

तेजपुर विश्वविद्यालय

(केंद्रीय विश्वविद्यालय)

नाम, तेजपुर - 784 028, असम, भारत

TEZPUR UNIVERSITY

(A Central University)

Napam, Tezpur - 784 028, Assam, India

No.F.13-7/97/(GA-II)/2013/1965-A

Date: 22 August, 2014

From: Dr. Biren Das
Registrar

To: Shri Sunil Kumar Yadav, PMP
Director, Mend Solutions
383 OM Nagar Kankar Meerut-250001(India)

Sub: Work order for making Tezpur University website for Citizen/ Persons with Disabilities.

Ref: Your quotation dated 24th April, 2014.

Sir,

With reference to the subject cited above and the proposal submitted by you dated 24th April, 2014, Tezpur University is pleased to place the work order for the above mentioned work at the rates accepted by the Tezpur University. The allotment of the work order is based on the terms and conditions quoted by you.

Payment shall be made on completion of work and successful commissioning of the website.

You are requested to acknowledge the receipt of this order and return the duly signed duplicate copy as a token of your acceptance of the order.

Thanking you,

Encl: Duplicate copy of Work Order For Mend Solutions Pvt. Ltd,

Sunil
Dated 30/08/2014

Yours faithfully,

Biren Das
(Biren Das)
Registrar

Date: 22 August, 2014

Memo No. No.F.13-7/97/(GA-II)/2013/1965-A

Copy to:

1. Joint Secretary (DA), Ministry of Social Justice and Empowerment, Room No.612'A'Wing Shastry Bhawan, New Delhi 110001 (India) for kind information and necessary action.
2. Shri Ajay Kr. Lal, IAS, Joint secretary & Chief Executive Officer, National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, Ministry of Social Justice and Empowerment, Government of India, 16B, Bada Bazar Marg, Old Rajendra Nagar, New Delhi - 110060 (India), for kind information and necessary action.
3. Concerned file.

Registrar

फोन / Phone : 03712-267007 - 9 (3 lines)

फैक्स / Fax : 03712-267005, 267006

ई-मेल / e-mail: admn@tezu.ernet.in

BRD has been received

Sunil
4/9/14

Scanned with CamScanner



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(केंद्रीय विश्वविद्यालय)

नपाम, तेजपुर - 784 028, असम, भारत

स्पीड पोस्ट / SPEED POST

TEZPUR UNIVERSITY

(A Central University)

Napaam, Tezpur - 784 028, Assam, India

F. No 13-7/GA-II/2003 / 771

Date: 2 June, 2016

To,

Mr. S. K. Mahto

Under Secretary to the Govt. of India

Ministry of Social Justice & Empowerment

Department of Empowerment of Persons with Disabilities

Paryavaran Bhawan, 5TH Floor

CGO Complex, Lodhi Road, New Delhi-110003

Sub: Release of grant-in-aid for making the University Website accessible to citizens/persons with disabilities.

Ref: Letter D.O.No.16-01/2014/DD-I dated 23rd June, 2014

Sir,

With reference to your letter No.F.16-19/2014-DD-I dated 6th April, 2016, I am submitting herewith a proposal with a financial implication of Rs.4 lacs INR(with 15% +/- variances) for making Tezpur University Website accessible to citizens/Persons with Disabilities.

The proposal is based on the inputs submitted by M/S Mend Solutions, 383 OM Nagar Meerut and duly verified by the District Informatics Officer, NIC, DIT, MoCIT, Government of India, Sonitpur District Unit, Tezpur, Assam.

The work has been completed successfully by M/S Mend Solutions and Rs.449440.00 has been disbursed.

In view of the above, may I request you kindly to consider our proposal referred above and release the fund to the University at the earliest.

With kind regards,

Encl: As stated above.

Yours sincerely,


(Biren Das)

Registrar



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Invoice Dated: 21/01/2015

Invoice Number: PTU0007

Dear Sir, We are attaching herewith the following cost estimates for website www.tezu.ernet.in upgrade project

Project Name	Project Status	Requested Amount	
Website Upgrade for indousnefl	Completed	Website Upgrade Project planning and Business Requirement Signoffs	100000.00
		TU Website 5000 Plus Webpage Design Upgrades to make disabled Person Friendly	200000.00
		TU Website 5000 Plus Webpage Upgrades to Implement Screen Reader and Post Deployment 60 Days Support	100000.00
		Service Tax@12.36%	49440.00
		Total Payable Amount	400000+ 49440 = 449440.00 (Four Lacs Forty Nine Thousand Four Hundred Forty Rupees)

Mend Solutions Account Details for Payment:

Bank Name	Account Number	Routing Number
Chase Bank	660807277	267084131

We request you to release the payment against this invoice and will assure you of our best services for all future work.
 Warm Regards, Sani Kumar, Client Partner for Mend Solutions Email : sani@mendsolutions.com

Mend Solutions LLC , USA

www.mendsolutions.com

Verified & found OK.

S.K. Das
 District Informatics Officer
 National Informatics Centre,
 DIT, MoCH, Govt. of India
 Sonitpur District Unit
 Tezpur, Assam



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Scope Statement Document

Website Upgrade for Tezpur University - Accessible to Citizens/Persons with Disability

Version: 1.1

Prepared by: Sunil Kumar, PMP, USA

Date Created: 15/09/2014

Verified & found OK

31/5/2016

*A.K. Baruah
District Informatics Officer
National Informatics Centre,
DIT, MoCIT, Govt. of India
Sonitpur District Unit
Tezpur, Assam*



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Table of Contents

DOCUMENT REVISION HISTORY:	3
GLOSSARY OF TERMS:	3
DOCUMENT INFORMATION:	4
PROJECT OBJECTIVES:	4
PRODUCT SCOPE DESCRIPTION:	5
PROJECT REQUIREMENT:	6
PROJECT EXCLUSIONS:	21
PROJECT INCLUSIONS:	21
PROJECT DELIVERABLES:	21
PROJECT TIME LINES & MILESTONE DATES:	22
PRODUCT ACCEPTANCE CRITERIA:	23
PROJECT CONSTRAINTS:	23
PROJECT ASSUMPTIONS:	23
BUSINESS/FUNCTIONAL REQUIREMENTS APPROVALS:	24

S. I. K. Baruah
31/08/2016
District Informatics Officer
National Informatics Centre,
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Document Revision History:

Version #	Date	Prepared By	Change Description
1.0	15/09/2014	Praval Pratap Singh	Writing detail scope to include only and Only required work to be completed based on Signed BRD.
1.1	10/10/2014	Sunil Kumar	Point Number 4 has been removed from project exclusion sections based on request of Mr H. Saikia

Note:

Document Change Management and Distribution Procedures:

Changes will be applied to this document according to the following procedure:

1. Direct all change requests to the author of this document.
2. Each change request will be considered. If accepted, the change will be incorporated into a new draft of this document.
3. The new draft of this document will be circulated for review by appropriate project resources.
4. Approval of the new draft will be by concurrence of those individuals participating in the review.
5. Once concurrence is achieved, the draft becomes the new version of this document, replacing any existing and previous versions.
6. New versions of this document are to be distributed to appropriate project resources or made accessible on-line for reference. Notification of a new version will be communicated.

Glossary of Terms:

Term/Acronym	Definition
SOW	Statement Of Work Order
BRD	Business Requirement Document
UAT	User Acceptance Testing
MSI	Mend Solutions India

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 District Informatics Centre,
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 District Unit
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Document Information:

Purpose: This purpose of this document to upgrade Tezpur University website with existing as well as new features to make website accessible to persons with disabilities. This project goal is to deliver all features of University website with quality work within time.

Project Objectives:

Business Purpose, Objectives and Goals: Mend Solutions India committed to ensuring that the website of the Tezpur University for Persons with Disabilities is accessible to all users, irrespective of the device and technology in use or ability. It has been built with an aim to provide maximum accessibility and usability to its visitors. As a result, this website can be viewed from a variety of devices in bilingual.

❖ Accessibility options are given below:

Change Text Size

- Largest
- Larger
- Medium
- Smaller
- Smallest

Change Contrast

- Standard
- Black or white
- Yellow or pale yellow
- Blue or pale green

Change Text Spacing

- Default
- Wider
- Widest

❖ New upgraded website will be stable on different screen sizes.

5/13/16
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Sonitpur District Unit
Tezpur, Assam



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- ❖ New upgraded website will be developed on W3C (World Wide Web Consortium) certified format so this website has high rank on Google search by SEO techniques.
- ❖ New upgraded website will have options to read content or menu information through screen reader so challenged people can listen its content through keyboard short keys.

Product Scope Description:

The upgraded version of website will support the following key features:

Sr.No	Website Features	Features Provided by Mend Solutions
1.	Accessibility options to change text size	Mend Solutions will provide text size options so disable peoples set the text size of web contents.
2.	Accessibility options to change Font Color	Mend Solutions will provide different color options to visitors to change the contrast color according to their comfort zone.
3.	Mobile compatible	The updated site will be accessible on mobile device also.
4.	Quick access links	Mend Solutions will incorporate bold headings so that it will be visible to the persons they have low visibility.
5.	Information/Hints	All the links have alternate text so any visitor understands easily about each and every link or navigation.
6.	Key board friendly	Maximum parts of the website support keyboard shortcuts and all.
7.	Alternative Text	When you hover your mouse over an image on a website, the little words that pop up are called alt tags.
8.	Periods in abbreviations	Put periods in between each letter if Tezpur University Website has abbreviate contents. A screen reader won't recognize the abbreviation without periods
9.	Descriptive Hyperlink	When embedding a link in a post, it's more useful to describe the link, rather than just telling the reader to "Click here."
10.	Contrast Hyperlink	Embedding hyperlinked that way, colorblind users will able to find a link immediately without having to hover over it with their cursors.
11.	Skip to main content	Mend Solutions provide a provision to read main content of website instead of repetitive navigation using keyboard
12.	Page Titles	Mend Solutions incorporate titles name for each Web page is specified that will helps to understand the page content easily.
13.	Images Alternative text	Mend Solutions will specify alternative text in images so screen reader can read its content so disable people understand

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Project Requirement:

Existing Website Upgraded for Tezpur University Accessible to Citizens/Persons With Disability. This project will support the website accessibility for person with disability. Below Mend Solutions listed down all functionalities that will be implements.

Sr. No	Website Menus	Navigation Label1	Navigation Label2	Navigation Label3
1	Home	1.1 Home		
2	VC's Desk	2.1 Profile 2.2 Vision		
3	Schools	3.1 Engineering	3.1.1 Department of Computer Science & Engineering	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ News ❖ TUCS ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
			3.1.2 Department Of Civil Engineering	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ Publications ❖ Events ❖ Photo gallery ❖ Contact Us ❖ Alumni ❖ Home ❖ TU ❖ Extension Activities ❖ Consultancy Activities
			3.1.3 Department Of Electronics And Comm. Engineering	<ul style="list-style-type: none"> ❖ Programme ❖ Time Table ❖ Course Plan ❖ Evaluation Plan ❖ People ❖ Facilities ❖ Research ❖ Centres ❖ Publications ❖ Events ❖ News

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 District Informatics Officer
 District Informatics Centre,
 AOCT, Ghat of India,
 Tezpur District, Assam



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			<ul style="list-style-type: none"> ❖ Photo Gallery ❖ Alumni ❖ Contact Us ❖ Home ❖ TU
		3.1.4 Department of Energy	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ News ❖ Training and placement ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
		3.1.5 Department of Food Engineering And Technology	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ research ❖ Publications ❖ Events ❖ Alumni ❖ News and Notice ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
		3.1.6 Department of Mechanical Engineering	<ul style="list-style-type: none"> ❖ Home ❖ Programme ❖ People ❖ Facilities ❖ Students' Notice Board ❖ Training and placement ❖ Research ❖ Publications ❖ Achievement ❖ Events and News ❖ Photo Gallery ❖ Contact Us ❖ TU
	3.2 Humanities and Social Science	3..2.1 Department Of Cultural	<ul style="list-style-type: none"> ❖ Programme ❖ People

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 District Informatics Officer
 National Informatics Centre,
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 ipur District Unit
 e-zpur, Assam-24



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		Studies	<ul style="list-style-type: none"> ❖ Facilities ❖ Research ❖ Projects ❖ Publications ❖ Events ❖ Photo Gallery ❖ Departmental forum ❖ Alumni ❖ Contact Us ❖ Home ❖ TU
		3.2.2 Department Of English And foreign Languages	<ul style="list-style-type: none"> ❖ Home ❖ Programmes ❖ People ❖ Facilities ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ Forum ❖ Gallery ❖ Forum ❖ TU
		3.2.3 Department Of Mass COMM. And journalism	<ul style="list-style-type: none"> ❖ Programmes ❖ People ❖ Facilities ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ Forum ❖ Photo Gallery ❖ Student corner ❖ Careers ❖ Contact Us ❖ Home ❖ TU
		3.2.4 department of sociology	<ul style="list-style-type: none"> ❖ Home ❖ Programmes ❖ People ❖ Facilities ❖ Research ❖ Events ❖ Alumni ❖ Photo Gallery ❖ Contact Us ❖ University

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		3.2.5 Department of Hindi	<ul style="list-style-type: none"> ❖ Programmes ❖ People ❖ Facilities ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ News ❖ Forum ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
	3.3 Management sciences	3.3.1 Department Of Business Administration	<ul style="list-style-type: none"> ❖ Programmes ❖ Faculty And Staff ❖ Publications ❖ Forum And Activities ❖ Friday Seminar ❖ Placement ❖ Sampark ❖ Students' Magazine ❖ Alumni ❖ Batch Profile ❖ Research scholars ❖ Facilities ❖ News And Events ❖ Photo Gallery ❖ Contact Us ❖ Dept. Home ❖ TU Home
		3.3.2 Centre For Disaster Management	<ul style="list-style-type: none"> ❖ Profile ❖ Staff & Guest Faculty ❖ List of Trainee ❖ Training & Workshops ❖ NIDM Training Calendar ❖ Photo Gallery ❖ Links ❖ Syllabi ❖ TU Home
	3.4 Sciences	3.4.1 Department Of Chemical Sciences	<ul style="list-style-type: none"> ❖ Programme And News ❖ People ❖ Facilities ❖ Research ❖ Publications



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			<ul style="list-style-type: none"> ❖ Syllabus ❖ Activities ❖ Awards ❖ Contact Us ❖ Home ❖ TU
		3.4.2 Department Of Environmental Science	<ul style="list-style-type: none"> ❖ Programmes ❖ IDC ❖ People ❖ Facilities ❖ Research ❖ Career ❖ Publications ❖ Activity ❖ Home ❖ TU
		3.4.3 Department of Mathematical Science	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ research ❖ Publications ❖ Events ❖ Alumni ❖ News and Notice ❖ Forum ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
		3.4.4 Department Of Molecular Biology And Biotechnology	<ul style="list-style-type: none"> ❖ Programme ❖ People ❖ Facilities ❖ Centres ❖ Research ❖ Publications ❖ Events ❖ Alumni ❖ News ❖ Forum ❖ Photo Gallery ❖ Contact Us ❖ Home ❖ TU
		3.4.5 Department Of Physics	<ul style="list-style-type: none"> ❖ About ❖ Academic

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 National Informatics Centre
 T.M.60 CIT Govt. of India
 Tripur District Unit
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				<ul style="list-style-type: none"> ❖ Research ❖ People ❖ Others
4	Academic	4.1 Admission	4.1.1 Admission 2014-15	
		4.2 Results	4.2.1 TUEE 2014 Results 4.2.2 Term And Examination	
		4.3 Academic Calendar	4.3.1 Calendar- 2014	
		4.4 Programmes		
		4.5 Download Forms	4.5.1 Application Format for Recognition as Research Supervisor 4.5.2 Format of plan of research (Ph.D.) 4.5.3 Course Completion Certificate(Provisional) 4.5.4 Application Format for PG Programme Original Certificate 4.5.5 Application format for PhD Programme Original Certificate 4.5.6 Course Registration Form for First Semester 4.5.7 Format for Submitting Brief Profile of Ph.D. Thesis Examiner	

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		On the Panel	
		4.5.8 Course Withdrawal Form	
		4.5.9 Application Form for Dummy Transcript	
		4.5.10 Proforma for Starting New Programme	
		4.5.11 Hostel Accommodation Form	
		4.5.12 Hostel Accommodation During Summer/Winter Recess	
		4.5.13 Hostel Accommodation for Guests	
		4.5.14 Hostel Accommodation for Project Staff	
		4.5.15 Student Feedback Form	
		4.5.16 Migration Certificate	
		4.5.17 Provisional Admission of Foreign/NRI Students	
		4.5.18 Bank Challan Form	
		4.5.19 Refund of Caution Money	
		4.5.20 Railway	


 21/5/16
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 District Information Officer
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		<p>Concession (MS Word)</p> <p>4.5.21 Scholarship (MS Word)</p> <p>4.5.22 Internet & E-mail Account</p> <p>4.5.23 Remuneration Bill Format for Thesis Examining etc.</p> <p>4.5.24 Performa for Visiting Professor, Visiting Fellow</p> <p>4.5.25 Prescribed Format of OBC NCL Certificate</p> <p>4.5.26 Claim Intimation Form</p>	
	4.6 Prospectus	4.6.1 Prospectus 2014	
	4.7 Regulations	<p>4.7.1 Regulations on Academic Matters(Amended 2011)</p> <p>4.7.2 Admission Rules For Foreign/NRI Students</p> <p>4.7.3 Maintenance of Students' Discipline</p> <p>4.7.4 Hostel Rules (Amended in 2005)</p> <p>4.7.5 PhD Rules and Regulations (2007)</p>	

Handwritten signature and date: 8/15/16

Official stamp: District Informatics Officer, CIT, Govt. of India, Bur District Unit, 2201, Assam



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		<p>4.7.6 Award of Teaching Assistantship to The Doctoral Students</p> <p>4.7.7 Leave Rules for students of the Ph.D. Programme</p> <p>4.7.8 Laboratory Safety Rules</p> <p>4.7.9 Conversion formula for converting CGPA to Equivalent Percentage</p> <p>4.7.10 Equivalency Certificate for Applied Chemistry</p> <p>4.7.11 Concept Note For Joint Ph.D. Programme</p> <p>4.7.12 Excursion Rules</p>	
	4.8 Guidelines	<p>4.8.1 Continuous Comprehensive Evaluation</p> <p>4.8.2 Choice Based Credit Transfer CBCT Courses</p> <p>4.8.3 Institutional Fellowship for Full-Time Ph.D. Students</p> <p>4.8.4 Revised Guidelines on Conduct of Examinations</p>	

31/5/16
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			4.8.5 UGC Guidelines for Visiting Faculty	
			4.8.6 Bibliographic Style in Writing Theses & Dissertations	
5	Distance Learning	5.1 TU Page 5.2 Home 5.3 People 5.4 Programme 5.5 Department 5.6 Re-Registration 5.7 Contact Us		
6	Administration	6.1 Visitor 6.2 Chancellor 6.3 Vice-Chancellor 6.4 Pro Vice-Chancellor 6.5 Registrar 6.6 Deans 6.7 Administrative Officers		
7	Facilities	7.1 Central library	7.1.1 University Home	
			7.1.2 Knowledge Repository	
			7.1.3 OPAC	
			7.1.4 Library Collection	
			7.1.5 Library Governance	
			7.1.6 Library Rules	
			7.1.7 Contact Us	
			7.1.8 Hindi Version	
			7.1.9 Home	
			7.1.10 About Us	<ul style="list-style-type: none"> ❖ Our Team ❖ FAQ's
			7.1.11 Print Resources	<ul style="list-style-type: none"> ❖ Indian Journals ❖ International Journals
			7.1.12 e-Resources	<ul style="list-style-type: none"> ❖ Subscribed e-Resources ❖ Thought Consortia ❖ E-resource archive

Handwritten signature and date: 31/5/18

Official stamp: A.K. Baruah, District Informatics Officer, MoCII, Govt. of India, Itanagar, Assam



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	7.1.13 Online Database	
	7.1.14 Library Consortia	<ul style="list-style-type: none"> ❖ Delcon DBT e-library consortium ❖ UGC- Info net consortium
	7.1.15 Services	
	7.1.16 Open Access Resources	
	7.1.17 Open Courseware	
	7.1.18 Opening Hours	
	7.1.19 Downloads	<ul style="list-style-type: none"> ❖ Membership Forms ❖ Group Membership ❖ Know your Library
	7.1.20 Ask the Librarian	
	7.1.21 Useful Links	
	7.1.22 Trial Accesses	
	7.1.23 VIDWAN Expert Database	
	7.1.24 e-PG Pathshala	
7.2 Computer Center	7.2.1 TU Home	
	7.2.2 About	
	7.2.3 Services	
	7.2.4 Resources	<ul style="list-style-type: none"> ❖ Central Servers ❖ Computer Terminals ❖ Software ❖ Computing reporting Policy ❖ Network
	7.2.5 Team	
	7.2.6 Helpdesk	
	7.2.6 Schedules	<ul style="list-style-type: none"> ❖ Laboratory Schedules (SOE)w.e.f Aug.2014 ❖ Laboratory Schedules (SOE)w.e.f Aug.2014(Academic II Building) ❖ Duty Time Assignment for Students
	7.2.7 Self-care Portal	
	7.2.8 Admin Portal	



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		7.3 Health Centre		
		7.4 Guest House		
	7.5 Hostels	7.5.1 Men's Hostel	❖ Charaideo ❖ Nilachal ❖ Kanchungajha ❖ Patkai	
		7.5.2 Women's Hostel	❖ Bordoichila ❖ Dhansiri ❖ Pragjyota ❖ Sunwansiri ❖ Kapili	
	7.6 Student Activity Zone	7.6.1 Sports		
		7.6.2 NSS Cell		
		7.6.3 Adventure Sports Club		
	7.7 Regulation & Activity Zone			
8	Centre/Cell	8.1 Centre for inclusive Development	8.1.1 Equal Opportunity Cell	❖ Home ❖ Admin ❖ Programs Conducted ❖ Photo Gallery ❖ TU Home
		8.1.2 Training & Placement	❖ Home ❖ T& P ❖ Overview ❖ Inviting Recruiters ❖ Calendar ❖ People ❖ Recruiters ❖ Activities ❖ Gallery ❖ Download Forms ❖ Placement Brochure ❖	
		8.1.3 SC ST Cell	❖ Home ❖ Privacy Policy ❖ Accessibility ❖ Site Map ❖ RTI ❖ Terms & Conditions ❖ Recruitment ❖ Walk-in	
		8.2 Chandraprabha Saikiani Center for Women Studies	❖ About WSC ❖ Working Committee ❖ Activity ❖ Photo Gallery ❖ Home	

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		<ul style="list-style-type: none"> ❖ TU ❖ Contact Us
	8.3 Centre for Assamese Studies	<ul style="list-style-type: none"> ❖ Home ❖ Activities ❖ Advisory Committee ❖ Digital Archive ❖ Research Projects ❖ Photo Gallery ❖ Contact Us ❖ TU
	8.4 Research & Development	<ul style="list-style-type: none"> ❖ Dean Research & Development
	8.5 IPR Cell	Page Under Construction
	8.6 DBT Nodal Centre	<ul style="list-style-type: none"> ❖ Home ❖ People ❖ Activities ❖ Resources ❖ MD/MS Thesis Grant ❖ Photos ❖ Contact
	8.7 ONGC CPBT	<ul style="list-style-type: none"> ❖ Home ❖ About Us ❖ Activities ❖ Trust Area ❖ Significance ❖ Major Projects ❖ Ph.d From the Centre ❖ Resources ❖ Fellowship ❖ Events ❖ Personnel ❖ Feedback ❖ Newsletter ❖ Contact Us ❖ TU Home
	8.8 BIF Cell	<ul style="list-style-type: none"> ❖ About Us ❖ About BTIS Net ❖ Activities of the Centre ❖ Resources ❖ Fellowship ❖ Events ❖ Personnel ❖ Newsletter ❖ Feedback ❖ Contact Us ❖ Useful Links

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		8.9 IQA Cell	<ul style="list-style-type: none"> ❖ IQAC Committee ❖ IQAC Report
		8.10 Entrepreneurship Development Cell	
9	Information	News & Notifications	❖ News & Notifications
		Archived News & Notifications	❖ Archived News & Notifications
		Events	<ul style="list-style-type: none"> ❖ Upcoming Events ❖ Past Events
		Tenders/NIOs	❖ Tenders & Notices Inviting Quotations
		Recruitments	❖ Recruitment Notices
		Project Jobs	❖ Projects Jobs
		Campus News	❖ No Information
		News@Limelight	❖ News@Limelight
10	Contacts	Home	
		Key Functionaries	<ul style="list-style-type: none"> ❖ Secretariat of the Vice-Chancellor ❖ Pro Vice-Chancellor ❖ Office of the Register ❖ Administrative Officers ❖ Deans
		Academic Heads	
		Academic Departments	<ul style="list-style-type: none"> ❖ Business Administration ❖ Chemical Sciences ❖ Civil Engineering ❖ Computer Science and Engineering ❖ Cultural Studies ❖ Electronics and Comm. Engineering ❖ Energy ❖ English and Foreign Languages ❖ Environmental Sciences ❖ Food Engineering and Technology ❖ Hindi ❖ Mass Comm. And Journalism ❖ Mathematical



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			<ul style="list-style-type: none"> ❖ Sciences ❖ Mechanical Engineering ❖ Molecular Biology and Biotechnology ❖ Physics ❖ Sociology
	Administrative Sections		<ul style="list-style-type: none"> ❖ General Administration ❖ Academic & Examination Establishment ❖ Finance & Accounts
	Centre/Cells		<ul style="list-style-type: none"> ❖ Computer Centre ❖ Central Library ❖ Center for Assamese Studies ❖ Centre for Women Studies ❖ Directorate of Distance Education ❖ Engineering Cell ❖ Guest House ❖ Health Centre ❖ IMF Cell ❖ IPR Cell ❖ Horticulture ❖ Hostels ❖ NET Coaching Centre ❖ Sports ❖ Student Activity Centre ❖ Training & Placement ❖ TU Entrance Examination Cell ❖ B.Tech Entrance Examination Cell ❖ Equal Opportunity Cell ❖ Entrepreneurship Development Cell
	Utilities & Others		<ul style="list-style-type: none"> ❖ Security & Reception ❖ Campus Utility Services ❖ Residences ❖ Important Services

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				at Tezpur ❖ Hospitals ❖ Airlines ❖ Railways ❖ Bus Service ❖ Travel Agencies ❖ Universities In North-East ❖ EPABX User Guide
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Project Exclusions:


1. If any new pages and websites contents added by University need to be informed to Mend Solutions
2. University provides Web space to Mend Solutions to host website for UAT testing as well as final deployment.
3. Mend Solution will provide technical support or development from Delhi offshore centre.

Project Inclusions:

1. Website accessible for disable people through screen reader tool.
2. The Mend Solutions will apply the all functionality and features listed in above (Project scope description) section.
3. Mend Solutions provide list of screen readers available to implement on website to read contents.
4. Mend Solutions provide user manual to access website.
5. On requesting of Tezpur University, Mend Solutions representative (functional or technical) will visit University campus. All the expenses will be managed by Mend Solutions.

Project Deliverables:

The deliverables for this project includes all existing website web pages.


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Project Time Lines & Milestone Dates:

Milestone Name	Planned Start Date	Planned End Date	Current Status
SOW proposal submitted for Tezpur University Website upgrade.	15/04/2014	03/09/2014	Approved.
BRD Signoff between University and Mend Solutions.	03/09/2014	07/09/2014	Approved.
Scope Statement preparation and signoff for Tezpur University Website upgrade.	07/09/2014	18/09/2014	Pending
Detail Design and Development and Component Unit Testing Work	18/09/2014	31/10/2014	Pending
System Integration Testing (SIT) for Upgraded website	01/11/2014	06/11/2014	Pending
User Acceptance Testing (UAT) for Upgraded website	06/11/2014	16/11/2014	Pending
Production deployment for Upgraded website	17/11/2014	21/11/2014	Pending
Warranty Period and	21/11/2014	30/11/2014	Pending

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User Manual preparations			
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Product Acceptance Criteria:


Mend Solutions will incorporate all existing features of website and apply new functionalities to make website accessible for disable people. Tezpur University accept website with existing and new features as discussed in project scope description.

Project Constraints:

Please confirm the hosting environment for UAT testing for final deployment

Project Assumptions:

All the scope related content and information to this project Tezpur University IT team will provide to Mend Solutions India team. MSI required a test server, so TU will provide a test server/hosting place to MSI. After the User acceptance testing signoff and completion, Mend Solutions India will migrate the source code from UAT environment to production environment.


 5/15/12
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Business/Functional Requirements Approvals:

Documented approvals are required from designated approvers from University Management as well MSI Management.

Role/Name	Approval Date	Signature
Project Manager : Mr. P.P Singh, Mend Solutions India		
Business Owner: Mr. Hridoy Saikia , Deputy Registrar Tezpur University	09/10/14	<i>[Signature]</i>
Technology Owner: Tezpur University, IT Team	09/10/2014	

Deputy Registrar
Tezpur University
Computer Engineer
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