



ID - 704

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TEZPUR UNIVERSITY
(Central University established by an Act of Parliament)
NAPAAM:: TEZPUR - 784 028
DISTRICT: SONITPUR::ASSAM:: INDIA

OFFICE ORDER
Dated 25/02/2014

Ms. Reshma Kumari Tiwari, daughter of **Mr. Bechu Tiwari**, is appointed **Assistant Professor** in the **Department of Business Administration** under the **School of Management Sciences**, Tezpur University, on the following terms and conditions:

1. The post is permanent and carries the **Pay Band-3 of Rs. 15600-39100 plus Academic Grade pay of Rs. 6000/-** and other allowances admissible as per Government of India rules.
2. The appointment is for the **Commerce Programme** under the Department of Business Administration at present, which may be shifted to a new department in future.
3. Initial basic pay shall be fixed as per Government of India rules.
4. She shall be on probation for a period of 12 (twelve) months from the date of her joining, which may be extended for a further period of 12 (twelve) months. During the period of probation her services may be terminated at any time without assigning any reason thereof.
5. Her service shall be regulated by the Tezpur University Act, 1993 and Statutes, Ordinances, Rules and Regulations of the University in force from time to time and she shall be required to execute a Service Agreement (in duplicate) in a Non-Judicial Stamp Paper of Rs.20/- (each) at the time of joining the post.
6. Her service shall be governed by the provisions under the New Pension Scheme of Government of India as applicable to Central Government employees who have joined on or after 01.01.2004.
7. She shall be amenable to accepting any other responsibility and executing any other task assigned by the University as and when required.
8. She shall be required to confirm acceptance of this offer in writing **within 15 days** from the date of issue of this order and **join duty within one month** from the date of issue of this order. If no communication accepting this offer is received within the said period, it will be assumed that she is not interested in this offer and the offer shall stand withdrawn.
9. The appointment is subject to production of certificate of fitness from the District Medical and Health Officer or a Government Medical Officer of equivalent status or the Chief Medical Officer of Tezpur University.
10. She shall be required to produce all relevant documents in original including Release Order (if applicable) at the time of joining the post.

(Biren Das)
Registrar
Date: 25/02/2014

Ref. No. F.01-28/V(E)/5087-A

Copy to:

1. The Pro Vice Chancellor, Tezpur University.
2. Dean, School of Management Sciences, Tezpur University.
3. Head, Department of Business Administration, Tezpur University.
4. Finance Officer, Tezpur University. The appointment order is issued as per BoM resolution No. B. 66/2012/3/4.4 dtd.29.06.2012. Separate communication will follow regarding the allocation of the post.
5. Controller of Examinations, Tezpur University.
6. Librarian, Tezpur University.
7. Vigilance Officer, Tezpur University.
8. Chief Medical Officer, Tezpur University.
9. Deputy Registrar (GA) / Hindi Officer, Tezpur University, with a request to place the matter in the next meeting of the BoM for ratification.
10. Secretary to the Vice Chancellor, Tezpur University, for kind information of the Vice Chancellor.
11. Assistant Registrar, SC/ST Cell, Tezpur University. He will record that the appointee is a **General category** candidate and the appointment is not against any reserved post.
12. Webmaster, Tezpur University.
13. **Ms. Reshma Kumari Tiwari**, C/o Jasojit Debnath, City Heart Apartment, Block-C, Soni Ram Bora Road, Lachit Nagar, Guwahati-781007 (Ph.: 98646-61406, e-mail: reshmawari21@gmail.com). This has reference to her application for the post of Assistant Professor against the Advertisement No. 08/2010 (clubbed with 05/2011). A set of joining report is enclosed.
14. Concerned File(s).

(Biren Das)
Registrar

Sent in 5/3 at 81-0