



कुल सचिव का कार्यालय / OFFICE OF THE REGISTRAR

तेजपुर-784028 :: असम / TEZPUR-784028 :: ASSAM

(सर्वोत्तम विश्वविद्यालय के लिए कुलाध्यक्ष पुरस्कार, 2016 और भारत के 100 श्रेष्ठ उच्च शिक्षण संस्थानों में पंचम स्थान प्राप्त विश्वविद्यालय)  
(Awardee of Visitor's Best University Award, 2016 and 5<sup>th</sup> among India's Top 100 Universities, MHRD-NIRF Ranking, 2016)

**ORDER**

**Ms. Namami Sharma, D/o Dr. Abani Sharma, is appointed Assistant Professor, Department of Social Work, School of Humanities & Social Sciences, Tezpur University, on the following terms and conditions.**

1. The post is permanent and carries the **Pay Band 3: Rs. 15,600-39,100/- plus Academic Grade Pay of Rs. 6,000/-** and other allowances admissible as per Govt. of India rules.
2. Basic pay will be fixed as per Govt. of India rules (with pay protection if required and admissible as per rule).
3. She will be on **probation initially for a period of 12 (twelve) months** from the date of her joining, which may be extended for a further period of 12 (twelve) months. During the period of probation, her services may be terminated without assigning any reason thereof. Further, confirmation in service is also subject to satisfactory Police Verification Report.
4. Her services shall be regulated by the Tezpur University Act, 1993 and Statutes, Ordinances, Rules and Regulations of the University in force from time to time and she shall be required to **execute a Service Agreement** (in duplicate) in a Non-Judicial Stamp Paper of Rs.20/- (each) at the time of joining the post.
5. Her services shall be regulated by the provisions under the **New Pension Scheme** of Government of India as applicable to Central Government employees who have been appointed on or after 01.01.2004.
6. She shall be amenable to accepting any other responsibility and executing any other task assigned by the University as and when required.
7. The appointment is subject to production of certificate of fitness from the District Medical & Health Officer / Government Medical Officer of equivalent status or Chief Medical Officer of Tezpur University.
8. The appointment is provisional and subject to verification of all original certificates/documents (including Caste/Category, Disability Certificates) issued by the appropriate authority. If on verification, the claim of the candidate with respect to the academic qualifications and other requirements as per the concerned advertisement is/are found to be not correct, the service of the candidate will be terminated and / or the appointment withdrawn, as the case may be.
9. She will be required to **confirm acceptance** of this offer in writing **within fifteen (15) days** from the date of issue of this order and to **join duty within thirty (30) days** from the date of issue of this order. If no communication accepting this offer is received within the said period, it will be assumed that she is not interested in this offer and the offer shall stand withdrawn.
10. She will be required to submit all relevant documents in original including release order from her previous organization and other necessary papers such as Last Pay Certificate (clearly mentioning the scheme of Provident Fund/Pension Scheme/NPS, etc.), if already in employment, at the time of joining.


  
(Biren Das)  
Registrar

Date: 05.01.2017

Ref. No. F.6.11/I(RC)/4057-A

Copy to:

1. Pro Vice Chancellor, Tezpur University.
2. Dean of Academic Affairs, Tezpur University.
3. Dean, School of Humanities & Social Sciences, Tezpur University.
4. Head, Department of Social Work, Tezpur University.
5. Finance Officer, Tezpur University. The appointment order is issued as per BoM resolution No.B.66/2012/3/4.4 dt. 29.06.2012. The allocation of the post (Plan / Non-Plan) will be intimated later on.
6. Librarian, Tezpur University.
7. Controller of Examinations, Tezpur University.
8. Chief Medical Officer, Tezpur University.
9. Vigilance Officer, Tezpur University.
10. Joint Registrar (GA), Tezpur University.
11. Hindi Officer, Tezpur University, with a request to place the matter in the next meeting of the BoM for ratification.
12. Secretary to the Vice Chancellor, Tezpur University, for kind information of the Vice Chancellor.
13. Assistant Registrar, SC/ST Cell, Tezpur University. He shall record that the appointee is a **General** category candidate and the **appointment is NOT against reserved post**.
14. Webmaster, Tezpur University.
15. **Ms. Namami Sharma, D/o Dr. Abani Sharma, PDC Road, Amolapatty, Sivasagar-785640, Assam (e-mail: [namamisharma@gmail.com](mailto:namamisharma@gmail.com))**. This has reference to her application dt. 23.01.2016 for the post of Assistant Professor against **Advertisement No. 18/2015** Dt. 18.12.2015 and subsequent interview for the post held on 16.12.2016. A set of joining report and other forms is enclosed.

  
(Biren Das)  
Registrar