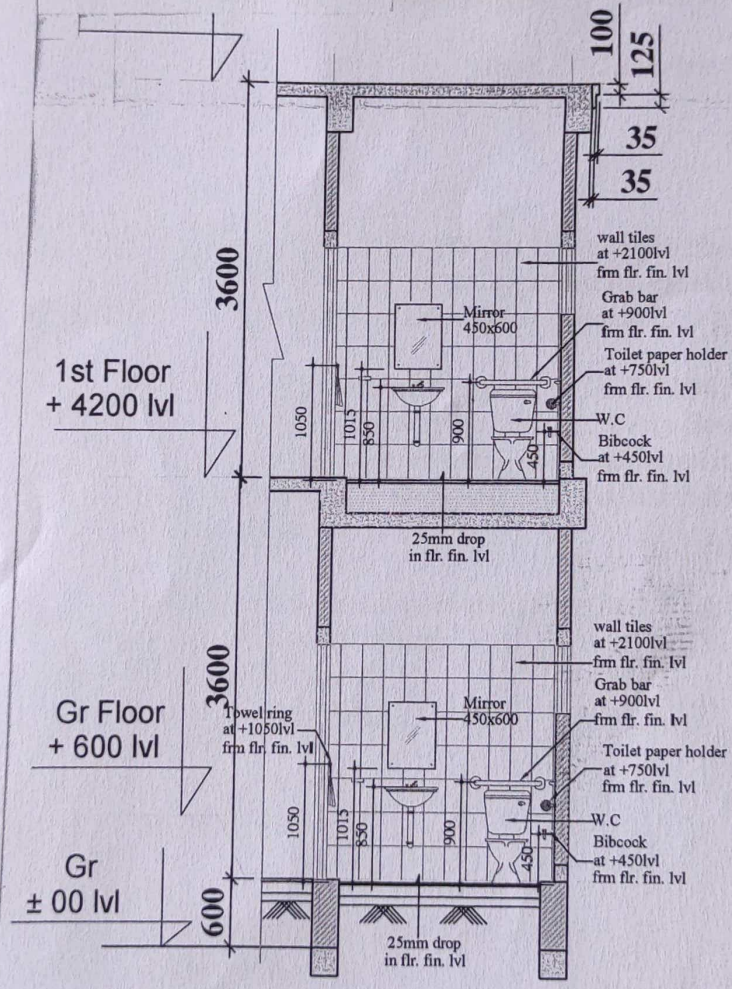
Copy to:

1. The Secretary to the Vice-Chancellor, TU for favour of information of the Vice-Chancellor.
2. The Finance Officer, TU for information.
3. The Associate Dean, P&D, TU for information .
4. The Executive Engineer, TU for information and necessary action.
5. The Assistant Engineer(C) / Junior Engineer (C) ,TU for information and necessary action as Site Engineer
6. The Assistant Engineer(Electrical) / Junior Engineer (Electrical) TU for information and necessary action as Site Engineer
7. The J.A.E for information and preparation of Contract Agreement.
8. Concerned file.


Registrar
Tezpur University.



Typical Plan of toilet (P/H)



Section:- AA

RELEASED FOR CONSTRUCTION

DATE 22.2.16

Sima Debnath
SIGNATURE

Hazari
Executive Engineer
Tezpur University

PROJECT:
Extension Physically
Challenged Toilet for
Library Building at Tezpur university

DLT : Sima Debnath
APPD :
SCALE : NTS
DATE : 22.2.16

DRG NO.
A-12

HARPAL SINGH ASSOCIATES
SHANKAR PLAZA 4th. floor , Opp. CUBE Market Complex
G.S. Road, Guwahati 781 005 Ph: 2343 179,2343 180

TITLE: Plans, Section

PROJECT NO:
2K15010 (Xii)

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29/02/2016