

**MINUTES OF THE 33<sup>rd</sup> MEETING OF THE ACADEMIC COUNCIL HELD  
ON 16 November 2018 (Friday) AT 11.00 A.M. IN THE COUNCIL HALL, TEZPUR UNIVERSITY**

Members present:

- |   |                        |
|---|------------------------|
| 1. Prof. V. K. Jain, Vice Chancellor      | : Chairman             |
| 2. Prof. D.K. Saikia, Pro Vice Chancellor | : Member               |
| 3. Prof. P.K. Das                         | : Member               |
| 4. Prof. R.C. Deka                        | : Member               |
| 5. Prof. Chandanda Goswami                | : Member               |
| 6. Prof. C.L. Mahanta                     | : Member               |
| 7. Prof. Dhanapati Deka                   | : Member               |
| 8. Prof. A.K. Mukherjee                   | : Member               |
| 9. Prof. D.K. Bhattacharyya               | : Member               |
| 10. Prof. B.K. Danta                      | : Member               |
| 11. Prof. T.K Majhi                       | : Member               |
| 12. Prof. D.P. Nath                       | : Member               |
| 13. Prof. Papori Boruah                   | : Member               |
| 14. Prof. Munmun Hazarika                 | : Member               |
| 15. Prof. Nityananda Sarma                | : Member               |
| 16. Prof. A.M. Ramteke                    | : Member               |
| 17. Prof. Nilakshi Das                    | : Member               |
| 18. Prof. Ashalata Devi                   | : Member               |
| 19. Dr. Brijesh Srivastava                | : Member               |
| 20. Prof. Rupam Kataki                    | : Member               |
| 21. Prof. Ashim J. Thakur                 | : Member               |
| 22. Dr. P.P. Dutta                        | : Member               |
| 23. Prof. Utpal Kr. Das                   | : Member               |
| 24. Dr. P. Anbarasan                      | : Member               |
| 25. Prof. S. S. Sarkar                    | : Member               |
| 26. Prof. A.K. Nath                       | : Member               |
| 27. Prof. Utpal Sarma                     | : Member               |
| 28. Dr. Nil Ratan Roy                     | : Member               |
| 29. Dr. Sarat Saharia                     | : Member               |
| 30. Dr. Dipak Nath                        | : Member               |
| 31. Prof. Jiten Ch. Dutta                 | : Member               |
| 32. Dr. Rajeev Kr. Doley                  | : Member               |
| 33. Dr. Tridip Ranjan Sarma               | : Member               |
| 34. Dr. Ng. K. Francis                    | : Member               |
| 35. Dr. Rajesh K., Head i/c, Social Work  | : Member               |
| 36. Mr. Rathijit Chakraborty              | : Member               |
| 37. Dr. Monawwer Iqbal                    | : Member               |
| 38. Mr. Tirtharaj Gohain                  | : Member               |
| 39. Prof. Ashok Kumar                     | : Memner               |
| 40. Prof. Utpal Sarma                     | : Spl. Invitee         |
| 41. Prof. Sankar Deka                     | : Spl Invitee          |
| 42. Prof. Pritam Deb                      | : Spl. Invitee         |
| 43. Dr. Arup Kumar Nath                   | : Spl. Invitee         |
| 44. Dr. Biren Das                         | : Registrar            |
| 45. Dr. Lakhi Boral                       | : Ex-officio Secretary |

At the outset of the meeting, the Vice-Chancellor expressed his greetings to all the members and apprised them about the recent achievements of the University. He informed the house that two B.Voc programmes and three diploma/certificate programmes under Community College have been approved by the UGC. He also mentioned that the UNICEF has agreed to take some of our students for paid Internship. The Vice - Chancellor also congratulated Prof. A.K. Mukherjee for receiving Indian National Science Academy (INSA) Teachers Award. Thereafter, the Vice Chancellor called upon the Controller of Examinations to present the Agenda items of the meeting.



Item No.	Agenda with notes
<p>AC.33/2018/ 2/1.1</p> <p>Note</p>	<p><b>Confirmation of the minutes of the 32<sup>nd</sup> meetings of the Academic Council held on 14 May 2018</b></p> <p>The minutes of the meeting of the Academic Council were circulated to all members for perusal and comments.</p> <p>No comment has been received.</p> <p>Submitted for perusal and consideration of confirmation.</p>
<p>Decision</p>	<p>Confirmed.</p>
<p>AC.33/2018/ 2/1.2</p> <p>Note</p>	<p><b>To consider for acceptance of Action Taken Report on the minutes of the 32<sup>nd</sup> meeting of the Academic Council held on 14 May 2018</b></p> <p>Action taken report on the decisions of 32<sup>nd</sup> meeting of the Academic Council is placed at <b>Annexure -I, pp: 1-15</b></p> <p>Submitted for perusal and consideration of acceptance.</p>
<p>Discussion</p>	<p><b>The Controller of Examinations reported high points of the following items for consideration of acceptance of the Deans recommendations:</b></p> <ul style="list-style-type: none"> <li>(i) AC.32 /2018/1 /2.14 submission of PhD thesis of Late Ms. Bandana Borah posthumously</li> <li>(ii) AC.32 /2018/1/4.5 Proposal for segregating the Training and Placement Cell from the Centre for Inclusive Development (CID)</li> <li>(iii) AC.32 /2018/1/4.9 Proposal for relaxation in the criteria of Good Academic Records of the University for recruitment of teachers</li> <li>(iv) AC.32 /2018/1/4.11 Change of nomenclature of Centre for Open and Distance Learning to Institute of Open and Distance Learning</li> </ul>
<p>Decision</p>	<p><b>Accepted with following suggestions:</b></p> <ul style="list-style-type: none"> <li>(i) The proposal for submission of PhD thesis of Late Ms. Bandana Borah posthumously be referred to the PhD Rules framing Committee to examine on the basis of instances adopted by other Central Universities and recommend to the University for inclusion in the PhD rules, or otherwise. The supporting documents will be provided by the supervisor of Late (Ms.) Borah.</li> <li>(ii) The proposal for Change of nomenclature of Centre for Open and Distance Learning (CODL) to Institute of Open and Distance Learning be referred to Deans' Committee to review</li> </ul>



	<b>the proposal as the UGC has approved some programmes submitted by the University under the CODL.</b>
<b>AC.33/2018/ 2/1.3</b>	<b>To consider for acceptance of the minutes of the 65<sup>th</sup> meeting of the Research Committee held on 24.10.2018</b>
<b>Note</b>	The minutes of the 65 <sup>th</sup> meeting of the Research Committee held on 04.04.2018 are placed at <b>Annexure-II, pp: 20-44</b> for perusal and consideration of acceptance.
<b>Discussion</b>	<b>The COE informed that the University has adopted the UGC (Promotion of Academic Integrity and Prevention of plagiarism in HEI) Regulations, 2018 and constituted Departmental Academic Integrity Panel (DAIP) and Institute Academic Integrity Panel ( IAIP).</b>
<b>Decision</b>	<b>Accepted.</b>

Items for approval (AC.33/2018/ 2/2)

<b>AC.33/2018/ 2/2.1</b>	<b>Proposal for revision of Regulations on Academic Matters</b>
<b>Note</b>	A committee was constituted with Prof. Utpal Sarma as Chairman to revise the Regulations on Academic matters. The revised Regulations submitted by the committee have been recommended by the Deans meeting held on 02.11.2018. The revised Regulations on Academic matters is placed at <b>Annexure- III, pp: 45-91</b> Submitted for perusal and consideration of approval.
<b>Decision</b>	<b>Approved in principle with a suggestion to review the Regulations by the Committee as per discussions in the meeting and re- submit it for approval in the next meeting of the Academic Council.</b>
<b>AC.33/2018/ 2/2.2</b>	<b>Amendment of IPR Policy with incorporation of new clauses</b>
<b>Note</b>	The Intellectual Property Right (IPR) policy of the University was approved by the 32 <sup>nd</sup> meeting of the Academic Council held on 14.05.2018. The Coordinator, IPR cell has proposed to incorporate some new provisions in the policy with regard to filing and maintenance of the patents. Statement of amendment in the IPR Policy is placed at <b>Annexure- IV, pp: 92-94.</b>  Submitted for perusal and consideration of approval.
<b>Decision</b>	<b>Approved.</b>



<p>AC.33/2018/ 2/2.3</p> <p><b>Note</b></p>	<p><b>New programmes of studies under National Skill Qualification Framework(NSQF)</b></p> <p>The following skill based programmes have been approved by the UGC under NSQF :</p> <p><u>Community College :</u></p> <ol style="list-style-type: none"> <li>1. Certificate in Income Generation in Financial Services <i>under Community College</i></li> <li>2. Certificate in Repair, Installation and Maintenance of Electronic appliances <i>under Community College</i></li> <li>3. Diploma in Repair, Installation and Maintenance of Electronic appliances <i>under Community College</i></li> </ol> <p><u>B. Voc by UGC :</u></p> <ol style="list-style-type: none"> <li>4. B. Voc in Farm Machinery and Management</li> <li>5. B. Voc in Tea Industrial Practice</li> </ol> <p>However, financial sanction is yet to be received from the UGC. The programmes are proposed to be offered from the next academic session, subject to receipt of grants from the UGC.</p> <p style="text-align: right;"><b>Annexure- V, pp: 95-100</b></p> <p>Submitted for perusal and consideration of approval.</p>
<p><b>Decision</b></p>	<p><b>Approved. However, such proposal should be routed through the concerned Dean of School in future.</b></p>
<p>AC.33/2018/ 2/2.4</p> <p><b>Note</b></p>	<p><b>Proposal for offering MOOC course by Prof, S.S. Sarkar, Head Department of Commerce</b></p> <p>School Board, School of Management Sc has recommended the following MOOC course prepared by Prof. S.S. Sarkar , Department of Commerce for offering from SWAYAM portal w.e.f the Academic year 2019:</p> <p>Title: Direct Tax – Laws and Practice</p> <p>Level – PG</p> <p>Credit – 3</p> <p>The UGC has approved the course for offering from SWAYAM platform vide their letter dated 13.04.2018.</p> <p style="text-align: right;"><b>Annexure- VI, pp: 101-107</b></p> <p>Submitted for perusal and consideration of approval.</p>
<p><b>Decision</b></p>	<p><b>Approved. Other faculty members should also come forward to offer MOOC courses through SWAYAM Portal of UGC.</b></p>
<p>AC.33/2018/ 2/2.5</p> <p><b>Note</b></p>	<p><b>Proposals for (i) discontinuation of the M.Tech in Polymer Science &amp; Technology programme and (ii) issuing of certificate to the pass out students of M. Sc in Chemical Science equivalent to M.Sc in Chemistry programme</b></p> <p>The School Board, School of Sciences has recommended the following proposal of the Department of Chemical Sciences :</p> <ol style="list-style-type: none"> <li>1. Discontinuation of the M.Tech in Polymer Science &amp; Technology from the academic year 2019 as the (i) number of applicants are not increasing (ii) lack</li> </ol>



	<p>of required number of faculty members and (iii) lack of infrastructures like processing laboratory to run the programme. However, the department proposed to offer Polymer Chemistry as one of the specializations in M.Sc. in Chemistry programme.</p> <p>2. Issue of certificate to the pass out students of M. Sc in Chemical Sciences programme offered by the department during 2010-13 equivalent to M.Sc. in Chemistry offered by other Indian Universities / Institutions with specialization in Inorganic, Organic and Physical Chemistry.</p> <p style="text-align: right;"><b>Annexure- VII, pp: 108-113</b></p> <p>Submitted for perusal and consideration of approval.</p>
<b>Decision</b>	<b>Approved.</b>
AC.33/2018/ 2/2.6  <b>Note</b>	<p><b>Proposal of the Department of MBBT for (i) renaming of Integrated M.Sc. in Bioscience &amp; Bio-Informatics as Integrated M. Sc in Life Science and issue of Equivalent Certificate</b></p> <p>The School Board, School of Sciences has recommended the following proposals of the Department of MBBT:</p> <ol style="list-style-type: none"> <li>1. Renaming of Integrated M.Sc. in Bioscience and Bio-Informatics as Integrated M. Sc. in Life Science with effect from the academic year 2019 due to higher scope of employability in M. Sc. in Life Science and also NET/SLET are being conducted in Life Science.</li> <li>2. Issue of equivalent certificate to the pass out students of Integrated M.Sc. in Bioscience and Bio-Informatics programme.</li> </ol> <p style="text-align: right;"><b>Annexure-VIII, pp: 114-122</b></p> <p>Submitted for perusal and consideration of approval.</p>
<b>Decision</b>	<b>Approved. The Head, Department of MBBT will submit the draft Equivalent certificate through DAC for approval of the Vice Chancellor.</b>
AC.33/2018/ 2/2.7  <b>Note</b>	<p><b>Proposal of the Department of Business Administration for revision of syllabi of the MBA programme</b></p> <p>The School Board, School of Management Sciences has recommended the proposal of the Department of Business Administration for revision of syllabi for the MBA programme as per the AICTE model. The course structure of the programme was approved by the 32<sup>nd</sup> meeting of the Academic Council held on 14.05.2018. Comments of the subject experts have been incorporated in the syllabi by the Department.</p> <p style="text-align: right;"><b>Annexure -IX, pp: 123-205</b></p> <p>Submitted for perusal and consideration of approval.</p>
<b>Decision</b>	<p><b>Approved with a suggestion to correct the followings:</b></p> <ol style="list-style-type: none"> <li>1. L-T-P structure of the course BA585 be changed as 3-0-1-5, 4 credit instead of 3-0-0-3, 3 credit.</li> <li>2. Total credit of the second semester be 25 instead of 24.</li> <li>3. Total credit requirement for award of degree will be 96 instead of 95.</li> </ol>



AC.33/2018/ 2/2.8	<p><b>Student Exchange Programme between the Department of Business Administration and Avans University, Netherlands</b></p>
Note	<p>As per the approval of the 27<sup>th</sup> meeting of the Academic Council held on 21.11.2016, five students of second semester MBA programme were sent to Avans University, Netherlands to pursue their second semester as per their syllabi under the student exchange programme. These students have completed the required credits and the credit earned by them will be transferred in Tezpur University for completion of their programmes.</p> <p style="text-align: right;"><b>Annexure -X, pp:206-224</b></p> <p>Submitted for your perusal and consideration approval.</p>
Decision	<p><b>Manually typed transcript may be given to the students for temporary use. However, a committee with the following members be constituted to normalize and convert the grades awarded by Avans University as per the grading system of the University:</b></p> <ol style="list-style-type: none"> <li>1. Prof. M.K. Sarma, Department of Business Administration</li> <li>2. Prof. Utpal Sharma, Department of CSE</li> <li>3. Dr. Suvam Sen, Department of Mathematical Sciences</li> <li>4. Prof. Papori Baruah, Head, Department of Business Administration - Co-ordinator</li> </ol>
AC.33/2018/ 2/2.9	<p><b>Proposal for exemption to NET/ GATE/ SLET qualified candidates from appearing the entrance examination for admission to PhD programme</b></p>
Note	<p>As per the UGC (Minimum Standards and Procedure for awards of M.Phil /Ph.D degree) regulations, 2016, the Deans meeting held on 11.10.2018 has recommended for exemption of Entrance Examinations for the candidates qualified in UGC NET/ JRF, UGC-CSIR NET/JRF, DBT-JRF,ICMR-JRF, ICAR-NET, GATE and SLET. However, such candidates will have to appear in the Personal Interview conducted by the concerned Departments.</p> <p>So far candidates with UGC/CSIR JRF are only exempted as per TU Regulations.</p> <p style="text-align: right;"><b>Annexure- XI, pp: 225-228</b></p> <p>Submitted for perusal and consideration of approval.</p>
Decision	<p><b>Approved. Candidates with M.Phil. degree will also be exempted as per UGC Regulations.</b></p>

<p>AC.33/2018/ 2/2.10</p> <p>Note</p>	<p><b>Nomination members to the Library Committee</b></p> <p>As per the provision of Tezpur University Act under Section 28(m) and Ordinance 17, the composition of the Library Committee is as follows:</p> <p>(i) Vice-Chancellor - Chairman  (ii) Pro Vice Chancellor - Member  (iii) All Deans of School - Member  (iv) One person from each Schools to be nominated - Member  by the Academic Council (other than Dean of School)  (v) Librarian - Member Secretary</p> <p>The term of office of the nominated members has been over and the Librarian requested to nominate one faculty member from each school for re-constitution of the Library Committee.</p> <p style="text-align: right;"><b>Annexure- XII, pp: 229</b></p> <p>Submitted for perusal and consideration for nomination.</p>
<p>Decision</p>	<p><b>Nominated the following faculty members:</b></p> <ol style="list-style-type: none"> <li>1. Prof. A. K. Das, School of Sciences</li> <li>2. Prof. C. K. Sharma, School of HSS</li> <li>3. Dr. ( Mrs.) Kakoli Mahanta, School of Management Sciences</li> <li>4. Prof. T. K. Gogoi, School of Engineering</li> </ol> <p><b>Further, all Deans be invited to the Library Committee as members instead of only Deans of Schools.</b></p>
<p>AC.33/2018/ 2/2.11</p> <p>Note</p>	<p><b>Academic Calendar for the year 2019</b></p> <p>A committee was constituted to prepare the Academic Calendar for the year 2019. The Academic Calendar submitted by the committee was discussed in the meeting of the Deans held on 2.11.2018. As per suggestions of the meeting, the committee modified the calendar and re-submitted for considerations.</p> <p style="text-align: right;"><b>Annexure-XIII, pp: 230-235</b></p> <p>Submitted for perusal and consideration of approval.</p>
<p>Decision</p>	<p><b>Approved with following suggestions:</b></p> <ol style="list-style-type: none"> <li>(1) Total number of teaching days are less by 7 ( seven ) days in the Spring semester, 2019 and by 3 days in the Autumn Semester, 2019. The Heads of the Departments be requested to compensate for the shortage of teaching days by conducting academic activities such as tests, outreach and extension activities on atleast that number of Saturdays.</li> <li>(2) Number of Tuesdays in the Autumn Semester is only 15 where as the number of Fridays in the semester is 19. Hence, in two Fridays ( 30<sup>th</sup> August and 1 November, 2019 the class schedule of Tuesday may be followed.</li> </ol>

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	(3) Faculty members shall avail 30 days summer vacation in deferent periods between June 16 and July 21, 2019 with recommendation of the concerned Head of the Department and approval from University so that departmental activities are not affected.
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Item for Ratification (AC.33/2018/ 2/3)

<p><b>AC.33/2018/ 2/3.1</b></p> <p><b>Note</b></p>	<p><b>Proposal of the Department of Computer Science and Engineering for introduction of a new Elective course</b></p> <p>The School Board, School of Engineering has recommended the proposal of the Dept. of CSE for offering the following new elective course for M.Tech (IT) and B. Tech final year students:</p> <p>CS 638: Software-Defined Networking and Network Function Virtualization (3-0-0,3)</p> <p>The Department has incorporated the suggestions of the external experts in the syllabi.</p> <p>Subject to ratification by the next meeting of the Academic Council, the course has been offered in the Autumn semester, 2018 with approval of the Competent Authority of the University.</p> <p style="text-align: right;"><b>Annexure- XIV, pp: 236-241</b></p> <p>Submitted for perusal and consideration of ratification.</p>
<p><b>Decision</b></p>	<p><b>Ratified.</b></p>
<p><b>AC.33/2018/ 2/3.2</b></p> <p><b>Note</b></p>	<p><b>New study center for the Diploma programmes offered in association with Assam Sahitya Sabha under Institutional Social Responsibility(ISR) scheme</b></p> <p>The 30<sup>th</sup> meeting of the Academic Council held on 16.11.2017 approved to offer two Diploma programs on Communicative English and Communicative Assamese in association with Assam Sahitya Sabha at four study centres – Guwahati, Nagaon, Jorhat and Tezpur.</p> <p>Classes are being conducted by the faculty members of different colleges engaged by Assam Sahitya Sabha and monitoring of the programmes is being done by the faculty members of the Department of EFL and Centre for Assamese studies.</p> <p>As per the recommendation of the Advisory Committee of the programme in its meeting held on 26.07.2018 the programmes have been offered from Tezpur University campus instead of Tezpur town for the benefit of TU students with the in house resource persons.</p>



	<p>The committee has proposed a course fee of Rs. 1500/- per semester for the students of the University and for other students of Rs 2000/- per semester. Remuneration for the course Instructor of Tezpur University has been proposed as Rs. 500/- per class.</p> <p>Dr. Juri Dutta is the Coordinator for the Diploma in Communicative Assamese and Dr. Arup Kumar Nath for the Communicative English programme.</p> <p style="text-align: right;"><b>Annexure-XV, pp: 242-244</b></p> <p>Submitted for perusal and consideration of ratification.</p>
<b>Decision</b>	<p><b>Approved. However, MoU be signed with Assam Sahitya Sabha immediately and the amount of the fees to be charged by the University be included in the MoU.</b></p> <p><b>The MoUs signed with USTM, Assam Don Bosco University and other Institutions be reviewed every year.</b></p>
<b>AC.33/2018/ 2/3.3</b>	<p><b>Admission of Rank holder candidates to B. Tech and Integrated MA/M. Sc/M.Com programme</b></p>
<b>Note</b>	<p>The rank holder students securing any position upto 5<sup>th</sup> rank in the 10+2 examinations conducted by the concerned Council of North Eastern states are directly admitted to the B.Tech programmes and the students securing any position up to 10 rank are admitted to the Integrated MA/MSc/M.Com programmes, subject to fulfilling the following criteria:</p> <p>a. B.Tech: 10+2 examination passed with a minimum of 85% marks and the candidate must have cleared the JEE (Main). Branch will be allotted on the basis of CRL rank of JEE.</p> <p>b. Integrated MA/MSc/MCom programmes: 10+2 exams passed with a minimum of 80% marks.</p> <p>Deans meeting, held on 11.10.2018 has recommended 85% marks for Integrated programmes also.</p> <p>This policy of Direct admission of Rank holder students to B. Tech programme was introduced w.e.f. 2010 and to Integrated Programmes w.e.f. 2013 with the recommendation of the Deans and approval of the Vice – Chancellor.</p> <p style="text-align: right;"><b>Annexure-XVI, pp: 245-249</b></p> <p>Submitted for perusal and consideration of ratification of the AC.</p>
<b>Decision</b>	<p><b>Ratified. However, the candidates up to 5<sup>th</sup> rank securing minimum 85% marks in HS examinations be admitted in both B. Tech and Integrated programmes from the next Academic session.</b></p>
<b>AC.33/2018/ 2/3.4</b>	<p><b>Proposal of the Department of ECE for allowing Mr. Lavudya Madhan Singh (Roll No. ELB 12045) to complete one back log course in the 13<sup>th</sup> semester</b></p>
<b>Note</b>	<p>As per recommendation of the Department of ECE under the provision of UGC guidelines Mr. Lavudya Madhan Singh (Roll No. ELB 12045), a student of B.Tech</p>



in ECE programme, has been allowed to register his one backlog course **EL-201: Switching Circuits and Digital Logic (SCDL)** in the 13<sup>th</sup> semester as a very special case, although the maximum duration of the programme is 12 semester.

Subject to ratification by the Academic Council, the Vice- Chancellor has accorded approval on 15.06.2018.

**Annexure-XVII, pp: 250-255**

Submitted for perusal and consideration of ratification.

**Decision**

**Ratified.**

**AC.33/2018/ 2/3.5**

**Note**

**Ph. D programme under AICTE QIP programme**

Quality Improvement Programme ( QIP) under AICTE Cell of the University was approved by the AICTE vide letter No. RIFD/QIP/Govt./2011 dated 23.08.2016.

Under this programme three PhD candidates have been admitted in the current academic year:

1. Department of CSE : 1 candidate ( lost his life due to illness )
2. Department of ECE : 2 candidates

**Annexure- XVIII, pp: 256-257**

Submitted for perusal and consideration of ratification.

**Decision**

**Ratified.**

**AC.33/2018/ 2/3.6**

**Note**

**Report on Spring Semester Examinations , 2018**

The Spring Semester End Examination was held during 15<sup>th</sup> May, 2018 to 31<sup>st</sup> May, 2018. As per schedule of the Academic Calendar, the results of the outgoing batches of students were declared on 15.06.2018 and other students of continuing semesters were declared on 29.06.2018.

Students	No. of students				
	Appeared	Passed courses	I grade	Unsuccessful ( F/W/X grade)	Pass percentage
Outgoing batches of students	1078	1051	02	25	97.49
Continuing batches of students	2136	1916	16	204	89.70%
PhD	77	73	3	1	95.0%
Total	3291	3040	21	230	92.37%

**Annexure - XIX, pp: 258-267**

Submitted for perusal and consideration of ratification.

Decision

Ratified.

**ADDITIONAL ITEMS FOR APPROVAL**

Item No.

Agenda with notes

AC.33/2018/ 2/2.12

**Guidelines for award of free studentship for the students belonging to BPL/AAY category and Partial waiver of fees to the students other than BPL/AAY category**

Note

A committee with Prof. S.S. Sarkar was constituted to frame guidelines for award of free studentship to the students belonging to economically weak families. The committee submitted its report recommending free studentship to the students belonging to BPL/AAY category. Such BPL/AAY students will be exempted from paying all the components of fees except Caution Deposit, Hostel Menial Charge and hostel mesh advance for hostel boarders and Health Insurance from the time of admission.

Partial waiver of fees will be available to the students other than those who will avail free studentship. The student who scores highest SGPA in the first semester among the eligible applicants will be selected for the award. The family income of such students should not exceed Rs 3.00 lakhs per annum and they must secure a minimum 6.5 SGPA in the first semester.

**Annexure- XX, pp : 268-272**

Submitted for perusal and consideration of approval.

Decision

**Approved. However, the guidelines be reviewed after one year in case of any difficulty encountered during implementation. Besides, a committee with the following members be constituted to consider the genuine cases not covered by the above guidelines for the financial Assistance from the Alumni Association fund:**

- 1. Dean Student Welfare : Chairperson**
- 2. Prof. Papori Baruah**
- 3. Prof. Nilakshi Das**
- 4. Dr. Rabin Deka**
- 5. Dr. P. P. Dutta.**

AC.33/2018/ 2/2.13

**Proposal for introduction of a provision of Sports quota in admission**

Note

Tezpur University Students Council (TUSC) has submitted a proposal for introduction of provision for Sports Quota for admission in the University.

The proposal is placed at **Annexure- XXI, pp :273**

Submitted for perusal and discussion.

**Decision**

**Candidates having represented the State or the Country may be awarded bonus marks of 5% to the marks of entrance examination for the merit list preparation. Such facility may be considered for the programmes of Basic Science and Humanities (excluding B.Tech, M.Tech and PhD).**

**A committee be constituted under the Chairmanship of DSW for framing the guidelines for admission of candidates talented in sports.**

**AC.33/2018/ 2/2.14**

**Note**

**Adoption of UGC percentage to Grades conversion formula**

The UGC has recommended following formula for conversion of marks in percentage to letter grades in the relative grading system:

Letter Grade	Numerical grade	Formula
O ( outstanding)	10	$m \geq X + 2.5\sigma$
A+ ( Excellent)	9	$X + 2.0\sigma \leq m < X + 2.5\sigma$
A ( Very Good)	8	$X + 1.5\sigma \leq m < X + 2.0\sigma$
B+ (Good)	7	$X + 1.0\sigma \leq m < X + 1.5\sigma$
B (Above average)	6	$X \leq m < X + \sigma$
C (Average)	5	$X - 0.5\sigma \leq m < X$
D ( Pass)	4	$X - \sigma \leq m < X - 0.5\sigma$
F ( Fail)	0	$m < X - \sigma$
Ab ( absent)	0	

$X$  = mean of percentage of marks of all students appeared in the paper,  $\sigma$  = Standard deviation and  $m$  = percentage of marks obtained.

**Annexure XXII, pp : 274**

Submitted for discussion and consideration of approval.

**Decision**

**Deferred. A committee with the following members be constituted to review the existing grading system towards adopting a uniform grading system in the University:**

- 1. Prof. R.C. Deka, Chairman**
- 2. Prof. B. K. Danta, Department of EFL**
- 3. Prof. M.K. Sarma, Department of Business Administration**
- 4. Prof. Debajit Hazarika, Department of Mathematical Sciences**

AC.33/2018/ 2/2.15

**Proposal of the Head, Department of Commerce for issuing the grade cards , Transcripts and certificates for B.Com and M.Com of the Integrated M. Com programme separately**

Note

The Department of Commerce has been offering Integrated M.Com. programme with a provision of (i) lateral exit with B.Com ( Honours) degree after successful completion of 6 semesters of the programme and (ii) lateral entry in the 7<sup>th</sup> semester for M.Com degree.

The students of the Integrated M.Com Programme are given their Transcripts and certificates after successful completion of 10 semesters on the basis of CGPA calculated from the grades of 1<sup>st</sup> to 10<sup>th</sup> semesters. However, the students of lateral entry joining in the 7<sup>th</sup> semester are given their transcripts and certificates by calculating their grades from the 7<sup>th</sup> semester to 10<sup>th</sup> semester.

The Department has proposed for issuing Transcripts/Grade cards and Certificates for B.Com. module and M.Com module, separately, for the Integrated M.Com programme by calculating the CGPA from the grades of 7<sup>th</sup> to 10<sup>th</sup> semesters.

**Annexure - XXIII, pp : 275-280**

Submitted for perusal and consideration of approval.

Decision

**Approved with the following suggestions:**

- 1. The programme name will be as Integrated dual B.Com. & M.Com programme**
- 2. B.Com degree certificate and M.Com degree certificate be given together in the Convocation**
- 3. This will be implemented with effect from the next Academic year.**
- 4. Change in the nomenclature of the Integrated M.Sc /MA programme also be made as Integrated dual B.Sc. & M.Sc. /Integrated dual B.A. & /M.A. programmes.**
- 5. Students of Integrated M.A./M.Sc./M.Com. program having back log course(s) of the first six semesters ( UG part) will clear the back log course(s) first within 10 semesters and then only they will register for the PG part if the programme is viable to them. However, maximum duration for the programme will be 14 semesters.**

AC.33/2018/ 2/2.16

**Guidelines on Admission process**

Note

A committee was constituted with Prof. Ashok Kumar as Chairman to review and recommend the admission process as the present admission process is not convenient and hassle free.

The committee has submitted its report.

Salient points of the report:

- 1. TUEE results will be declared in the form of single merit list containing**

	<p>all candidates above a cut off decided by the respective Departments keeping in view of the reservation aspects for each programme.</p> <ol style="list-style-type: none"> <li>2. There will be online registration for admission by seat booking through online payment of specified fees by the candidates.</li> <li>3. Admission for unreserved category will be done in first phase.</li> <li>4. Candidates will have to upload scanned copies of their mark sheets, certificates, category certificates etc at the time of online payment of fees.</li> <li>5. All the candidates, who have deposited their fees will be required to come to the University for admission in person along with their original documents.</li> </ol> <p style="text-align: center;"><b>Annexure -XXIV, pp : 281-284</b></p> <p>Submitted for perusal and consideration of approval.</p>
<p><b>Decision</b></p>	<p><b>Approved. Self Supported Scheme of admission is kept abeyance w.e.f the next academic session till the new hostels are constructed.</b></p>
<p>AC.33/2018/ 2/2.17</p> <p><b>Note</b></p>	<p><b>Proposal of the Department of Mathematical Sciences for (i) modification in the course structure and course codes of the programmes and (ii) offering of two new elective courses of PhD programmes</b></p> <p>The School Board, School of Sciences has recommended the proposal of the Department of Mathematical Sciences for corrections in the course structures and course codes of the following programmes:</p> <ol style="list-style-type: none"> <li>1. M.Sc. in Mathematics programme</li> <li>2. Integrated MSc in Mathematics programme</li> <li>3. Integrated B.Sc. B.Ed. with major in Mathematics .</li> </ol> <p>The syllabi of these programmes were approved in the 32<sup>nd</sup> meeting of the Academic Council held on 14.5.2018. However, some discrepancies in the course structures and course codes were noticed and the Department has proposed for corrections.</p> <p>Further, the Board has recommended for offering the following two new elective courses for the PhD programmes:</p> <ol style="list-style-type: none"> <li>1. MS770: Error Control Codes I ( L2-T2-P0-CH4-CR4)</li> <li>2. MS771: Error Control CodesII ( L2-T2-P0-CH4-CR4)</li> </ol> <p style="text-align: center;"><b>Annexure-XXV, pp 285 - 396</b></p> <p>Submitted for perusal and consideration of approval.</p>
<p><b>Decision</b></p>	<p><b>Approved.</b></p>
<p>AC.33/2018/ 2/2.18</p> <p><b>Note</b></p>	<p><b>Proposal of new open electives of the Department of MBBT</b></p> <p>The School Board, School of Sciences has recommended the following new elective courses of the Department of MBBT :</p> <p>BT 752 Introduction to Analytical Techniques ( 3-1-0-4) (for PhD)</p>



BT 477 Intellectual Property Rights, Biosafety and Bioethics ( 3-0-0-3) ( For PG)  
BI 109 Basics in Bioinformatics ( 3-0-0-0) ( for UG)

( Annexure -XXVI, pp : 397 -404 )

Submitted for perusal and consideration of approval.

Decision

**Approved with the following suggestions**

- (i) L-T-P structure of the course BT 752 be changed as 4-0-0, Cr 4 instead of 3-1-0, Cr 4.
- (ii) The course BT477 Intellectual Property Rights, Biosafety and Bioethics be separated as Biosafety and Bioethics with code BT 477 (credit 2) and Intellectual Property Rights with different code.
- (iii) The course Intellectual Property Rights be offered by the IPR Cell.

AC.33/2018/ 2/2.19

Note

**Proposal of the Department of Physics on minimum credit requirements of various programmes of study**

The School Board, School of Sciences has recommended the minimum credit requirements for the following programmes of studies offered by the Department of Physics:

Sl. No.	Programme name	Minimum Credit requirement
1	M.Sc in Physics	84
2	Integrated M.Sc in Physics	214
3	Integrated B.Sc.B.Ed ( Physics major)	178
4	B.Sc. ( lateral exit from Int. M.Sc)	130

This will be implemented w.e.f. the batch of students admitted in 2018.

( Annexure -XXVII, pp : 405-406

Submitted for perusal and consideration of approval.

Decision

**The minimum credits shall be as per the resolution No. AC.33/2018/ 2/4.3**

AC.33/2018/ 2/2.20

Note

**Proposal of the Department of Hindi for revision of course structures of MA in Hindi programme**

The School Board, School of HSS has recommended the proposal of the Department of Hindi for revision of the course structure of the 4<sup>th</sup> semester MA in Hindi programme for the current batches of students to increase the total credit from 63 to 69 and (ii) new course structure of the same programme for the students to be admitted in the next Academic year 2019-20. The total credit of the programme as per the revised structure will be 78 credits.

( Annexure -XXVIII, pp : 407-417)

Submitted for perusal and consideration of approval.

Decision

**Approved. However, the total credit for the syllabus to be implemented w.e.f the academic year 2019-20 be increased from 78**

to 80.

**Proposals of the Departments of Education, Social Work and English and Foreign Languages for offering new courses for various programmes**

The School Board, School of HSS has recommended the proposals of the Department of Education, Social Work and English and Foreign Languages for offering the following course :

AC.33/2018/ 2/2.21

Note

Department	Course	Programme
Education	ED707: Term paper (L-T-P-Cr : 0-0-4, 4)	PhD programme
Social Work	SW413 Political Economy: State, Society and development (L-T-P-Cr : 3-0-0, 3)	1 <sup>st</sup> Semester MA in Social Work
	SW552 Personality Development (L-T-P-Cr ; 3-0-0, 3)	4th Semester MA in Social Work
English and FL	EG 417 Academic and Critical Writing in English (L-T-P-Cr: 2-1-0, 3)	MA in English
English and FL	EG519 Term paper and Comprehensive viva (L-T-P-Cr : 1-2-0, 3)	MA in English
English and FL	LG 517 Technical Writing (L-T-P-Cr : 3-0-0, 3)	MA in Linguistics and Language Technology
English and FL	LG 518 Psycholinguistics (L-T-P-Cr : 3-0-0, 3)	MA in Linguistics and Language Technology
English and FL	LE 409 Introduction to Computational Linguistics (L-T-P-Cr : 3-0-0, 3)	MA in Linguistics and Endangered Languages
English and FL	LE519 Technical Writing (L-T-P-Cr : 3-0-0, 3)	MA in Linguistics and Endangered Languages
English and FL	LE 522 Psycholinguistics (L-T-P-Cr : 3-0-0, 3)	MA in Linguistics and Endangered Languages

The Board has recommended to increase the credits of the following courses of MA in Linguistics and Language Technology from 3 credits to 4 credits:

1. LG 421 Philosophy of Linguistics (L-T-P-Cr : 4-0-0, 4)

	<p>2. LG422 Phonetics and Phonology I (L-T-P-Cr : 4-0-0, 4)  3. LG423 Morphology (L-T-P-Cr : 4-0-0, 4)</p> <p>Subject experts' comments have been incorporated by the concerned Departments.</p> <p style="text-align: center;">( Annexure-XXIX pp : 418 -465 )</p> <p>Submitted for perusal and consideration of approval.</p>
Decision	<p><b>Approved with a suggestion that the title of the course EG519 be changed from "Term paper and Comprehensive" to "Term paper" with L-0,T-0,P-3,CR-3.</b></p>
AC.33/2018/ 2/2.22	<p><b>Revised course structure of B.Tech programmes in CSE, ECE, EE, ME, Civil and FET</b></p>
Note	<p>School Board, School of Engineering has recommended the revised course structure for all B. Tech programmes as per AICTE guidelines.  Total credit requirements will be in the range of 160 – 165.</p> <p style="text-align: center;"><b>Annexure –XXX, pp 466-495</b></p> <p>Submitted for perusal and consideration of approval.</p>
Discussion	<p><b>Dean, SoE informed that the School Board of School of Engineering has recommended the detailed syllabi of the B.Tech programmes in CSE, Civil Engineering and Mechanical Engineering. The concerned Departments incorporated the experts comments in the syllabi. She placed these syllabi for consideration of approval.</b></p>
Decision	<p><b>Approved course structures of all programmes including the detailed syllabi of B.Tech in ECE, EE, ME, Civil Engineering programmes.</b></p>
AC.33/2018/ 2/2.23	<p><b>Proposal of the Department of Food Engineering and Technology for offering MOOC course</b></p>
Note	<p>The School Board, School of Engineering has recommended the proposal of the Department of <b>Food Engineering and Technology</b> for offering the following MOOC course of SWAYAM portal for M.Tech and PhD students:  <b>FT810: Mathematical Modeling: Analysis and Applications, 4 weeks,3credits</b></p> <p>Subject to ratification of the Academic Council, the course has been offered in the current semester with approval of the Pro- Vice Chancellor.</p> <p style="text-align: center;"><b>Annexure - XXXII, pp : 496-498</b></p> <p>Submitted for perusal and consideration of ratification.</p>
Decision	<p><b>Ratified with a suggestion that the code of the course be modified to PhD level.</b></p>



Table agenda

<p>AC.33/2018/ 2/4.1 Note</p>	<p><b>Revision of pre-requisites for admission in to PhD programme in Mathematical Sciences</b></p> <p>Dean, School of Sciences presented the following revised Pre-requisites of PhD programme of the Department of Mathematical Sciences recommended by the School Board, School of Sciences as table item: Revised Pre-requisites: "M.A./M.Sc. in Mathematics or M.A./M.Sc. in Statistics with requisite background of in Mathematics". Submitted for perusal and consideration of approval.</p>
<p>Decision</p>	<p><b>Approved.</b></p>
<p>AC.33/2018/ 2/4.2</p>	<p><b>To consider the application of the a student of 10<sup>th</sup> semester Integrated M.Sc in Physics programme for issuing his B.Sc. degree certificate while continuing the M.Sc part of the Integrated programme</b></p> <p>The application of Mr. Lakhya Jyoti Das ( Roll no. PH114 008) is placed on the table.</p> <p>Submitted for perusal and consideration of approval.</p>
<p>Discussion</p>	<p><b>The members of the Council deliberated in detail on the matter of issuing the B.Sc. and M.Sc. certificates. The Head, Department of Mathematical Sciences also informed that there is a student of Integrated M.Sc. in Mathematics in 11<sup>th</sup> semester and he wants his degree certificate for joining a job. All the members were in favour of considering requests of the students.</b></p>
<p>Decision</p>	<p><b>The proposal be examined by the Deans' meeting with PVC as Chairman and recommend to the Vice Chancellor accordingly.</b></p>
<p>AC.33/2018/ 2/4.3</p>	<p><b>Minimum credit limit for award of degree and diplomas</b></p> <p>A committee was constituted with Prof. D. K. Bhattacharyya as Chairman to frame guidelines on minimum credit requirement for award of degrees and Diplomas of all programmes of study. The committee submitted its report which is placed on the table.</p> <p>Submitted for perusal and consideration.</p>



Decision

Approved as follows :

1. B.Tech, M.Tech, B.Ed., MCA and B.Voc: As per the credit limit fixed by the Regulatory bodies and recommended by the committee.
2. For MBA : 96 credits
3. For all two year Master programme : 80 credits
4. BA/BSc/B.Com:130 credits
5. 4 year Integrated B.Sc.B.Ed/ BA.B.Ed: 180 credits
6. 5 year Integrated MA/MSc/ M.Com : 210
7. PGDiploma/Diploma ( two semesters) : 40 credits
8. One semester Certificate: 20 credits
9. Any other Diploma/ degree offered under NSQF : As per the Regulatory body.

There being no any other business the meeting ended with vote of Thanks to and from the Chair.



(Lakhi Boral)  
Controller of Examinations  
& Member Secretary



(V.K. Jain) 7/12/18  
Vice Chancellor &  
Chairman