

UNIVERSITY GRANTS COMMISSION
RAHADUR SHAH ZAFAR MARG
NEW DELHI

D.P. HIRA
ADDITIONAL SECRETARY

September, 1990

D.O.No.F.1-1/87(T-II)

Dear Vice-Chancellor,

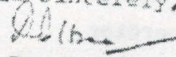
Kindly refer to D.O. letter of even dated 30th January 1990 (copy enclosed) from Dr. S.P. Gupta, regarding the revised pay scales and staffing pattern in the Computer Centres of the Universities.

The educational qualifications and experience required for purpose of recruitment to various posts in the Computer Centre have been revised. The revised qualifications are mentioned in the enclosed statement.

The posts lying vacant in your Computer Centre may please be filled according to the revised qualifications.

With kind regards,

Yours sincerely,


(D.P. Hira)

Encls:

1. Copy of UGC letter dated 30.1.1990
2. Revised qualifications.

To

All Vice-Chancellors.

DR. S.P. GUPTA
ADDITIONAL SECRETARY

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-११०००२
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

D.O.NO.F. P1-1/87(T II)

5, January, 1990

Dear Vice-Chancellor,

The Commission has formulated guidelines in respect of staffing pattern and scales of pay; in the Universities. These are stated in the following paragraphs:

I STAFF AND SCALES OF PAY

LEVEL 'A' For system upto Rs.10.00 lakhs

| Post | No. of positions | Scale of pay |
|------------------------------------|------------------|--|
| Manager or Head of Computer Centre | 1 | Reader's Grade |
| System Analyst/System Programmer | 1 | Lecturer's Grade |
| Computer Operator | 2 | University Senior Technical Asstt. Grade |
| Trainee Programmer | 1 | @ Rs.1200 p.m. fixed (Tenure for one year) |
| Trainee Operator | 1 | @ Rs.800 p.m. fixed (Tenure for one year) |

LEVEL 'B' For system above Rs.10 lakhs & upto 50 lakhs

| | | |
|--|---|-------------------|
| Director, Computer Centre | 1 | Professor's Grade |
| Senior System Programmer/ Senior System Analyst | 1 | Reader's Grade |

टेलिग्राफ (TELEX): 31-65913
दूरभाष (TELEPHONE):

गार : युनिग्रान्ट्स
GRAMS : UNIGRANTS

| | | |
|---|---|--|
| System Programmer/System Analyst (2 posts for 1 shift plus one for each extra shift of 8 hrs.) for Computer Operator | 2 | Lecturer's Grade |
| Computer Operator (2 posts for 1 shift plus one for each extra shift of 8 hrs.) | 2 | University Senior Technical Asstt. Grade |
| Data Entry Operator | 2 | University's Technical Asstt. Grade |
| Trainee Programmer | 3 | @ Rs.1200 p.m. fixed (Tenure for one year only) |
| Trainee Operator | 2 | @ Rs.800 p.m. fixed (Tenure for one year only) |

✓ LEVEL 'C' For system over Rs.50 lakhs

| Post | No. of positions | Scale of pay |
|---|------------------|--|
| ----- | ----- | ----- |
| Director | 1 | Professor's Grade |
| ✓ System Manager/Senior System Analyst/Senior System Programmer | 3 ✓ | Reader's Grade |
| System Analyst/ System Programmer (4 posts for 1 shift plus one for each extra shift of 8 hrs.) | 4 | Lecturer's Grade |
| Computer Operator | 4 | University's Senior Technical Asstt. Grade |
| | 2 | |

| | | |
|---------------------|---|---|
| Data Entry Operator | 3 | University's Technical Asstt. Grade |
| Trainee Operator | 3 | @ Rs.800 p.m. fixed (Tenure for one year) |

Besides the staffing pattern as mentioned above, the following posts and other items are also admissible:-

LEVEL 'A'

| Post | No. of positions | Scale of pay |
|-----------------------------------|------------------|-------------------------------|
| Jr. Stenographer | 1 | University's Prescribed Scale |
| Attendant | 1 | University's Scale |
| Stationery and Contingencies | | Rs.50,000/- p.a. |
| Maintenance after Warranty Period | | 10% of purchase price p.a. |

LEVEL 'B'

| | | |
|---|---|----------------------------|
| Stenographer | 1 | As per University's Scale |
| UDC/LDC | 1 | As per University's Scale |
| Attendant | 1 | As per University's Scale |
| Stationery and Contingencies | | Rs.60,000/- p.a. |
| Maintenance Charges after Warranty Period | | 10% of purchase price p.a. |

LEVEL 'C'

| | | |
|--|---|----------------------------|
| Assistant | 1 | As per University's Scale |
| Stenographer | 1 | As per University's Scale |
| UDC/LDC | 1 | As per University's Scale |
| Library Asstt. | 1 | As per University's Scale |
| Attendant | 1 | As per University's Scale |
| Stationery and Contingencies | | Rs.60,000/- p.a. |
| Maintenance Charges after Warranty Period | | 10% of purchase price p.a. |

A communication giving the qualification of various posts will be sent separately. If in the university, there is gap in the staffing pattern suggested above, the Commission would provide such staff w.e.f 1st April, 1990 for a period of five years.

These guidelines are sent to the Universities for information and adoption.

With regards,

Yours sincerely,



(S.P. Gupta)

UNIVERSITY GRANTS COMMISSION

Qualification and Experience for various levels in
Computer Centre -----

1. System Analyst/ System Programmer
(Lecturer's Scale)
 1. B.Tech. (CSE)
 2. B.Tech. (Non-CSE) experience in computing.
 3. M.Sc. (Physical Sciences) with 2 years experience in computing.
 4. M.Sc. (Physical Sciences), DCA with one year experience in Computing.
 5. MCA.
- ✓ 2. Senior System Analyst/
Sr. System Programmer/
System Manager
(Reader's Scale)
 1. M.Tech. (CSE) with 5 years experience in computing.
 2. B.Tech. (CSE) with 7 years experience in computing.
 3. B.Tech. (Non-CSE) with 6 years experience in computing.
 4. M.Sc. (Physical Sciences) with 8 years experience in computing.
 5. M.Sc., DCA with 7 years experience in Computing.
 - ✓ 6. MCA with 7 years experience in Computing.
 7. Ph.D with 5 years post Ph.D experience in computing.
3. Director.
(Professor's Scale)

Professor

 1. Ph.D. with 1st class degree at Bachelor's or Master's level in Engineering/Technology/Science
 2. 10 years experience in teaching/ Industry/Research out of which 5 years must be at the level of Asstt. Professor or equivalent.

Note:- Candidate from Industry/Professor with recognised professional work of high standard recognised at National/International level equivalent to Doctorate would also be eligible. Requirement of Ph.D could be relaxed in view of long experience in computing in the next lower grade.

Experience should be after the Academic qualifications acquired.

.....2/-

4. Computer Operator B.Sc. with D.C.A.
(University's Senior
Technical Asst.
Grade.
or
* 1600-2660)

5. Data Entry Operator: Graduate with knowledge of
of Data Entry and word
processing.
(University's Technical
Asst. Grade.
or
* 1350-2200)

* Scale of pay of computer operator and Data Entry
Operator should be equivalent to the prevalent scales for
senior Technical Assistant & Technical Assistant posts
respectively in your university or other universities of that
State. If not, you can follow the above mentioned scales.

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C-1

F.11-1/94(CU)

The Registrar
Tezpur University
Tezpur
District-Sonitpur
Assam.

4 APR 1994

Sub: proposal for starting of Academic Deptts from 1994-95 and approval of the staff-regarding.

Sir,

[Handwritten signature]

With reference to your letter No. TU/VC/00/94/29 dt. 21-3-94 on the above subject, I am directed to convey the approval of the University Grants Commission to the proposal of the University for starting of teaching under Mathematical sciences, Computer science, and Centre for English and foreign languages (English Deptt) from the academic year 1994-95. The University may take steps for recruiting Qualified people @ 1:1:1 (Professor, Reader and Lecturer for each of Deptts in appointed pays scales as prescribed.).

The other terms and conditions are the same as already communicated to the University.

Yours faithfully

[Handwritten signature]

(R.D. SHARMA)
UNDER SECRETARY

Copy to:-
1. Guard File.

[Handwritten signature]
31/3

(M.N. GUPTA)
SECTION OFFICER

RECEIVED

[Handwritten signature]
31/3

~~JW 28019~~ = 158
①4
C-2

F.11-1/94(CU)

The Registrar
Tezpur University
Tezpur
District-Sonitpur
Assam.

12 MAY 1994

Sub: Starting of Academic Departments for 1994-95 and approval of the staff-regarding.

Sir,

prubk
In continuation of this office letter of even number dt. 4-4-94 on the above subject, I am directed to convey the approval of the University Grants Commission to the proposal of the University for starting of teaching under Departments of Electronics and School of Management Science from the academic year 1994-95. The University may take steps for recruiting qualified people @ 1:1:1; (Professor, Reader and Lecturer for each of Departments in appointed pays scales as prescribed.)

Yours faithfully

R Sharma
(R. D. SHARMA)
UNDER SECRETARY

MS
ISSUED

MS
15/5/94

3319628, 3322455
Pho : 3314116, 3322485
3313486, 3319437
3312723, 3319059



तार : युनिग्रान्ट्स टेलिक्स : 31-65913
GRAM : UNIGRANTS Telex : 31-65913

विश्वविद्यालय अनुदान आयोग
बहादुरशाह ज़फर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BHADURSHAH ZAFAR MARG
NEW DELHI-110 002

All communications should be addressed to the
Secretary by designation and not by name

संख्या F.11-1/94(CU)
No.

The Registrar
Tezpur University
Tezpur
District-Sonitpur
ASSAM.

13 JUN 1994

Sub: Starting of new courses and approval of the staff-regarding.

Sir,

With reference to your letter No. TU/VC/00/94/110 dt. 20-4-94 on the above subject, I am directed to convey the approval of the University Grants Commission to the proposal of the University for starting of the following new courses with the staff. The University may take steps for recruiting qualified people (for each of new courses as per prescribed pay scales):-

| S.NO. | Name of the Departments | Staff | | |
|-------|--|-------|---|---|
| | | P | R | L |
| 1. | Department of Chemical science | 1 | 1 | 1 |
| 2. | Department of information science | 1 | 1 | 1 |
| 3. | Department of Molecular Biology and Biotechnology. | 1 | 1 | 1 |
| 4. | Centre for Non conventional energy sources. | 1 | 1 | 1 |

The other terms and conditions are the same as already communicated to the University.

Yours faithfully

R. Sharma
(R.D. SHARMA)
UNDER SECRETARY

3319628, 3322455
3314116, 3322485
3313486, 3319437
3312723, 3319059



23

तार : यूनिग्रान्ट्स टेलिक्स : 31-65913
GRAM : UNIGRANTS Telex : 31-65913

विश्वविद्यालय अनुदान आयोग
बहादुरशाह ज़फर मार्ग
नई दिल्ली-110 002

UNIVERSITY GRANTS COMMISSION
BHADURSHAH ZAFAR MARG
NEW DELHI-110 002

All communications should be addressed to the
Secretary by designation and not by name

संख्या F.11-1/94(CU)
No.

The Registrar
Tezpur University
Tezpur
District -Sonitpur
ASSAM.

13 JUN 1994

C-5

Sub: Additional academic posts for the Department of Mathematical Science
and Computer Science-Approval regarding.

Sir,

With reference to your letter No. Nil dated 20-5-94 on the above
subject, I am directed to convey the acceptance of the University
Grants Commission to the proposal of the University for additional staff
for the Deptt. of Mathematical Science i.e. One Reader in addition to
1 p, 1 R and 1 L as already agreed by the Commission vide this office
letter of even number dt. 14-4-94.

I am further to convey the approval of the University Grants
Commission to the proposal of the University to computerise the
entire work/ activities ^{under} the Department of Computer Science and also
additional staff for the Computer Science department i.e. 1 lecturer and
1 Programmer in addition to 1 Professor, 1 Reader and 1 Lecturer as already
agreed by the Commission vide this office letter of even number dt. 4-4-94.

The general terms and conditions are the same as already communicated
to the University.

Yours faithfully

R. Sharma

(R.D. SHARMA)
UNDER SECRETARY

दूरभाष : 3319628, 3322455
Phone : 3314116, 3322485
3313486, 3319437
3312723, 3319059



तार : यूनिग्रान्ट्स टेलिक्स : 31-65913
GRAM : UNIGRANTS Telex : 31-65913

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

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UNIVERSITY GRANTS COMMISSION
BHADURSHAH ZAFAR MARG
NEW DELHI-110 002

संख्या No. F. 11-1/94(UG)
No.

Serial No. 306

Date of Receipt 4/3/95

File No.

The Registrar
Tezpur University
Tezpur- 784 001
Distt.-Sonitpur(Assam)

22 FEB 1995

Subject: Additional post of lecturer in
the Department of English Language
Teaching(ELT) at Tezpur University-reg.

....

Sir,

With reference to your letter No. TU/UGC/95/144
dated 20.1.1995 on the above subject, I am directed
to convey the approval of the University Grants
Commission to the proposal of the University for
an additional post of Lecturer in the department
of English Language Teaching(ELT) in addition to
1 Professor, 1 Reader and 1 Lecturer as already
approved vide this office letter of even number
dated 4.4.1994.

Yours faithfully,

R Sharma

(R.D. Sharma)
Under Secretary

Asst Registrar (Tezpur)
Tezpur
4.3.95

S.D. (Asst) pl.
RS
4/3/95

तार : यूनीग्रान्ट्स
GRAMS : UNIGRANTS
टेलिक्वॉट { 3165913
Telex {

दूरभाष { 3311241, 3311291, 3311692, 3311895
Phone { 3312317, 3312723, 3313701, 3313846

विश्वविद्यालय अनुदान आयोग
UNIVERSITY GRANTS COMMISSION

All communications should be addressed to the
Secretary by designation and not by name

बहादुरशाह ज़फर मार्ग
BAHADURSHAH ZAFAR MARG

संख्या No.F.11-4/94 (CU)
No.

नई दिल्ली-2 तिथि 10 MAY 1995
NEW DELHI-2 Dated

✓ The Registrar
Tezpur University
Distt. Sonitpur
Tezpur (Assam)

Serial No... 634
Date of Receipt... 20/5/95
File No...
Received by... D.S.

Subject: Appointment of additional staff for Computer
Science and Mathematical Sciences - reg.
....

Sir,

With reference to your letter No.TU/VC/DO/95/12, dated 16.3.1995 on the above subject, I am directed to convey the approval of the University Grants Commission to the proposal of the University for additional staff for the Department of Mathematical Science i.e. 4 (four) lecturers in addition to 1(one) professor, 2 (two) Readers and one lecturer as already agreed by the Commission vide this office letters No.11-1/94(CU) dated 4.4.1994 and 13.6.1994.

I am further to convey the approval of the University Grants Commission to the proposal of the University for additional staff for the Department of Computer Science i.e. 1(one) Reader, 3 (three) Lecturer and 1(one) Programmers in addition to 1(one) Prof., 1 (one) Reader and 2(two) lecturers as already agreed by the Commission vide this office letters No.F.11-1/94(CU) dated 4.4.1994 and 13.6.94.

The general terms and conditions are the same as already communicated to the University.

Yours faithfully,

R. Sharma

(R.D. Sharma)
Under Secretary

1 : 3319628, 3322455
Phc : 3314116, 3322485
3313486, 3319437
3312723, 3319059



तार : यूनिग्रान्ट्स टेलिक्स : 31-65913
GRAM : UNIGRANTS Telex : 31-65913

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

All communications should be addressed to the
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संख्या F. 35-6/95 (T)
No.

Serial No... 732
Date of Receipt... 16/6/95
File No...
Received by Des.

UNIVERSITY GRANTS COMMISSION
BHADURSHAH ZAFAR MARG
NEW DELHI-110 002

Dated: 8th June, 1995.

The Registrar,
Tejpur University,
Tejpur - 784 001

10 JUN 1995

Subject: Introduction of MBA Programme at
Tejpur University, Tejpur.

Sir,

The University Grants Commission on the
recommendations of the AICTE has accepted the proposal
of your University for introduction of the two-year
full time MBA Programme with annual intake of 60 (sixty)
students. Accordingly, I am to convey the approval of
the Commission to creation of additional posts of
Reader (one) and Lecturer (two) for introduction of
MBA Programme at the School of Management Studies,
Tejpur University, Tejpur subject to the condition
that the expenditure on these posts would be met
by the University from the "block grants" provided by
the Commission.

Yours faithfully,

(Dr. Ravindra Kumar)
Education Officer
Tel: (011) 3352786

ASST Registrar
(Acadmic)
1/1/95

S.O. (Acad.)
1/1/95

By Speed Post

दूरभाष : 3319628, 3322455
Phone : 3314116, 3322485
33486, 3319437
3312723, 3319059



तार : यूनिग्रान्ट्स टेलिक्स : 31-65913
GRAM : UNIGRANTS Telex : 31-65913

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002

C-16

All communications should be addressed to the Secretary by designation and not by name

UNIVERSITY GRANTS COMMISSION
BHADURSHAH ZAFAR MARG
NEW DELHI-110 002

संख्या
No. 11-1/94(CU)

November, 1995

13 नवम्बर 1995
NOV

The Vice-Chancellor,
Tezpur University,
Distt. Sonitpur,
Tezpur-784 001.
(Assam).

File in UGC
Dept of TCAAF
KBS
4/12

Sub.: Creation of Teaching post for Department of Traditional
C Culture and Art Forms.
.....

Sir,

With reference to your letter No. TU/VC/TCA/95/5188 dated 28.9.95 addressed to the Secretary, U.G.C. on the subject cited above, I am directed to convey the Commission's approval for creating of One Professor, one Reader and one Lecturer for starting of teaching courses from January, 1996 (spring semester). The terms and conditions for the post will be the same as already communicated for creation of similar post for other departments.

The University may now go ahead with the advertisement for filling up the posts. The receipt of this letter may please be acknowledged.

Yours faithfully,

(R.D. SHARMA)
Under Secretary

ll.
7/9



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तार : यूनिग्रंटस
Grams : UNIGRANTS
विश्वविद्यालय अनुदान आयोग
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नई दिल्ली - ११०००२
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110002

No.F. 11-1/94(CU)

September, 1996

- 3 SEP 1996

The Registrar
Tezpur University
Tezpur-784001 (Assam)

Sir,

I am directed to refer to your letter No. TU/Estt/Post-sanction/T/61/96/8800 dated 1.4.1996 and the subsequent discussion held by your Vice-Chancellor on 21st August, 1996 with the Chairperson, UGC wherein Vice-Chairman, UGC and Joint Secretary (Central Universities), UGC were also present and to say that the Commission has approved the following faculty positions to your university for the year 1996-97 and 1997-98:-

| Sl. No. | Department | Prof. | Reader | Lecturer |
|----------------|-------------------------------------|-------|--------|----------|
| <u>1996-97</u> | | | | |
| 1. | ✓ English and Foreign Languages | - | - | 2 |
| 2. | ✓ Business Admn. | 1 | 2 | 1 |
| 3. | ✓ Traditional Culture & Art Forms | - | - | 2 |
| 4. | ✓ Computer Science | - | - | 1 |
| 5. | ✓ Energy | - | - | 1 ✓ |
| <u>1997-98</u> | | | | |
| 6. | ✓ Chemical Sc. | 1 | 1 | 2 |
| 7. | ✓ Molecular Biology & Biotechnology | 1 | 1 | 2 |
| 8. | ✓ Information Sc. & Technology | - | - | 1 |
| 9. | Physical Science (Physics) | 1 | 1 | 2 |
| 10. | Mass Communication & Journalism | 1 | 1 | 2 |
| 11. | ✓ Electronics | - | - | 1 |



29

तार : यूनिग्रंट्स
Grams : UNIGRANTS
विश्वविद्यालय अनुदान आयोग
बहादुरशाह ज़फर मार्ग
नई दिल्ली - ११०००२
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI - 110002

The University would meet the expenditure on these posts within the allocation of Rs. 2.50 crores and the un-spent balance available with it from previous years.

Non-teaching posts

I am further directed to say that as per the report of Punnayya Committee approved by the Commission, the ratio of teaching posts to non-teaching posts should not exceed 1:3. Therefore, the University may review the proposal for non-teaching posts in the light of the norms laid down by the Commission and a fresh proposal may be sent to the Commission for consideration.

Yours faithfully,

(R.K. Chauhan)
Joint Secretary



C-15

बहादुरशाह जफर मार्ग

नई दिल्ली - ११०००२

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MAF

NEW DELHI - 110002

No.F.1-30/96(Comp.)

The Registrar,
Tezpur University,
Assam.

Serial No... 4682

Date of Receipt... 20.1.97

File No...

Received by

Dec., 1996.

7 JAN 1997

Subject : Acceptance of Proposal for Establishment Computer Centre - regarding.

Sir,

With reference to request of the University for Establishment of Computer Centre vide letter No.TU/VC/CC/96/11588 dated 17.01.1996 on the above subject, I am directed to say that proposal of the University was considered by the Standing Committee on computer education and development and on its recommendations the commission has accepted the proposal for creating some computer facilities in the University, I am therefore directed to convey the approval of the commission to provide Rs.20,00,000/-(Rupees twenty lakhs only) to the University for creating some computer facilities of level - I Computer Centre.

2) The Commission will also reimburse recurring grant like maintenance of computers, stationary/consumables, staff salary for a period of five years as per existing guidelines for level - I Computer Centre.

3) The recurring assistance is provided by the UGC as below :-

(1) Salary of posts is provided as per actuals for a period of five years beginning from the year in which the system has been installed or from the year in which first post has been filled up whichever is later. The posts approved under Level-I Computer Centre are as under :

POSTS :

- | | |
|--------------------------|--|
| 1. Head of Computer | 1 |
| 2. System Analyst | 1 |
| 3. Technical Assistant | 1 per shift (plus one if MCA is approved subsequently) |
| 4. Stenographer | 1 |
| 5. Students (Assistants) | 2 |

(See details in Annexure-I)

(11) Maintenance of the computer system is provided at the rate at which maintenance contract has been given by the university subject to a maximum of 8% of the hardware cost. Maintenance in the first year is provided free by the supplier. Therefore, UGC assistance is provided from the second year after installation of the system, for a period of four years.

(111) Rs.1 lakh per year for consumables software and books for a period of five years.

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-2-
4) This approval is valid for one year from the date of the approval. If the grant is not utilised within a year, the approval letter shall stand cancelled.

5) Purchase of Hardware ^{/Software} items may be finalised as per prescribed rules of the University. Hardware/Software items suggested by the Standing Committee have been listed in Annexure-II.
6) Hardware items finally selected may be intimated to the Commission before placing orders.

7) I am also directed to convey the sanction of the University Grants Commission to the payment of an 'on account' grant of Rs.18,00,000/- (Rupees Eighteen lakhs only) to the University as first instalment out of the above said approved grant of Rs.20,00,000/-.

8) The grant is subject to the terms and conditions as stated above in addition to the general conditions of the 8th plan scheme of the commission.

9) The University should convey the acceptance of the terms and conditions of grant-in-aid and send the bill for Rs.18,00,000/- in form T.R. 42 duly filled in and signed within a period of 3 months of the date of issue of this sanction order.

10) The sanction shall be valid for payment during the financial year 96-97 Utilization Certificate duly supported by audited statement of expenditure should be furnished to the UGC at the earliest possible for total grant received by the University for establishment of Computer Centre.

11) The University should maintain subsidiary accounts of grant-in-aid.

12) The account of University shall be subject to the inspection by Officers of the UGC.

13) While sending proposal for release of the next instalment of grant under the above scheme, the University should send the audited statement of expenditure, Utilisation Certificate, Progress Report and Asset Certificates in the usual proforma pending receipt of which no further grant shall be sanctioned.

14) The University shall also send the Installation and working report of the upgraded computer system on receipt of which balance admissible grant will be released to the University.

15) The University should fully implement the official language policy of the Union Govt. and that it shall fully comply with the official language act, 1963 and official language (use for the official purpose of the Union) Rules, 1976, etc.

copy

16) The University shall ensure effective implementation of policies of Govt. of India relating to SC/ST students and teachers in regard to the UGC programmes. In the case of non-teaching staff, the policy of the Central Govt. in the case of Central Universities and of the State Govt. in the case of State Universities shall be implemented.

17) The University shall maintain an inventory of permanent or semi-permanent assets created/acquired wholly or mainly out of the grants by the UGC in the prescribed performa. The inventory should be kept up dated and a certificate to this effect should be furnished alongwith the utilization certificate.

18) A copy of the guideline is enclosed herewith.

yours faithfully,

Sharanjit Singh

(SHARANJIT SINGH)
Education Officer

Copy to FD III Section, UGC, New Delhi.

This is the first Instalment.

The above grant is sanctioned against the budget provision of Rs. 10.15 lakh during the current financial year leaving a balance of Rs. 3,74,23,851/- under the head of Account Section J(8).

(SHARANJIT SINGH)
Education Officer

copy to :-

1. The Secretary, Govt of Assam, Department of Education.
2. Finance Officer, Tezpur University, Assam.
3. The Commissioner of Collegiate Education Govt. of Assam.
4. Meeting Cell, UGC, New Delhi.
5. Guard file.

(NARGIS KAREER)
Section Officer

C-13

Level I:

| | Post | No. of positions | Level of posts | Essential qualifications |
|------|-----------------------|---|---|---|
| 1. | Head of Computer | 1 | Reader/Professor | As prescribed for Reader/Professor with Master's/ Ph. D. in Computer Science. |
| 2. | System Analyst | 1 per shift (Plus one of MCA is subsequently approved) | Lecturer | Master's degree in Computer Science and as prescribed by the university. |
| 3. | Technical Assistant | 1 per shift | Technical Assistant in Univ. | B.Sc. with atleast diploma in Computer Applications. |
| 4. | Stenographer | 1 | | As prescribed in the university but with knowledge of word processing. |
| ✓ 5. | Students (Assistants) | 2 (part-time) | Rs. 1200/-p.m basis for two years work) | Only on tenure for a person. |

Level II:

| | | | | |
|------|--------------------------|--|---------------------|---|
| 1. | Director Computer Centre | 1 | Professor | Minimum as prescribed for Professor with Master's degree/Ph.D. in Computer Science. |
| 2. | Senior System Analyst. | 1 | Reader | Minimum as prescribed for Reader with Master's degree/Ph.D. in computer science. |
| 3. | System Analyst | 1 per (Plus one if MCA is subsequently approved) | Lecturer | As prescribed for Level I. |
| 4. | Technical Assistants | 2 (plus 1 for each additional shift) | Technical Assistant | B.Sc. with diploma in Computer Applications. |
| 5. | Stenographers | 2 | | As prescribed in the university with knowledge of word processing. |
| ✓ 6. | Students (Assistants) | 4 | Rs. 1200/-p.m. | On tenure basis for a maximum of two years for a person. |

Facilities for Setting up level-I Computer Centre :-

(i) Hardware:-

File server based on the Pentium Processor 100 MHZ ; 32 MB RAM, 256 KB Cache, 1GB Hard disk with SCSI controller, Quad speed CD ROM with adopter SCSI, 1.44 MB floppy disk drive, 1.2 MB floppy disk drive, SVGA colour monitor SVGA controller with 1 MB RAM, 101 Keys keyboard, Mouse, 16/32 Ethernet Card.

(ii) 8 diskless nodes each having Pentium CPU 75 MHZ and 8MB RAM SVGA colour Monitor and SVGA Controller with 1MB RAM, 16/32 Ethernet Card.

(iii) One Laser Printer, One Deskjet Printer and Two Dot Matrix Printers.

(iv) A high Speed Modem 14.4 or 28.8 KBPS

(v) One or two multimedia kits.

(vi) UPS 2-3 KVA

ii) Softwares:-

The supported centres will be encouraged to invest in quality software by buying licensed copies. Typical list of Software that may be considered is :-

- i) SCD Unix
- ii) Novel Netware
- iii) Windows 95
- iv) MS Office
- v) Visual Basic
- vi) Power Builder, Turbo/Borland, c, c++
- vii) Sybase/Oracle/Ingress
- viii) Email connectivity Software

The above configuration is suggested as a typical system.

Head, Dept. Engg
 20
 219
 1/3
 Serial No. 213
 Date of Receipt 23.4.99
 Recd. by - Bahis

F.78-1/98(T)

The Registrar
 Tezpur University,
 P.O. No. 72,
 Tezpur-784 001.
 Sonitpur.

31 MAR 1999

Subject: Introduction of P.G. Course-M.Tech. in Electronics Design & Technology at Tezpur University University.

Sir,

I am directed to say that on the recommendations of the Committee on Engineering and Technology, University Grants Commission. The Commission has accepted the proposal of the Tezpur University for introduction of above P.G. Course. Accordingly, I am to convey the approval of the University Grants Commission to the following physical facilities as recommended by Committee.

Non-Recurring *

| | |
|---|---------------|
| a. Space/Building/Construction/Renovation | Rs.05.00 Lakh |
| b. Equipment | Rs.15.00 Lakh |
| c. Library books. | Rs.02.00 Lakh |
| d. For use and maintenance of Computer facilities | Rs.02.00 Lakh |

Recurring

| | | |
|--|----------|-------------------------|
| (i) Staff: Professor-1 | Two Post | Rs.20.00 lakh |
| Asstt.Professor-1) | | |
| (ii) Visiting faculty | 3 | |
| (iii)Contigent grant | 3 | Rs.05.00 lakh |
| (iv) Hiring service of technical/ technical and supporting staff | 3 | (@ Rs.01.00 lakh p.a.) |
| Total | | Rs.50.00 lakh |

* Within over all financial limit, the specific allotment for (a) (b) (c) and (d) may vary.

Assam

(2/2) 11/199

18

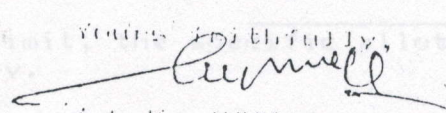
The approval of the course is subject to the following terms and conditions:-

1. The Commission's assistance towards this course will be made available to the University for a period of 5 years from the date of implementation of the course.
2. The University will submit the AICTE's approval for starting of the above course to the Commission before starting/implementation of the course.
3. The total intake of this course will be 10 students.
4. The duration of the course should be one year and six months.
5. The University has to furnish an assurance to the effect that the State Government/University will take the entire responsibility of maintaining the posts permanently after the Commission's assistance ceases.
6. The Commission's share will be 100% of the approved recurring and non-recurring items of expenditure except that of building where the Commission's share will be 75% and the remaining 25% will have to borne by the State Government/University.
7. This will also governed by the general conditions as already communicated to the University for the development assistance from time to time.

If the above conditions are acceptable to the University, steps may be taken to implement the course. The receipt of the letter may be acknowledged.

However, a grant of Rs.21,00,000/- is being released to the University separately towards the above course.

Yours faithfully,


(G.K. JUNEJA)
Under Secretary

3237721, 3231892, 3234116,
3232317, 3232701, 3235743



ऑफिस : यूनिग्रान्ट्स
GRAMS : UNIGRANTS
FAX : 3232783, 3236288, 3231787
विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग,
नई दिल्ली 110001
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002

24th October, 2000

All communications should be addressed to
the Secretary by designation and not by name

F. 21-13/2000 (CU)

The Registrar
Tezpur University
Nagaon
Tezpur - 784 028

Subject: Formal sanction of Non-Plan teaching posts filled up under VIIIth Plan.

Sir,
With reference to your letter No.34-1/1/2000(CU)/2428 dated 29th September, 2000 on the subject mentioned above, I am directed to convey the approval of UGC for post-facto approval for 128 non-teaching posts filled up/created under VIIIth Plan as per details given in Annexure.

As regards designation for the post of "Academic Registrar", it is not acceptable to University Grants Commission. You are requested to redesignate the post of 'Academic Registrar' as 'Controller of Examination' to maintain the uniformity of pay scales and designation in all Central Universities.

You are also requested to furnish a statement of 70 Group 'D' employees appointed by the University during VIIIth Plan giving their designation for the record of UGC as the same was not intimated by the University while sending the proposal.

As regards proposal for consideration of the posts created/to be created during IXth Plan period, you are requested to submit a revised proposal in reference to our letter No.4-2/97(CU) dated 17th October, 2000 (copy enclosed) and the same will be discussed in the UGC office with the representatives of University. The date for the meeting will be communicated after receipt of the proposal.

Yours faithfully,

(C.K. KARAH) UNDER SECRETARY

Encl: As above

(print out note) 10/11/17

ANNEXURE

List of 128 Non-Teaching posts sanctioned for the VIIIth Plan Period

| Sl. No. | Post | Number | Pay Scale | |
|---------|--|-------------|-------------|---|
| | | | Pre-revised | Revised (as per 5 th Central Pay Commission) |
| 1 | Registrar | 1 | 4500-7300 | 16400-22400 |
| 2 | Finance Officer | 1 | 4500-7300 | 16400-22400 |
| 3 | Librarian | 1 | 4500-7300 | 16400-22400 |
| 4 | Controller of Examination | 1 | 4500-7300 | 16400-22400 |
| 5 | Deputy Registrar | 2 | 3700-5700 | 12000-18300 |
| 6 | Dy. Director, Training & Placement | 1 | 3700-5700 | 12000-18300 |
| 7 | University Engineer | 1 | 3700-5700 | 12000-18300 |
| 8 | Assistant Registrar | 4 | 2200-4000 | 8000-13500 |
| 9 | Assistant Finance Officer | 2 | 2200-4000 | 8000-13500 |
| 10 | Medical officer | 1 | 2200-4000 | 8000-13500 |
| 11 | Computer Engineer | 1 | 2200-4000 | 8000-13500 |
| 12 | System Analyst | 1 | 2200-4000 | 8000-13500 |
| 13 | Secretary to Vice-Chancellor | 1 | 2000-3500 | 6500-10500 |
| 14 | Senior Librarian | 5 | 2000-3500 | 6500-10500 |
| 15 | Assistant Engineer | 1 | 1400-2600 | 5000-8000 |
| 16 | PA to Registrar | 1 | 1400-2600 | 5000-8000 |
| 17 | PA to Finance Officer | 1 | 1400-2600 | 5000-8000 |
| 18 | Professional Assistant | 1 | 1400-2600 | 5000-8000 |
| 19 | Junior Engineer (Civil/Electrical/Architect) | 3 | 1400-2300 | 4500-7000 |
| 20 | Jr. Accountant | 4 | 1200-2040 | 4000-6000 |
| 21 | Junior Library Assistant | 1 | 950-1500 | 3050-4590 |
| 22 | Stenographer Grade - III | 1 | 1200-2040 | 4000-6000 |
| 23 | Junior Office Assistant | 12 | 950-1500 | 3050-4590 |
| 24 | Library Attendant | 1 | 800-1150 | 2650-4000 |
| 25 | Electrician | 2 | 950-1500 | 3050-4590 |
| 26 | Driver | 7 | 750-940 | 2550-3200 |
| 27 | Group 'D' | 70 | 750-940 | 2550-3200 |
| | Grand Total | 128 | | |
| | | Nos. | | |

Section Officer

Note: * Scale of Rs.4000-8000 in respect of Electrician at Sl No 25 may be given subject to fulfillment of conditions as laid down by UGC vide letter No.31-8/97(CU) dated 20/11/97 after receipt of concurrence from UGC.

3237721, 3231692, 3234116,
3232317, 3232701, 3235743

Communications should be addressed to
the Secretary by registered post only.



तार : यूनिग्रान्ट्स
GRAMS : UNIGRANTS
FAX : 3232783, 3236288, 3231797
विश्वविद्यालय अनुदान आयोग
एनएच शाह जफर मार्ग
नई दिल्ली 110001
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002

क्रमांक

No.

F 21-13/2000 (CU)

The Registrar
Tezpur University
Tezpur - 784 028

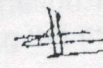
Subject: Approval for filling up of vacant posts - regarding.

Sir,

With reference to your letter No.13-1/1/2000(E)/2165 dated 16th September, 2000 and letter No.F.13-2/1/2000(E)/2405 dated 29th September, 2000 on the subject mentioned above, I am directed to convey the approval for filling up of following vacant posts as per details given below:-

- | | | | |
|----|---------------------|---|---|
| 1. | Deputy Registrar | - | 1 |
| 2. | Assistant Registrar | - | 2 |
| 3. | Medical Officer | - | 1 |

Yours faithfully,


(C.K. KAPAH) UNDER SECRETARY



Grams : UNIGRANTS
 विश्वविद्यालय अनुदान आयोग
 बहादुरशाह जफर मार्ग
 नई दिल्ली - ११०००२
 UNIVERSITY GRANTS COMMISSION
 BAHADUR SHAH ZAFAR MARG
 NEW DELHI-110002

No. F.21-13/2000(CU)

File No F.13-1/2000
 Recd No 1986
 dt 2/2/01

18 JAN 2001

The Registrar
 Tezpur University
 Napaam - 784 028
 Assam

Subject: Approval of IXth Plan Teaching and Non-teaching posts.

Sir,

With reference to your letter Nos. F.13-1/2000(E) dated 21st November, 2000 and F.13-1/2000 (E)/3326 dated 6th December, 2000 on the subject mentioned above, I am directed to convey the approval for the 45 teaching and 32 Non-teaching posts as per details below provided the budget allocation for these is not exceeded under any circumstances:-

Teaching staff:

| Sl. No. | Department | No. of posts approved including already filled up under IXth Plan | | | |
|---------|--|---|--------|----------|-------|
| | | Professor | Reader | Lecturer | Total |
| 1. | Mathematical Science | - | - | 2 ✓ | 2 |
| 2. | Computer Science | 1 ✓ | 1 ✓ | 3 ✓ | 5 |
| 3. | Chemical Science | 1 ✓ | 1 ✓ | 1 ✓ | 3 |
| 4. | Electronics | 1 ✓ | 2 ✓ | 2 ✓ | 5 |
| 5. | Information Technology | 1 ✓ | 1 ✓ | 2 ✓ | 4 |
| 6. | Molecular Biology & Biotechnology | 1 ✓ | 1 ✓ | 1 ✓ | 3 |
| 7. | Physics | 1 ✓ | 2 ✓ | 5 ✓ | 8 |
| 8. | Energy | - | - | 1 ✓ | 1 |
| 9. | Business Administration | - | 2 ✓ | 2 ✓ | 4 |
| 10. | English & Foreign Languages | - | 1 ✓ | 2 ✓ | 3 |
| 11. | Traditional Cultural & Art Form | - | - | - | - |
| 12. | Mass Communication & Journalism | 1 ✓ | - | 1 ✓ | 2 |
| 13. | Centre for Environmental Sciences | 1 ✓ | - | 1 ✓ | 2 |
| 14. | Centre for Sankradev Madhabdev Studies | - | - | - | - |
| 15. | Unassigned | 1 ✓ | 1 ✓ | 1 ✓ | 3 |
| Total | | 9 | 12 | 24 | 45 |

Registrar
 Pl indicate the new posts sanctioned both Teaching & non-teaching and we arrange for advertisement immediately.
 TSBZ
 25/1/2001



तारः युनिग्रान्ट
Grams : UNIGRANTS
विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली - ११०००२
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110002

Non-Teaching posts:

| Sl. No | Posts | No. of posts | Approved pay scale |
|--------|--|--------------|--------------------|
| 1. | Jr. Engineer (Electrical) | 1 | Rs.4500-7000 |
| 2. | Technical Assistant (Jr. Scientific Officers is not acceptable to UGC. The UGC has agreed for the post of Technical Asslt. in place of Jr. Scientific Officer. The pay scale of Jr. Scientific Officer may be brought down at Rs.4500-7000 with the nomenclature of Technical Assistant) - Already filled up during IXth Plan | 6 | Rs.4500-7000 |
| 3. | Sports Officer (already filled up during IXth Plan) | 1 | Rs.6500-10500 |
| 4. | Assistant Curator (already filled up during IXth Plan) | 1 | Rs.4500-7000 |
| 5. | Jr. Accountant | 2 | Rs.4000-6000 |
| 6. | Pharmacist (already filled up during IXth Plan) | 1 | Rs.4000-6000 |
| 7. | Laboratory Technician (already filled up during IXth Plan) | 1 | Rs.4000-6000 |
| 8. | L.D.C. (12 Posts already filled up during IXth Plan) | 15 | Rs.3050-4590 |
| 9. | Nurse (already filled up during IXth Plan) | 1 | Rs.3050-4590 |
| 10. | Pump Operator | 2 | Rs.3050-4590 |
| 11. | Machine Operator | 1 | Rs.3050-4590 |
| | Total | 32 | |

It is also to inform you that the post of Assistant Horticultural may be abolished as there is no justification for creation of this post.

Yours faithfully,

(C.K. KAPAH)
UNDER SECRETARY

SOPF
15/9

VIII th plan
C-48



OFFICE OF THE VICE-CHANCELLOR
TEZPUR UNIVERSITY
Date of Receipt ... 15/9/03
Receipt No ... 0455

**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI - 110 002**

No.F.21-13/2000(CU)

September, 2003

The Vice-Chancellor
Tezpur University
Napaam
Tezpur - 784 028

- 8 SEP 2003

Sub: Post-facto approval of the post of Assistant Librarian filled under VIIIth Plan.

Sir,

With reference to your letter No.F.31-2/1/2000(E)1534 dated 11th August, 2003 on the subject mentioned above, I am directed to convey the post-facto approval of the post of Assistant Librarian filled under VIIIth Plan.

Yours faithfully,

(R.B. CHOPRA)
Under Secretary

Registrar
File
15.9.03
Post sanction file (NT)
Original in UGC file
with Mahanta



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAGAR MARG
NEW DELHI-110002

S-34

No.F.11-1/2002(CU)

January, 2004

The Registrar
Tezpur University
Napaam
Tezpur - 784 028

14 JAN 2004

Sub: Re-allocation of Xth Plan posts.

Sir,

With reference to your letter No.F.65-1/2002(E)/0565 dated 12th December, 2003 on the subject cited above, I am directed to convey the approval of UGC for the reallocation of Xth Plan posts in different departments as under:

| Department | X Plan allocation by the UGC | | | | | | Proposed re-allocation for approval by UGC | | | | | |
|-----------------------------|------------------------------|------------|-----------|-------------|------------|------------------------|--|------------|-----------|-------------|------------|------------|
| | 1P | 2R | - | - | 1TA | 1LA | 1P | 1R | - | - | 1TA | - |
| Chemical Sciences | 1P | 2R | - | - | 1TA | 1LA | ✓ 1P | ✓ 1R | - | - | 1TA | - |
| Electronics | - | - | - | - | - | - | - | - | - | - | - | - |
| Computer Science | - | - | - | - | - | - | - | 1R | 1L | - | - | 1LA |
| Information Technology | - | - | - | - | - | - | ✓ 1P | - | - | - | - | - |
| Mathematical Science | - | 1R | - | - | - | - | - | ✓ 1R | - | - | - | - |
| Molecular Biology & Biotech | 1P | 1R | - | - | 1TA | - | - | ✓ 1R | - | - | - | 1LA |
| Physics | - | - | - | - | - | - | - | ✓ 1R | - | - | - | - |
| Energy | 1P | 2R | - | - | - | 1LA | - | 2R | ✓ | - | - | 1TA |
| Business Administration | - | - | - | - | - | - | - | - | - | - | - | - |
| English & Foreign Lang. | 1P | 2R | 4L | - | - | - | ✓ 1P | - | 1L | - | - | - |
| Mass Comm & Journalism | 1P | 1R | 2L | - | - | - | - | ✓ 1R | 2L | ✓ 1STA | - | - |
| Cultural Studies | 1P | 1R | - | - | 1TA | - | ✓ 1P | - | - | - | - | - |
| Centre for Env. Science | 1P | 2R | 3L | 1STA | - | 1LA | ✓ 1P | ✓ 1R | 2L | - | 1TA | - |
| Sociology | - | - | - | - | - | - | ✓ 1P | ✓ 2R | ✓ 2L | - | - | - |
| Food Processing Technology | - | - | - | - | - | - | ✓ 1P | ✓ 1R | ✓ 1L | - | - | 1LA |
| TOTAL | 7P | 12R | 9L | 1STA | 3TA | 3LA | 7P | 12R | 9L | 1STA | 3TA | 3LA |
| Grand total = 35 posts | | | | | | Grand total = 35 posts | | | | | | |

9. (33)

You are requested to fill up the posts in accordance with the reallocation and as per UGC guidelines.

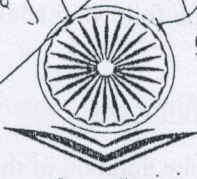
Yours faithfully,

Dr. Asha Kiran
14-1-04
(Dr. Asha Kiran)
Deputy Secretary 14.1.04

ISSUED

23236351, 23232701, 23237721, 23234116
23235733, 23232317, 23236735, 23239437

No F. 14-4/2004 (INNO./ASIST)



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

March 31, 2004

✓ The Registrar,
Tezpur University
Napaam - 784 028 Assam.

Sub: UGC assistance for M.Tech in Bio Electronics at the Deptt. of Electronics, Tezpur University Napaam under Innovative Programmes - Teaching & Research in Interdisciplinary and Emerging Areas - Approval for

Sir,

This has reference to the proposal submitted by the Department of Electronics, Tezpur University, Napaam for seeking support for M.Tech in Bio Electronics under the Innovative Programme - Teaching & Research in Interdisciplinary & Emerging Areas.

2. The proposal was presented by Departmental representatives before an Expert Committee in March, 2004. After discussing with Departmental representatives and very careful examination of the proposal of the Department of Electronics, the Committee has selected and recommended the department for induction and support under the Programme. The UGC has accepted the recommendations of the expert committee for support the proposal for starting M.Tech in Bio Electronics at the Department of Electronics under the above programme. Accordingly, I am directed to convey the approval of the UGC to provide the following financial assistance to the Tezpur University, Napaam, to the above mentioned course for a period of five (5) years i.e. 1.4.2004 to 31.3.2009 with a student intake of 15.

NON-RECURRING

(Rs. in Lakhs)

Rs. 33.00

RECURRING

Rs. 13.00+ 2 Lecturer

Total Non-recurring and
Recurring for five (5) Years

Rs. 46.00+2 Lecturer

The details of the item-wise grants approved above are as given in the ANNEXURE-I.

The programme will be effective from 1st April, 2004.

3. ADDITIONAL GRANTS

The UGC may also consider the following additional grants subject to the availability of funds under the programme :

Maintenance grant for the equipment

The financial assistance is for the duration of the plan period or as approved by the Commission. The Commission may provide maintenance grant on rate contract basis upto 5% of the equipment cost for the remaining period of the programme after the guarantee/warranty period is over. The proof of the warranty /guarantee is to be supplied in such case. After the completion of the terms, the University/Institute/College will have to assume responsibility for maintenance of the equipment purchased under this programme.

✓ Over Head Charges

The UGC may provide additional grant to the tune of 10% (ten per cent) of the total allocation (Non-recurring and Recurring) {except staff salary} approved to a department under the Programme subject to a maximum of Rs.2.00.lakhs {Rupees two lakhs only} or the actual expenditure whichever is less towards water, electricity and telephone, Fax, e-mail (Only equipment cost of these items. Recurring cost of these items will have to be met by the University/Institute/College for the entire period of the programme or less as the case may be.

4. The academic programmes in the universities / colleges are expected to be innovative. Accordingly, the University Grants Commission has been implementing a scheme for Innovative Programmes – Teaching & Research in Interdisciplinary in Emerging Areas during the Xth Plan period. The objectives to identify institutions, scholars and support them are (i) to develop specialised courses at Under-graduate and Post-graduate levels in emerging areas and (ii) accommodate new ideas and innovative proposals to influence teaching, research, academic excellence, societal development and to consider steps to encourage, promote scientific and technological applications for the benefit of the society. Hence, the programme lays emphasis on selection of innovative ideas with a field orientation preferably interdisciplinary in nature.

5. The general terms and conditions as applicable from time to time for UGC assistance and are also applicable to this programme.

✓ 6. The first instalment of grant is being sanctioned separately. However, the grant sanctioned can be utilized only after submission of the following documents :-

✓ a. The letter of acceptance of the terms & conditions of the grants of the programme by the Registrar of the University / Principal of the College and the Coordinator of the programme.

✓ b. A copy of the approval of the University bodies (Executive Council, Academic Council and Board of Studies) to start the course as approved by the UGC in the University /College /Institute.

✓ c. An assurance from the University/College/Institute that the approved course will continue after the UGC assistance to the programme ceases.

✓ d. The name of the nodal Department and Coordinator of the programme may be intimated to the UGC.

✓ e. The course curricula has to be revised as per interactions during the presentation to the Committee and the revised curricula may please be sent to the UGC.

- f. ✓ A separate account for the grant under the programme is essential to be maintained with intimation to the UGC.
- g. ✓ The Coordinator should have the freedom to place orders and act as per directions of the purchase committee constituted by the institution for the purpose as per guidelines.
- h. The further conditions and directives to implement the programme are given in the guidelines also.
- i. The university / college / institute may also intimate:
 - i) the name of the competent officer who will receive the grant on behalf of the university / college / institute for the programme with full address.
 - ii) the name of the Bank and account number (for the programme) with detailed address may be submitted/intimated to the UGC.
 - iii) the name of the Statutory Auditors of the university / college / institute with their full address
- 7. The UGC expect that for better Coordination and accountability for successfully implementation of the programme, the Coordinator may continue the full term of the programme.
- 8. The nodal Department should act as a Resource Center and disseminate the programmes developed by it to nearby universities / colleges / Institutes particularly to the institutions located at nearby remote places.
- 9. ✓ The university / institute / college and the Department concerned will take expeditious action to implement the programme immediately. The university / institution will also extend operational flexibility to the programme.
- 10. ✓ The university / State Government will takeover the recurring liability of the staff sanctioned, if any, under the programme and other recurring liabilities after the UGC assistance to the programme ceases on completion of the approved duration.
- 11. Since the posts approved, if any, under this programme are not Plan posts, the financial liabilities of the UGC will be from their date of appointment under the programme upto the date of completion of the programme duration from the effective date as notified and accepted by the UGC.
- 12. ✓ Posts approved, if any, under the programme and are lying vacant upto the date of completion of the programme duration, the approval of the UGC for those vacant posts may be treated as lapsed.
- 13. The grant for the staff approved, if any, and appointed under the programme will be released after the receipt of the concurrence of the State Government / assurance of the university / institutions with source of payment of staff salary and details of the recommendations of the Selection Committee, bio-data, copy of joining report of the candidate selected, basic pay and other allowances approved for them.
- 14. ✓ The UGC will not pay for the ad hoc / temporary appointments made, if any, against the regular posts approved under the programme.

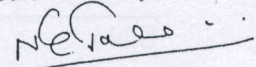
15. The university / institute will open a separate account for the programme and all interests earned by the university / institute by investment of funds sanctioned and paid by the UGC will be credited to the programme. The interest earned may be shown in the annual statement of expenditure and the amount cannot be utilized without prior approval of the UGC.
16. The grants allocated for approved recurring items may be utilized in the same year for which the grants was released.
17. The expenditure on approved recurring items should be restricted to the ceiling approved per annum for each item. No additional grant will be paid for excess expenditure.
18. If it is absolutely necessary, re-appropriation of funds within 'Recurring' heads may be considered by the UGC on receipt of a specific proposal with adequate justifications for the proposed re -appropriation. No re-appropriation should be made without prior approval of the UGC.
19. Expenditure incurred or any amount deducted from sanctioned amount by the university / institute for any other purposes other than the items approved for implementing the programme will not be acceptable to the Commission.
20. The Organisation shall further implement the Official Language of the Policy of the Union Government, i.e. comply with the "Official Language Act, 1963. and "Official Language (use for the official purpose of the Union Rules), 1976" etc.
21. The University / Institute shall take all possible measures to ensure effective implementation of policies of Govt. of India relating to SC/ST candidates and teachers in regard to the UGC programmes. In the case of non-teaching staff, the policies of the Central Government in respect of Central Universities and of the State Government in respect of State Universities shall be implemented.
22. The second and subsequent instalment of grant will be considered only on receipt of the following information in the prescribed form in respect of the previous instalment of grants:
 - i) year-wise(As per the effective date intimated and noted by the UGC) statement of actual expenditure incurred on each item approved for implementing the programme in the prescribed form, duly signed by the Registrar / Principal and Coordinator.
 - ii) Utilization certificate in the prescribed form, duly signed by the Registrar / Principal and Coordinator .
 - iii) Annual progress report from the effective date of the programme in the prescribed form
23. The statement of accounts, duly audited by the statutory Auditors of the university/college/institute may be submitted to the UGC as early as the accounts are audited.
24. The approval of the above course is subject to the condition that the above course should not be self-financing.

SI-2

25. In case where university / institute / college is unable to obey and reasonably complied with the guidelines and the programme is not implemented within six months from the date of approval/first sanction/effective date as noted by the UGC, serious action may be taken and the grants will be withheld or the programme may be withdrawn with the refund of sanctioned amount with interest.

The receipt of this letter may please be acknowledged alongwith the acceptance of terms and conditions and other information at an early date.

Yours faithfully,



(Dr.N.K.Jain)
Joint Secretary

Encl: as above.

Copy to:

1. The Head, Department of Electronics
Tezpur University, Napaam - 784 028 Assam.
2. The Commissioner & Secretary to the State Govt. of Assam,
Deptt. of Education, Capital Complex, Dispur, Guwahati - 781 006.
3. Guard File.

(Dr.N.K.Jain)
Joint Secretary

UNIVERSITY GRANTS COMMISSION

ANNEXURE-I

UGC assistance to selected University/Institute/College for implementing the Innovative Programmes – Teaching and Research in Interdisciplinary and Emerging Areas.

The financial assistance has been approved by the UGC to the **Dept. of Electronics, Tezpur University, Nappam** for a duration of FIVE(5) years i.e. (1.4.2004 to 31.3.2009) for **M.Tech. in Bio Electronics**

| S.No. | ITEM | AMOUNT (Rs. In Lakhs) |
|--|---|-----------------------------------|
| <u>NON-RECURRING</u> | | |
| 1 | Equipment (As per list enclosed) | 25.00 |
| 2 | Books & Journals for UG/Master's level course | 1.50 |
| 3 | Seminar/Conference at National level. (for organisation only) after completion of the programme objectives to present the achievement for application by other user departments/organizations/industries/agencies. | 0.50 |
| 4 | Minor equipment for the Course | 5.00 |
| 5 | Minor repair/facilities | 1.00 |
| | Total (NR) | = 33.00 |
| <u>RECURRING FOR FIVE YEARS</u> | | |
| 1. | Working Expenses/Contingency (Lab./Field) (@ Rs.0.80 lakh p.a.) | 4.00 |
| 2. | Consumables (@ Rs.0.30 lakhs p.a.) | 1.50 |
| 3. | Travel/Field Trips/Field Facilities in India for teachers/students involved in the programme (@ Rs.0.30 lakhs p.a.) | 1.50 |
| 4. | Hiring Services of Technical/Secretarial Assistance as relevant to the programme (purely temporary for programme period only)(@ Rs.0.40 lakhs p.a.) | 2.00 |
| 5. | Visiting/Guest Faculty(in the identified subject areas not Available with the applicant dept./univ.)(@Rs.0.80 lakhs p.a.) | 4.00 |
| 6. | Staff: (2 – Lecturer) | On actuals |
| | TOTAL RECURRING FOR 5 YEARS | = 13.00 lakhs |
| | TOTAL NON RECURRING & RECURRING FOR FIVE YEARS | = 46.00 lakhs +2 Lecturers |

Ne. Jain
(Dr.N.K.Jain)
Joint Secretary

Xth plan
(Non-teaching)

Speed Post

डॉ. तिलक आर. केम
अतिरिक्त सचिव

Dr. Tilak R. Kem
Additional Secretary



विज्ञान विम्वलये

कार्यालय PHONE : 23234406
निवास RES. : 26870109
24671331
फैक्स FAX : 23232783
E-mail : trkem@ediffmail.com

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग, नई दिल्ली-110 001

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG,

NEW DELHI-110 001

OFFICE OF THE VICE-CHANCELLOR
TEZPUR UNIVERSITY

F.No.15-4/2003 (CU)

Date of receipt 11.7.05

30th June, 2005

Receipt No. 1634

6 JUL 2005

The Vice Chancellor
Tezpur University
Naapam
Tezpur - 784 028

Sub: Approval for creation of new non-teaching posts - regarding

Sir,

With reference to your letter No.F.13-2/2002(E)/874 dated 27th May, 2005 on the subject mentioned above, I am to convey the approval of UGC for creation of **20** non-teaching posts in your university as per details given in **Annexure-I**.

2. The expenditure in respect of these new non-teaching posts may be booked against the salary allocation under Xth Plan. As regards approval for filling up of non-teaching vacant posts, the expenditure may be booked under Non-Plan.

3. The University may follow the reservation policy for Scheduled Castes, Scheduled Tribes, OBC and Physically Handicapped in all non-teaching posts as per Govt. of India's instructions issued from time to time.

Yours faithfully,


(TILAK R. KEM)

Rogish
For n/c Pl.
11/2005

06.07.05

Annexure-I of UGC letter No.F.15-4/2003(CU) dated 30.6.2003

Non-teaching posts recommended by the Committee for Tezpur University

| Sl. No | Name of the Post | Scale of Pay | No. of Posts | Remarks |
|--------|---|--------------|--------------|---|
| | Administrative/ Ministerial Services | | | |
| 1 | Deputy Registrar (Finance) | 12000-18300 | 1 | to strengthen the areas like; finance administration and examination etc. |
| 2 | Internal Audit Officer | 12000-18300 | 1 | On deputation only |
| 3 | Assistant Registrar | 8000-13500 | 1* | *Approval to fill up against vacant posts |
| 4 | Section Officer | 6500-10500 | 1 | |
| 5 | Assistant | 5000-8000 | 7** / | Please see note below |
| 6 | Lower Division Clerk | 3050-4590 | 5 | |
| | Library Services | | | |
| 7 | Librarian | 16400-22400 | 1 | *Approval to fill up against vacant posts |
| 8 | Information Scientist | 8000-13500 | 1* | *Approval to fill up against vacant posts |
| 9 | Professional Asstt. | 5500-9000 | 1 | |
| 10 | Semi Professional Asstt. | 4500-7000 | | |
| | Others | | | |
| 11 | Medical Officer | 8000-13500 | 1 | |
| | Total | | 20 | |

Note ** In the Administrative/ Ministerial Services, there are only post available at Section Officer and UDC level. There is no post of Assistant and LDCs. Seven posts of Assistants are recommended subject to the condition that these posts may be filled up by way of selection on merit among existing UDCs through appropriate procedure to be devised by the University. Seven posts of UDC thus vacated may not be filled up. Accordingly, the revised sanctioned strength of Assistant and UDC will be as under:-

| | | |
|-----------|---|------------------------------------|
| Assistant | - | 7 |
| UDC | - | 19 |
| Total | - | 26 (the existing strength of UDCs) |

[Handwritten signatures]

Approval to operate the post
of Librarian at the level of Dy. Librarian

23236735/ 23239437/23235733 23232701 23237721/
23232317/23234116/ 23236351



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली - 110 002

All communications should be addressed to the
Secretary by designation and not by name

No.F.31-30/98(CU)

September, 2005

The Registrar
Tezpur University
Napaam
Tezpur - 784 028
Assam

Serial No. 3044
Date of Receipt 14/9/05
Received by [Signature]

8 SEP 2005

Subject: **Permission to down-grade the post of Librarian to Deputy Librarian.**

Sir,

With reference to your letter No.13-3/1/2000(E)/2211 dated 2nd August, 2005 on the subject mentioned above, I am directed to say that UGC has no objection to the University's proposal to operate the vacant post of Librarian at the level of Deputy Librarian as per their Board of Management resolution No.38/2003/6.2 dated 20.12.2003. However, no post of Librarian will be given even at a later stage.

Yours faithfully,

[Signature]

(M.S. YADAV)
Coordinator

H

17/1/06

Copy to
1) UGC
2) Post sanctioned (NT)

SC-ST Cell
(Non teaching)

17/1/06
(4 sheets)



UNIVERSITY GRANTS COMMISSION
35, FERUZ SHAH ROAD
NEW DELHI - 110 001

No.F.9- 1 /2005(SCT)

December, 2005

✓ The Registrar,
Tezpur University
Naapam
Tezpur - 784 028

2 JAN 2006

Sub: - Approval of grant for Establishment of Special Cells for Scheduled Castes and Scheduled Tribes in universities and institutions and deemed to be universities during the X Plan

Sir/Madam,

I am directed to convey the approval of the University Grants Commission to your proposal for the scheme of Special Cells for Scheduled Castes and Scheduled Tribes in your university according to X Plan guidelines for the scheme (copy enclosed) and other conditions as laid down in this letter.

2. The Commission shall provide the following financial assistance to your College for this purpose:

Non Recurring

Computer and Printer Rs.50,000/-

Recurring

(i) Salary of staff as per actual expenditure for the following sanctioned for the scheme :

| S.No. | Name of Posts recommended | Number of Posts |
|-------|---------------------------|-----------------|
| 1. | Assistant Register | 1 |
| 2. | Section Officer | 1 |
| 3. | Steno | 1 |
| 4. | Peon | 1 |
| | Total | 4 |

The scale of pay and allowances for the posts indicated above will be as per corresponding posts in the University concerned.

(ii) Contingencies : Rs.1.00 Lakh per annum for the following item :-

(a) TA/DA for field work

- (b) Data Collection
(c) Analysis and evaluation of sta

3. Approval of this grant shall be valid subject to Establishment of Special Cell for Scheduled Castes and Scheduled Tribes by the university during current financial year strictly according to the guidelines of the scheme. You are requested to go through these guidelines carefully for compliance while implementing this scheme.
4. The Commission's assistance under this scheme will be available to your University for the X Plan period only i.e. from the date of receipt of this letter by the university upto the end of the X Plan period. The continuation after first year would be based on the performance of the Institution in the current year under the scheme. The Expenditure over and above of the approved amount will not be treated as admissible expenditure. Such inadmissible expenditure shall be borne by the university from its own resources.
5. The University will provide infrastructure facilities such as furniture facilities and other necessary required facilities from its own resources for Establishment of Special Cell for Scheduled Castes and Scheduled Tribes.
6. To enable your university to implement this program an 'on account' grant of Rs.1,50,000/- (Rupees one lakh fifty thousand only) is being released to the university separately. Grants for the subsequent financial year will be reimbursed only on receipt of statement of expenditure, utilization certificate and annual progress report for the initial grant in the prescribed formats as given in the guidelines.
7. Grant for salary of staff will be released after filling up the approved posts and receipt of University/State Govt. Assurance for taking up liability of posts after end of X Plan
8. The University has to submit details about the posts filled against sanctioned posts for the scheme by the UGC in the prescribed format No.VI of the guidelines immediately after making appointments.
9. The grant is subject to the adjustment on the basis of the utilization certificate in the prescribed Performa submitted by the University. The University shall maintain proper accounts of the expenditure of the grant.
10. The Statement of Expenditure and Utilization Certificate to the effect that the grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of each financial year in the (Anexxures -IV & V) of the guidelines. Utilization certificate must clearly mention financial year during which the expenditure has been incurred.
11. The assets acquired wholly or substantially out of the University Grants Commission grant shall not be disposed off encumbered or utilized for the purpose other than those for which the grant was given, without prior permission of the University Grants Commission and should at any time University ceased to function, such assets shall revert to the University Grants Commission.
12. A Register of Assets acquired wholly or substantially out of the grant, shall be maintained by the University in the prescribed form.
13. The University shall follow strictly all the instructions issued by the Government of India from time to time with regard to reservation for Scheduled Castes and Scheduled Tribes, OBC/PH etc.

14. The University shall fully implement the official language policy of Union Govt. and comply with the official language Act, 1963 and official language (use for official purposes of the Union) Rules 1976 etc.

15. You are requested to submit immediately an **Acceptance Certificate of the terms and conditions as laid down in the guidelines of the scheme and general terms and conditions for release of grants by the UGC, failing which the UGC may not release the approved grant to the University..**

Please acknowledge the receipt of this letter.

Yours faithfully,


(SHARANJIT SIGH)
Deputy Secretary

Copy to:

1. The Finance Officer, Tezpur University, Naapam, Tezpur – 784 028
2. The, Secretary (Higher Education), Govt. of Assam, Capital Complex, Dispur, Guwahati - 701 006.
3. File No.F.6-24/2004(SCT)
4. Guard File

(D.J. Singh)
Section Officer

| S.No. | Item | Approved Allocation | Amount being released now |
|--------|--|---------------------|---------------------------|
| 1 | Non-Recurring Grant Computer and Printer | Rs 50,000/- | Rs 50,000/- |
| 2 | Recurring Grant (for 2004-05) Contingency (i)TA/DA for field work (ii)Data Collection (iii)Analysis and evaluation of Statistical data | Rs 1,50,000/- | Rs 1,50,000/- |
| Total: | | Rs 1,50,000/- | Rs 1,50,000/- |

2. The sanctioned amount is debit-ble to the major Head 234 (X) and is valid for payment during the financial year 2005-2006.

±

डॉ. तिलक आर. केम
सचिव

Dr. Tilak R. Kem
Secretary

AR (C)
pe pnd up
17/7

Speed Post

XI th plan
(B.Tech)

Teaching + non teaching

Sl-130
(11 sheets)

कार्यालय PHONE : 23234406
निवास RES. : 26870109
24671331
फैक्स FAX : 23232783
E-mail : trkem@rediffmail.com

OFFICE OF THE VICE CHANCELLOR
TEZPUR UNIVERSITY

Date of Receipt .. 24/7
Receipt No .. 253

विश्वविद्यालय अनुदान आयोग
बहादुर शाह ज़फर मार्ग, नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002
July 18, 2006 JUL 2006

D.O.No.F.2-13/2006(CU)

Dear Prof. Deka,

Kindly recall that we had a meeting with you on 16th June, 2006 to consider the revised plan proposals submitted by your university within plan allocation made by the Commission for the year 2006-07.

2. Based on the priorities indicated by you and suggestions made in the meetings held in the MHRD and in UGC, the Commission has approved the revised plan for utilization of allocated amount of Rs.22.00 crores as per details given in Annexure-I.

3. As was decided in the meeting, any committed liabilities under Xth Plan shall be accommodated within revised plan allocation for 2006-07.

4. The requirement of your university for the Faculty of Engineering was also discussed in the meeting and it was decided that University may initiate the establishment of Faculty of Engineering on the basis of estimate prepared by the Ed.CIL and subsequently as modified / approved by Academic Council / Executive Council of the University. The funds required for this faculty, to start with, may be accommodated under the initial allocation of Rs.5.00 crores already provided to your university and excess may be booked under the overall funds available with the University. However, the additional funds will be provided, later, on reviewing of the utilisation of funds position of the University. The approval of teaching and non-teaching/technical positions for this faculty is enclosed in Annexure-II. Further, the posts sanctioned now in the Xth Plan (Annexure - II) shall be treated as first charge of the XIth Plan till it comes to end by 31st March, 2012.

5. Further to what we discussed in the meeting, I wish to draw your attention to a communication dated 9.5.2006 received from MHRD asking UGC "not to release the financial assistance under the plan funds for the 2nd quarter without obtaining a certification from each Central University to the effect that every vacancy in respect of post under direct recruitment/promotion by way of backlog reserved for SCs and STs have been duly advertised and filled". You are, therefore, requested to kindly identify the backlog vacancies to the extent of 22½% for SC and ST and advertise them to be filled up from among these categories. Needless to mention, UGC, in compliance of the Government of India's instructions, shall not be in position to release further instalments unless the instructions of Government of India are complied with in letter and spirit and UGC is informed of accordingly.

6. The Commission has already released one-third of allocated plan grant of your university for the year 2006-07 and as such, you are required to ensure that the utilization certificate of grants received by your university is submitted to the UGC on time so as to enable UGC to consider release of next instalment of course after meeting the stipulation made under para-5 above. As informed earlier, a flow chart for monthly plan expenditure may be conveyed to us in compliance of MHRD instructions.

7. Wishing you the best of utilization of funds.

Original in UGC & file

Registration / Fo
For - to pl.

- C.C. ① Sanction Teaching Job
- ② Sanction N/T jobs
- ③ School & College job
- ④ Xth plan bill

Yours sincerely,

(Signature)

(Tilak R. Kem)

22/07/06
25/7/06

P.C. Deka
24/7/06

Prof. P.C. Deka
Vice Chancellor
Tezpur University
Distt. Sonitpur, P.B.No.72
Tezpur - 784 001

9.10.12 415

ANNEXURE-I

APPROVAL OF PLAN ALLOCATION UNDER XTH PLAN

NAME OF THE UNIVERSITY : TEZPUR UNIVERSITY

| Sl. No | Name of the Item | (Rs. in lakhs) Amount |
|--------|---|--------------------------|
| 1 | Construction of RCC Building | |
| | i) Construction of the Deptt. of Food Processing & Technology | 300.00 |
| | ii) Construction of the Deptt. of Environmental Science | 300.00 |
| | iii) Construction of Guest House | 200.00 |
| | iv) Construction of Boys' Hostel | 300.00 |
| | v) Construction of AT Residential quarter | 110.00 |
| 2 | Equipment for Academic Departments | 50.00 |
| 3 | Library Books & Journals | 20.00 |
| 4 | Furniture | 20.00 |
| 5. | Committed liabilities of Xth Plan | 900.00 |
| | TOTAL | 2200.00 |

V. Talreja
13/7/12

[Signature]

130/3

APPROVAL OF PLAN ALLOCATION UNDER XTH PLAN

NAME OF THE UNIVERSITY : TEZPUR UNIVERSITY

(Rs. in lakhs)

| Sl. No | Name of the Item | Items proposed by University | | | | | Items recommended by the UGC | | | | | | | |
|--------|---|------------------------------|--------------|------------------|----------|----------------|------------------------------|--------------|--------------|------------------|--------------|----------------|--------|--|
| | | Building | Equipment | Books & Journals | Staff | Others | Total | Building | Equipment | Books & Journals | Staff | Others | Total | |
| 1 | Construction of RCC Building | | | | | | | | | | | | | |
| | i) Construction of the Deptt. of Food Processing & Technology | 300.00 | - | - | - | - | 300.00 | 300.00 | - | - | - | - | 300.00 | |
| | ii) Construction of the Deptt. of Environmental Science | 300.00 | - | - | - | - | 300.00 | 300.00 | - | - | - | - | 300.00 | |
| | iii) Construction of Guest House | 200.00 | - | - | - | - | 200.00 | 200.00 | - | - | - | - | 200.00 | |
| | iv) Construction of Boys' Hostel | 300.00 | - | - | - | - | 300.00 | 300.00 | - | - | - | - | 300.00 | |
| | v) Construction of AT Residential quarter | 110.00 | - | - | - | - | 110.00 | 110.00 | - | - | - | - | 110.00 | |
| 2 | Equipment for Academic Departments | - | 50.00 | - | - | - | 50.00 | - | 50.00 | - | - | - | 50.00 | |
| 3 | Library Books & Journals | - | - | 20.00 | - | - | 20.00 | - | - | 20.00 | - | - | 20.00 | |
| 4 | Furniture | - | - | - | - | 20.00 | 20.00 | - | - | - | - | 20.00 | 20.00 | |
| 5. | Committed liabilities of Xth Plan | - | - | - | - | 900.00 | 900.00 | - | - | - | - | - | 900.00 | |
| | TOTAL | 1210.00 | 50.00 | 20.00 | - | 2200.00 | 1210.00 | 50.00 | 20.00 | - | 20.00 | 2200.00 | | |

V. Talreja
13/1/106
NSR

ADDITIONAL PLAN ALLOCATION UNDER XTH PLAN - TEZPUR

500-7000 3

F.2-13/2006(CU)
 dt. 18.07.2006

130/9

Annexure - II

Approval of Faculty & Non-Teaching / Technical positions under Faculty of Engineering for first two years

Name of the University : Tezpur University

Faculty of Engineering

Teaching Positions

| Sl. No. | Academic Department | Additional Position Requirement | | | |
|---------|-----------------------------------|---------------------------------|----------|-----------|-----------|
| | | Professor | Reader | Lecturer | Total |
| 1 | Computer Science & Engineering | 1 ✓ | 2 ✓ | 2 | 5 |
| 2 | Electronics & Communication Engg. | - | 1 ✓ | 5 | 6 |
| 3 | Mechanical Engineering | 1 ✓ | 3 ✓ | 5 | 9 |
| 4 | English | - | - | 1 | 1 |
| 5 | Physics | - | - | 2 | 2 |
| 6 | Chemistry | - | - | 2 ✓ | 2 |
| 7 | Mathematics | - | - | 2 ✓ | 2 |
| 8 | Business Administration | - | - | 1 ✓ | 1 |
| 9 | Biotechnology | - | - | 1 ✓ | 1 |
| 10 | Environmental Science | - | - | 1 ✓ | 1 |
| | Total | 2 | 6 | 22 | 30 |

Technical & Support Staff

| Sl. No. | Academic Department | Additional Position Requirement | | |
|---------|-----------------------------------|---------------------------------|--------------|--------------|
| | | Designation | Scale of pay | No. of Posts |
| 1 | Computer Science & Engineering | Tech. Asstt. | 4500-7000 | 1 |
| | | Lab. Asstt. | 3200-4900 | 1 |
| 2 | Electronics & Communication Engg. | Tech. Asstt. | 4500-7000 | 2 |
| | | Technician | 4000-6000 | 1 |
| 3 | Mechanical Engineering | Sr. Tech. Asstt. | 5500-9000 | 1 |
| | | Technical Asstt. | 4500-7000 | 2 |
| | | Technician | 4000-6000 | 2 |
| | | Draftsman | 4000-6000 | 2 |
| 4 | Workshop | Technical Officer ✓ | 8000-13500 | 1 |
| | | Technician | 4000-6000 | 4 |
| 5 | Compute Centre | Tech. Asstt. | 4500-7000 | 3 |
| | | Jr. Programmer | 6500-10500 | 2 |
| 6 | Physics Lab. | Tech. Asstt. | 4500-7000 | 1 |
| | | Lab. Asstt. | 3200-4900 | 2 |
| 7 | Chemistry Lab. | Tech. Asstt. | 4500-7000 | 1 |
| | | Lab. Asstt. | 3200-4900 | 2 |
| | Total | | | 28 |

Non-Teaching Positions

| Sl. No. | Name of the Post | Scale of Pay | No. of Posts |
|---------|------------------|--------------|--------------|
| 1 | Section Officer | 6500-10500 | 1 |
| 2 | Assistant | 5000-8000 | 2 |
| 3 | LDC | 3050-4590 | 2 |
| 4 | Lab. Attendant | 2650-4000 | 2 |
| | Total | | 7 |

5268
10/1/07

SI. (1)

| | |
|------------|---------|
| Serial No. | 5268 |
| Date | 10/1/07 |
| File No. | |
| Remarks | |

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI- 110 002**

No.F.4-4/06(SR-III)

December, 2006

The Registrar,
Tezpur University,
Napaam, Tezpur-784028

27 DEC 2006

Sub: Establishment of Instrumentation Maintenance Facility (IMF) during X plan period

Sir,

I am directed to inform you that on the recommendation of the Expert Committee constituted by the University Grants Commission for Instrumentation Maintenance Facility (IMF), the commission has accepted the proposal of the University/College to provide financial assistance for a period of 5 years with effect from the date of actual implementation, I am to convey the approval of the UGC following facilities:

| <u>Purpose</u> | <u>A. Approved</u> (Rs. in Lakh) |
|---|-------------------------------------|
| <u>Recurring</u> | |
| <u>Staff salary</u> | |
| a. Technical officer- One @ Rs.10,000/- p.m. } on contract basis | 1,20,000/- p.a. |
| b. Technician - Two @ Rs.8,000/- p.m. } | 1,92,000/- p.a. |
| c. Essential spares, components Contingencies for instrument Repair and maintenance | 50,000/- p.a. |
| d. Training Programmes | 25,000/- p.a. |
| <u>Non - recurring</u> | |
| a. Test and measuring instruments like CRO, multimedia, DVMS, signal generator etc. | 1,00,000/- |
| b. Personal computer including software | 1,00,000/- |

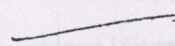
1. The approval of the financial assistance to the University/College department of Instrumentation Maintenance Facility to the following terms and conditions:

2. The primary objective of the IMF is to provide effective and economical services in the repair and maintenance of scientific instruments and electronic hardware.
3. The IMF shall strive to satisfy the users of instruments and electronics hardware regarding the quality of the service.
4. The IMF provide facilities for staff development through training and opportunities to exchange experience with other IMF and centers providing similar services around the country.
5. The University/College shall follow strictly any further condition as laid down by the UGC from time to time relating to this scheme.
6. The commission assistance under the scheme will be available for a period of 5 year's with effect from date of implementation.
7. The salary of the staff appointed will be released on receipt of following documents through proper channel:
 - i. Minutes of the Selection Committee.
 - ii. Bio-data of the candidates
 - iii. Joining Report
 - iv. Office Order
8. This will be governed by the general condition as laid down by the Commission and communicated by UGC from time to time.

If the above conditions are accepted to the Universities/ Colleges, appropriate step may please be initiated to implement the Scheme.

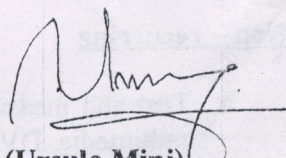
The receipt of the letter may please be acknowledged.

Yours faithfully,


(H.B.Sharma)
Under Secretary

Copy to :- 1. The Head of Department, Instrumentation Maintenance Facility, Tezpur University,
Napaam, Tezpur-784028

2. Guard file.


(Ursula Minj)
Section Officer

Centre for Disaster Mgt

57-168
(Encl. 5 sheets)

ARCE

No.45/10/2007-NDM-IV
Government of India
Ministry of Home Affairs
(DM-II Division)

North Block, New Delhi
Dated the 5th February, 2008

To

Executive Director,
National Institute of Disaster Management,
IIPA Campus,
I.P. Estate, New Delhi
(Fax : 011-23702446).

Subject : Scheme for financial assistance to Administrative Training Institutes and other training institutes in States/UTs for operation of a Faculty/Centre of Disaster Management.

Sir,

I am directed to say that the competent authority has approved the '**non-plan**' scheme for extending financial assistance to the Administrative Training Institutes (ATIs) and/or other training institutes in States for operation of a Faculty/Centre of Disaster Management for a five year period from 2007-08 to 2011-12, involving a total expenditure not exceeding Rs.25 crore (Rupees twenty five crore), as per the break-up given below :-

| <u>Financial Year</u> | <u>Amount</u> <u>(Rs. in Crore)</u> |
|-----------------------|--|
| 2007-08 | 1.00 |
| 2008-09 | 4.00 |
| 2009-10 | 6.00 |
| 2010-11 | 6.50 |
| 2011-12 | 7.50 |
| Total | <u>25.00</u> |

2. The scheme will be implemented by the **National Institute of Disaster Management(NIDM)** in accordance with the guidelines enclosed at **Annexure-I**. Funds for the purpose will be provided to NIDM annually; within the year-wise limits indicated in para 1 above, based on the progress of utilization of the assistance by the ATIs/other training institutes in previous year(s).
3. The ATIs/other training institutes which had earlier been identified in consultation with the State Governments (**Annexure-II**) for availing assistance for operation of a Faculty/Centre of Disaster Management under the Central Sector Plan Scheme on National Disaster Management Programme (which had been under implementation till the end of the financial year 2006-07) would continue to be eligible to receive financial assistance from NIDM under the new scheme. The State Governments concerned may, however, propose deletion/addition/ substitution of the institutes identified for the purpose of availing such assistance under the earlier scheme. The UT Governments/ Administrations which have so far not identified any training institute for operation of a Faculty/Centre of Disaster Management can also take benefit of the Scheme by putting in place the necessary institutional mechanism for training in disaster management.
4. Financial Assistance under the Scheme may be released by NIDM only after ensuring that the ATI/training institute concerned has utilized the funds already released in accordance with the provisions contained in the General Financial Rules and the instructions issued by MoF from time to time.
5. The scheme will come to an end on 31st March, 2012. Thereafter, the State Governments/UT Administrations/Institutes concerned will take over the responsibility of operation of the Faculty/Centre for Disaster Management. Assistance from the Central Government for these Faculties/Centres beyond 31.03.2012, if any, may be provided only in the form of programme based support in

51.168/1

accordance with a new Scheme to be considered after 5 years.

6. A copy of this letter is being endorsed to the State Governments/UT Administrations/ATIs/training institutes concerned for their information.

D. Madan

(D. Madan)

Under Secretary to the Govt. of India

Tel : 23092664

Fax : 23093750

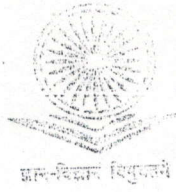
Encl : As above.

Copy to :-

1. Chief Secretaries of all States/UTs
2. Relief Commissioners/ Secretaries (Disaster Management) of all States/UTs.
3. Directors of ATIs/other training institutes as per the list give an **Annexure-II**.
4. PS to HS/PPS to Secretary(BM)/PS to SS&FA(H),MHA
5. PS to VC, NDMA
6. AS, NDMA
7. JS(DM-I)/JS(DM-II), Director(DM-I)/Director(DM-II)/
Director(DM-III)/Director(DM-IV)/Director(Fin-Home)/
Director(Fin-Pers),MHA

डा. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव
Joint Secretary



दूरभाष PHONE कार्यालय OFF : 23238876

फैक्स FAX : 011-23232297

E-mail : renu@ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग,

नई दिल्ली-110 002 भारत

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI-110 002 (INDIA)

D.O.No.F.24-22/2009 (CU)

20th February, 2009
02 MAR 2009

Dear Professor Chaudhuri,

This is in continuation to this office letter No.F.24-9/2008(CU) dated 5th December, 2008 about the intimation of XI Plan allocation of your University. I am grateful to you for the cooperation extended for furnishing the information required by the UGC.

Based on the priorities indicated by you, as well as the availability of funds from Govt. of India, UGC has approved the final XI Plan allocation of **Rs.9225.00 lakh** under General Development Grant. However, the release of grant would be subject to availability of funds received from Govt. of India.

The XI plan allocation under General Development Grant for your University along with the detailed breakup given in the enclosed statements duly signed by the undersigned. This is subject to clarification regarding spill over amount which as per university is Rs.1676.12 lakh whereas as per UGC records it is Rs.3100.00 lakh. A copy of the Visiting Committee Report has already been given to you in the meeting held in the UGC Office.

The UGC has already finalized the guidelines for the schemes to be operated in the XI Plan. These guidelines are posted on the UGC website www.ugc.ac.in. I would request you to browse the UGC website regularly to keep yourself abreast of the latest XI Plan guidelines finalized by the UGC.

The University may follow the procedure for constructions of buildings strictly as prescribed in the UGC guidelines. The Building Committee should be constituted strictly as per UGC guidelines and the constitution of the Committee should be intimated to UGC.

The University may follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs & OBCs) and horizontal (for persons with disability etc.)] in teaching and non-teaching posts.

The teaching posts as approved by the UGC in the existing departments may be filled up in a phased manner as per requirement of the University. The teaching posts for the new proposed departments may be filled up on the basis of intake of students admitted in the University. The requirement of non-teaching staff will be considered separately by the Committee constituted for this purpose and will be communicated to you shortly.

I hope the university must have also initiated the Academic Reforms as already circulated by the UGC vide its D.O.No.F.1-2/2008 (XI Plan) dated 31st January, 2008. It may also be ensured that the university has adopted the University Grants Commission (Minimum Standards and Procedure for award of M.Phil./Ph.D. Degree) Regulations, 2008.

In the end, I would request you to ensure that the utilization of the grants received by the university shall be submitted to the UGC in time to enable smooth management of funds and to avoid unnecessary audit objections.

With regards,

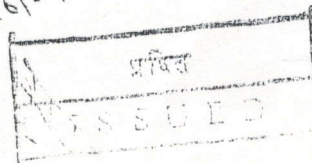
Yours sincerely,

Encl.: As above

R. Balu
(Renu Batra)

Professor Mihir K. Chaudhuri
Vice Chancellor
Tezpur University
Tezpur- 784 028

o/c
26/2/09



XI PLAN ALLOCATION

TEZPUR UNIVERSITY

| Sl. No. | Head / Items | (Rs. in lakh) Amount allocated against the approval of Rs.9225.00 lakh |
|---------|--|---|
| 1 | Spill-Over amount (The spill-over amount is escalation/revised cost over the approved estimated cost on the Building projects sanctioned during Xth Plan and therefore these on-going projects should be completed first. | 1676.02 |
| 2 | Buildings: | 3889.95 |
| | Academic Complex | |
| | 1) RCC 2 Storied Council Hall | 244.16 |
| | 2) RCC 3 Storied Building for Mechanical Engineering | 717.92 |
| | 3) RCC 3 Storied Building for Computer Sc. & Engineering | 641.46 |
| | 4) RCC 3 Storied Building for Electronics & Comm. Engineering | 793.11 |
| | 5) Dean Cum Lecture Hall | 654.62 |
| | Residential Complex | |
| | 6) RCC 3 -Storied B-type Quarters | 176.37 |
| | 7) RCC 3 -Storied C-type Quarters | 135.13 |
| | 8) RCC 3 -Storied D-type Quarters | 93.54 |
| | 9) RCC 3 -Storied E-type Quarters | 63.68 |
| | 10) Married Scholars Residential Building | 329.30 |
| | 11) Two Warden Quarters for New Girls Hostel | 40.66 |
| 3 | Equipments | 1103.05 |
| 4 | Books & Journals | 800.00 |
| 5 | Staff Teaching (P-12, Assoc. Prof.-11, Asstt. Prof.-16=39) Non-teaching (will be communicated separately) | 1100.00 |
| 6 | Campus Development | 468.48 |
| 7 | Central Facilities | 30.00 |
| | (i) Library | 10.00 |
| | (ii) Computer Center | 7.50 |
| | (iii) Health Center | 25.00 |
| | (iv) Sports Facilities | 100.00 |
| | (v) Student Amenities | 5.00 |
| | (vi) Guest House | 10.00 |
| 8 | Others: | Nil |
| | Total | 9225.00 |

R. Balu

APPROVAL OF TEACHING STAFF AGAINST UGC PLAN ALLOCATION

| Sl. No. | Name of the Department | Total no. of students (except Ph.D students) | Existing teacher student ratio | Existing teaching staff strength | Additional teaching staff required by the University | | | | Additional teaching staff recommended by UGC | | | |
|---------|---------------------------------------|--|--------------------------------|----------------------------------|--|----|----|-------|--|--------------|--------------|-------|
| | | | | | P | R | L | Total | P | Assoc. Prof. | Asstt. Prof. | Total |
| 1 | Existing Departments / Centres | | | | | | | | | | | |
| 1. | Chemical Sciences | 81 | 1:8.1 | 10 | 1 | 1 | 0 | 2 | 1 | 1 | 0 | 2 |
| 2. | Food Processing Technology | 33 | 1:11 | 3 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 3 |
| 3. | Mathematical Sciences | 96 | 1:9.6 | 10 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 3 |
| 4. | Molecular Biology and Bio- technology | 57 | 1:6.3 | 9 | 1 | 1 | 2 | 4 | 1 | 1 | 2 | 4 |
| 5. | Physics | 78 | 1:7.8 | 10 | 1 | 2 | 1 | 4 | 1 | 2 | 1 | 4 |
| 6. | Energy | 47 | 1:7.8 | 6 | 2 | 1 | 1 | 4 | 2 | 1 | 1 | 4 |
| 7. | Environmental Sciences | 41 | 1:8.2 | 5 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 3 |
| 8. | Business Administration | 129 | 1:12.9 | 10 | 0 | 0 | 3 | 3 | 0 | 0 | 3 | 3 |
| 9. | Cultural Studies | 49 | 1:12.3 | 4 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 |
| 10. | English and Foreign Lang | 81 | 1:8.1 | 10 | 0 | 0 | 1 | 1 | 0 | 0 | 1 | 1 |
| 11. | Mass Communication and Journalism | 43 | 1:7.2 | 6 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 1 |
| 12. | Sociology | 34 | 1:11.3 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 13. | Computer Science and Engg. | 248 | 1:19.1 | 13 | 1 | 1 | 1 | 3 | 1 | 1 | 1 | 3 |
| 14. | Electronics and Communication Engg. | 170 | 1:15.5 | 11 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 15. | Mechanical Engg. | 97 | 1:19.4 | 5 | 2 | 2 | 3 | 7 | 2 | 2 | 3 | 7 |
| | Total | | | | 12 | 11 | 16 | 39 | 12 | 11 | 16 | 39 |

R. Bala

Distribution for all work

32 { P-9
R-10
L-18 } 39

10
11
18

Professor M. K. Chaudhuri
Vice-Chancellor
Telangana University
Hyderabad - 500 072



ज्ञान-विज्ञान विमुक्तये

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
राजभाषा अनुभाग

U.G.C.
Grand File No
03 04 09

मिसिल संख्या : 13-4/2009(राजभाषा)

दिनांक : मार्च, 2009

सेवा में,

तेजपुर विश्वविद्यालय
नपाम
तेजपुर- 784028
असम

विषय: हिन्दीतर भाषी क्षेत्रों में स्थित विश्वविद्यालयों में हिन्दी विभाग खोलने तथा अपग्रेडेशन करने हेतु अनुमोदन।

महोदय,

उपर्युक्त विषय पर आपके पत्र संख्या एफ. 35-1/2000(ई)/1888 दिनांक 17 जुलाई, 2008 के संदर्भ में मुझे यह कहने का निदेश हुआ है कि आपके उपर्युक्त विषय के प्रस्ताव को विश्वविद्यालय अनुदान आयोग द्वारा गठित विशेषज्ञ समिति के आगे प्रस्तुत किया गया। समिति की अनुशंशा को मानते हुए आयोग ने आपके विश्वविद्यालय में हिन्दी विभाग की स्थापना हेतु निम्नलिखित मदों के लिए अनुदान अनुमोदित किया गया है :

| क्र.सं. | प्रयोजन, जिसके लिए अनुदान अनुमोदित किया गया है | स्वीकृत मद | स्वीकृत अनुदान |
|---------|--|--|---|
| 01 | हिन्दी विभाग खोलने / अपग्रेडेशन करने हेतु | 1. प्रोफेसर - 1 2. रीडर - 1 3. प्रवक्ता - 2 4. पुस्तकें एवं पत्र / पत्रिकाएं 5. संगोष्ठी एवं सम्मेलन | वास्तविक वेतन, वि.वि. अनुदान आयोग के नियमानुसार 50,000 / - 50,000 / - |

1. Registrar → to note and initiate action.

2. Dy. Reg - Admn/Estt. → Advertisement & Filling up of the positions.

3. FO. → Asking Addl. Funds → On Faculty & Budget Conts. etc.

4. DR - P → For No.

5. Deans H^{SS} for 10
6. HOD/PL for info
7. CoE = For report.

आयोग द्वारा अनुमोदित की गई इस योजना को इस अनुमोदित पत्र की जारी की गई तिथि से लागू माना जाएगा। उपरोक्त सहायता इस अनुमोदित पत्र की जारी की गई तिथि से 31.03.2012 की अवधि तक मान्य होगी। उपर्युक्त अनुदान के लिये नियम व शर्तें वही हैं जिन्हें 11वीं योजना के अंतर्गत विश्वविद्यालयों के विकास कार्यक्रमों को अनुदान दिए जाने के लिए निर्धारित किया गया है।

शिक्षण के लिए स्वीकृत पदों पर आयोग की सहायता समाप्त होने के बाद राज्य सरकार/ विश्वविद्यालय को पदों का भार स्वयं वहन करना होगा। इस संदर्भ में विश्वविद्यालय को

उपरोक्त पदों का भार आयोग की सहायता समाप्त होने के पश्चात् स्वयं वहन करने संबंधी एक आश्वासन प्रमाण-पत्र प्रस्तुत करना होगा। यह प्रमाण पत्र प्राप्त होने के पश्चात् ही अनुमोदित पदों के लिए अनुदान दिया जाएगा।

इस अनुदान की अगली शर्त यही भी है कि आपका विश्वविद्यालय/संस्थान संघ सरकार की राजभाषा नीति अर्थात् राजभाषा अधिनियम 1963, जो कि नियम 1976 के संघ की राजभाषा नीति के कार्यान्वयन के लिए है, का अनुपालन करेगा।

विश्वविद्यालय अनुदान आयोग के कार्यक्रमों में विश्वविद्यालय अनुदान अ0जा0/अ0ज0जा0 के छात्रों व प्राध्यापकों से संबंधित भारत सरकार की नीतियों को पूर्ण रूप से लागू करेगा। गैर-अध्यापन कमचारियों के संबंध में केन्द्रीय विश्वविद्यालयों के मामलों में केन्द्र सरकार की नीति तथा राज्य विश्वविद्यालयों के संबंध में राज्य सरकार की नीतियों का अनुपालन करेगा।

यदि विश्वविद्यालय को आयोग द्वारा दी जानी वाली यह योजना और इस पत्र में कही गई शर्तें मंजूर है तो आपसे यह अनुरोध है कि स्वीकृत पदों की नियुक्ति विश्वविद्यालय अनुदान आयोग के नियमानुसार करें और निम्नलिखित दस्तावेज भेजें:

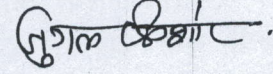
1. विज्ञापन की प्रतिलिपि
2. चयन समिति की अनुशंशा
3. चयनित उम्मीदवार का बायो डाटा
4. कार्यग्रहण सूचना
5. मूलवेतन और अन्य भत्ते आदि

यदि पदों पर नियुक्ति इस योजना की समाप्ति से पहले नहीं की जाती है तो अनुमोदित पदों को निरस्त मान लिया जाएगा।

अगर विश्वविद्यालय को इस पत्र में दी गई शर्तें मंजूर हैं तो शर्तों की मंजूरी का स्वीकृत पत्र भेजें। स्वीकृति पत्र पर आयोग की मंजूरी के पश्चात् ही अनुदान की राशि निर्गत की जाएगी।

कृपया इस पत्र की पावती भेजें।

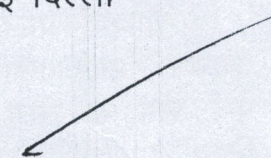
भवदीय,



(जुगल किशोर कनोजिया)
अवर सचिव

प्रति:

1. केंद्रीय विश्वविद्यालय अनुभाग, विश्वविद्यालय अनुदान आयोग, नई दिल्ली
2. सुरक्षित मिसिल


(नीतु रंगरस)
अनुभाग अधिकारी



All communications should be addressed to the Secretary by designation and not by name

No.F.35-19/2008(CU-OBC)

August, 2009

The Registrar
Tezpur University
Napaam
Tezpur - 784 028

3 AUG 2009

Subject: Approval of Non-Teaching (Technical) posts under OBC grant - regarding.

Sir,

This is in reference to your letter No.13-2/II/2000(E)/7636 dated 26th March, 2009 submitting therewith the proposal of the University for additional requirement of non-teaching posts required for capacity expansion to provide OBC reservation as per Central Educational Institutions (Reservation in Admission) Act, 2006. The requirement of the University for approval of Non-teaching (Technical / Non-Technical) posts was considered by a Committee constituted for the purpose. On the basis of the recommendations of the Committee and as approved by the Chairman, UGC, I am directed to convey the approval of the UGC for creation of the following 25 Non-teaching (Technical) posts :-

| Sl. No. | Name of the Post | Approved Core Scale of Pay (pre-revised) | No. of Posts Sanctioned | Remarks, if any |
|---------|-------------------------------------|--|-------------------------|--|
| 1 | 2 | 3 | 4 | 5 |
| 1. | System Analyst/ Networking Engineer | 8000-13500 | 1 ✓ | |
| 2. | Technical Officer | 8000-13500 | 2 ✓ | |
| 3. | Semi Professional Assistant | 4500-7000 | 1 ✓ | |
| 4. | Sr. Technical Assistant | 5500-9000 | 6 ✓ | |
| 5. | Technical Assistant | 4500-7000 | 10 ✓ | |
| 6. | Laboratory Technician (Medical) | 4000-6000 | 1 ✓ | Health Centre |
| 7. | Library Assistant | 3200-4900 | 1 ✓ | In place of Jr. Lib. Assistant, Library Assistant has been recommended in the pay scale of Rs.3200-4900. |
| 8. | Laboratory Assistant | 3200-4900 | 3 ✓ | |
| | Total | | 25 | |

O.F.O.
D.A.C.E)
for file record A.
B
12/10/09

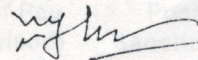
la PI
12

The above mentioned approval is subject to the fulfillment of the following conditions :-

- (i) The University may fill up the sanctioned non-teaching (Technical) posts under OBC grant in a phased manner (on yearly basis) as per actual requirement of University under intimation to UGC.
- (ii) The University may frame the cadre recruitment rules for each category of post as per UGC norms before the posts are being filled up, if not framed earlier.
- (iii) University may follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs, and OBCs) and horizontal (for persons with disability etc.) in non-teaching (Technical Posts).
- (iv) The guidelines issued by MHRD/UGC from time to time with regard to teaching to non-teaching ratio to be maintained/ to be brought down by the Central Universities in the light of Expenditure Reforms Commission's recommendations, interalia, other guidelines relating to the matter.
- (v) Other terms, & conditions as conveyed by UGC vide its letter No.F.35-19/2008(CU-OBC) dated 12th July, 2008 will remain applicable

The approval for creation of Non-Teaching (Non-Technical) posts will be referred to the Empowered Committee for further consideration and approval.

Yours faithfully,



(M.S. Yadav)
Chief Statistical Officer

| Sl. No | Name of the Post | Approved Scale | No. of Posts | Remarks/Plan |
|--------|------------------------------------|----------------|--------------|---|
| 1 | 2 | | | |
| 1 | System Analyst/Networking Engineer | 8000-13500 | 2 | ✓ |
| 2 | Technical Officer | 4500-7000 | 1 | ✓ |
| 3 | Sr. Professional Assistant | 4500-7000 | 1 | ✓ |
| 4 | Sr. Technical Assistant | 5500-9000 | 6 | ✓ |
| 5 | Technical Assistant | 4500-7000 | 10 | ✓ |
| 6 | Laboratory Technician (Medical) | 4000-6000 | 1 | ✓ Health Centre |
| 7 | Library Assistant | 3100-4500 | 1 | ✓ In place of Jr. Lib. Assistant. Library Assistant has been recommended for the post of No. 3000-4500. |
| 8 | Laboratory Assistant | 3200-4500 | 3 | ✓ |
| | Total | | 25 | |

23236735-23239437-23235733-23232701
23237721-23232317-23231116-23236351

1. D/R (GA) - 1 Jan - 2010
2. UGC File No. 08.0210



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली - 110 002

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

All communications should be addressed to the
Secretary by designation and not by name

No.F.35-19/2008(CU-OBC)

File No. of the Registrar
Receipt No. 12498
Date 09/2/10
Received by Bd

28th January, 2010

28 JAN 2010

The Registrar,
Tezpur University
Napaam
Tezpur - 784 028

Subject: Release of Teaching positions for 2nd year under OBC grant - Tezpur University - regarding.

Sir,

With reference to your letter No. No.13-4/22/1/2009(E) dated 19th October, 2009 on the subject mentioned above, I am directed to convey the approval of the UGC for filling up of 20 Teaching positions for the 2nd year under OBC grant.

The University may follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy {both vertical (for SCs, STs & OBCs) and horizontal (for persons with disability etc.)} in teaching and non-teaching posts.

Yours faithfully,

(M.S. YADAV)
Chief Statistical Officer

ARC
B
19/2/10

-- 2 --

F.No.17-1/2010-IC
13th May, 2010

- (v) Before the amount is paid, a bond shall be executed by the Institute/Organization in respect of the grant, if necessary under Rules. The organization receiving the grant shall have to give an undertaking that no grant-in-aid has been received from any other authorities of the Central or State Governments and that a grant-in-aid for the same purpose has not been applied for by the organization to any of those authorities.
- (vi) The account of all grantee Institutions or Organization shall be opened, for to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and Internal Audit by the Principal Accounts Office of the Ministry or Department whenever the institution or organization is called upon to do so.
- (vii) The organization shall have to give an undertaking that the grant shall be utilized for the purpose, and only for the purpose, for which it is sanctioned. Failure to do so shall render the organization liable to refund to the Government the grant in full with such interest thereon as the Central Government may decide.
- (viii) Separate accounts for the grant will be maintained and any information sought by the Government of India will be furnished within the stipulated time.
- (ix) The assets acquired through government grant except those declared obsolete shall not be disposed of without prior approval of the authority which sanctioned the grant.
- (x) The grant received under this scheme shall not be utilized for meeting the previous liabilities or debt.
- (xi) A Utilization Certificate, certifying that the amount has been utilized for the purpose for which it has been sanctioned duly supported by a statement of audited accounts from a Chartered Accountant or authorized auditor of the University/Institution as the case may be and countersigned by the head of the organization, shall be furnished immediately after the close of current financial year 2008-09 within one year from the date of issue of the sanction. No previous UC is pending in respect of scheme for which this sanction relates.
- (xii) TA/DA should be paid as per Government of India Rules.
- (xiii) The decision of the Secretary to the Government of India in the Ministry of Human Resource Development (Department of Higher Education) on the question whether there has been breach or violation of any of the terms and conditions appended to the grant shall be final and binding on the grantee.
- (xiv) Institution receiving grant should irrespective of the amount involved, be required to maintain subsidiary accounts of the Government grant and furnish to the accounts officer a set of audited statement of accounts. These audited statement of accounts should be furnished after utilization of the grants-in-aid or whenever called for. The accounts of all grantee institutions shall be open for inspection by the sanctioning authority and audit.

...3p/-

(Signature)
Section Officer

पं. २०

-- 3 --

F.No.17-1/2010-IC

13th May, 2010

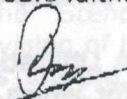
4. The grant of Rs.29,00,000/- (Rupees Twenty Nine lakhs only) is debitible to Demand No.58 - Department of Higher Education; Major Head "2202"; General Education; 80-General; 004-Research; 08 - Scheme for Intellectual Property Education, Research & Public Outreach ; 08.00.31 Grant-in-aid 2010-11 (Plan) and will be drawn by the Drawing & Disbursing Officer (Grants) of the Department of Higher Education and paid to Tezpur University, Napaam, Tezpur, Assam through Demand Draft/ Cheque/ Electronic/Telegraphic transfer of funds. The grantee is having their Bank Account at State Bank of India, Tezpur, Sonitpur, Assam and the Account Number is S/B 30448821505.

5. This issues with the concurrence of the Integrated Finance Division vide their Dy.No.2212/2010/IFD dated 26.4.2010 and in consultation with IF.I Section vide their Dy.No.581/10/IF.I dated 05-05-2010.

6. The pattern of grant/expenditure has been approved by the Ministry of Finance. This sanction is being issued in conformity with the rules and principles of the scheme as approved by the Ministry of Finance.

7. The grantee organization Tezpur University is located at Napaam, Tezpur, Assam.

Yours faithfully,




(R.S. Rajput)

Under Secretary to the Govt. of India

Copy to:

1. The Registrar, Tezpur University, Napaam, Tezpur, Assam-784028
2. Drawing and Disbursing Officer (Grants), Department of Higher Education, with two spare copies and bill in duplicate.

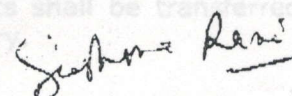



(R.S. Rajput)

Under Secretary to the Govt. of India

Copy also forwarded to:

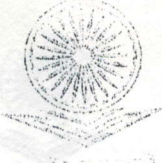
1. Accountant General, Government of Assam, Guwahati.
2. A.G.C.R. (SPL CELL), New Delhi.
3. Director General of Audit, Central Revenue, IP Estate, New Delhi.
4. IFD/IF-I /EC Unit
5. Sanction Folder/Guard File.


(Sushma Rani Kumar)
Section Officer

ok 
13/5/10

डॉ. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव
Joint Secretary



दूरभाष PHONE कार्यालय OFF : 23238876

फैक्स FAX : 011-23232297

E-mail : renu@ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग,

नई दिल्ली-110 002 (भारत)

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI-110 002 (INDIA)

No.F.35-19/2008(CU-OBC)

29th June, 2010

The Registrar
Tezpur University
Napaam
Tezpur - 784 028

-1 JUL 2010

Subject: Approval of Non-Teaching (Non-Technical) posts under OBC grant - regarding.

Sir,

This is in reference to your letter No.13-2/II/2000(E)/7636 dated 26th March, 2009 submitting therewith the proposal of the University for additional requirement of non-teaching posts required for capacity expansion to provide OBC reservation as per Central Educational Institutions (Reservation in Admission) Act, 2006. The requirement of the University for approval of Non-teaching (Technical / Non-Technical) posts was considered by Empowered Committee constituted for the purpose and Empowered Committee has approved the following non-teaching positions in respect of your University. I am directed to convey the approval of the UGC for creation of the following 2 Non-teaching (Non-Technical) posts :-

| Sl. No. | Name of the Post | Approved Core Scale of Pay (pre-revised) | No. of Posts Sanctioned | Remarks, if any |
|---------|--------------------|--|-------------------------|-----------------|
| 1 | 2 | 3 | 4 | 5 |
| 1 | Deputy Registrar | 12000-18300 | 1 ✓ | |
| 2 | Assistant Engineer | 6500-10500 | 1 ✓ | |
| | Total | | 2 | |

The above mentioned approval is subject to the fulfillment of the following conditions :-

- The University may fill up the sanctioned non-teaching (Non-Technical) posts under OBC grant in a phased manner (on yearly basis) as per actual requirement of University under intimation to UGC.
- The University may frame the cadre recruitment rules for each category of post as per UGC norms before the posts are being filled up, if not framed earlier.

R. B. B.
V. Talreja

- (iii) University may follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SCs, STs, and OBCs) and horizontal (for persons with disability etc.) in non-teaching (Non-Technical Posts).
- (iv) The guidelines issued by MHRD/UGC from time to time with regard to teaching to non-teaching ratio to be maintained/ to be brought down by the Central Universities in the light of Expenditure Reforms Commission's recommendations, interalia, other guidelines relating to the matter.
- (v) Other terms & conditions as conveyed by UGC vide its letter No.F.35-19/2008(CU-OBC) dated 12th July, 2008 will remain applicable

The approval for creation of Non-Teaching (Technical) posts has already been conveyed to you vide UGC letter of even number dated 13th August, 2009.

Yours faithfully,

R. Batra
 (Renu Batra)

| No. | Name of the Post | Level | Category | Number |
|-----|--------------------|-------|---------------|--------|
| 1 | Deputy Registrar | ASST | Non-Technical | 1 |
| 2 | Assistant Engineer | ASST | Non-Technical | 1 |
| 3 | WAC | ASST | Non-Technical | 1 |
| 4 | VC | ASST | Non-Technical | 1 |
| 5 | D/R | ASST | Non-Technical | 1 |
| 6 | WAC | ASST | Non-Technical | 1 |
| | Total | | | 5 |

The above mentioned approval is subject to the fulfillment of the following conditions:-

- (i) The University may fill up the sanctioned non-teaching (Non-Technical) posts under OBC grant in a phased manner (on yearly basis) as per actual requirement of University under intimation to UGC.
- (ii) The University may frame the cadre recruitment rules for each category of post as per UGC norms before the posts are being filled up. If not framed earlier,

(RC)
5/5070
B
24/8/10

23236735/ 23239437/23235733 23232701
23237721/ 23232317/23234116/ 23236351
UGC website- www.ugc.ac.in



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली 110 002
August, 2010

All communications should be addressed to the Secretary by designation and not by name

F.11-2/2007 (CU)

Office of the Registrar

The Registrar
Tezpur University
Tezpur - 784028
Assam

Receipt No. 4802
Date 24/8/10
Received by B.S.
16 AUG 2010

Subject: Approval of teaching position under XI Plan - regarding

Sir,

With reference to your letter No. f.13-1/1/2000(E)/1021 dated 25.05.2010 on the above subject, I am directed to convey the UGC approval for the re-distribution of XI Plan teaching staff by the University as under among various departments subject to the condition that UGC has approved these departments / centres.

| Sl.No. | Name of the Department | Teaching staff recommended by the UGC | | | | Teaching staff redistributed by the University | | | |
|--------------|--------------------------------------|---------------------------------------|---------------|--------------|-----------|--|---------------|--------------|-----------|
| | | P | Ass oc. Prof. | Asstt. Prof. | Total | P | Ass oc. Prof. | Asstt. Prof. | Total |
| 1. | Chemical Science | 1 | 1 | 0 | 2 | 1 | 1 | - | 2 |
| 2. | Food Processing Technology | 1 | 1 | 1 | 3 | - | 1 | 2 | 3 |
| 3. | Mathematical Science | 1 | 1 | 1 | 3 | 1 | 1 | - | 2 |
| 4. | Molecular Biology and Bio-technology | 1 | 1 | 2 | 4 | - | 2 | 1 | 3 |
| 5. | Physics | 1 | 2 | 1 | 4 | 1 | 2 | 1 | 4 |
| 6. | Energy | 2 | 1 | 1 | 4 | - | - | 1 | 1 |
| 7. | Environmental Science | 1 | 1 | 1 | 3 | - | - | 2 | 2 |
| 8. | Business Administration | 0 | 0 | 3 | 3 | 1 | 1 | 2 | 4 |
| 9. | Cultural Studies | 0 | 0 | 1 | 1 | - | - | 1 | 1 |
| 10. | English & Foreign language | 0 | 0 | 1 | 1 | 1 | - | - | 1 |
| 11. | Mass Communication & Journalism | 1 | 0 | 0 | 1 | - | 2 | 2 | 4 |
| 12. | Sociology | 0 | 0 | 0 | 0 | 1 | - | - | 1 |
| 13. | Computer Science & Engg. | 1 | 1 | 1 | 3 | 2 | - | - | 2 |
| 14. | Electronics and Communication Engg. | 0 | 0 | 0 | 0 | 1 | - | 1 | 2 |
| 15. | Mechanical Engg. | 2 | 2 | 3 | 7 | 1 | - | 2 | 3 |
| 16. | Civil Engg. | 0 | 0 | 0 | 0 | - | - | 3 | 3 |
| 17. | Centre for Disaster Management | 0 | 0 | 0 | 0 | - | - | 1 | 1 |
| Total | | 12 | 11 | 16 | 39 | 10 | 10 | 19 | 39 |

1. VC - for favour of information and directive pt.
2. DIR(GA) - for - a.p?
3. UGC - file. An
230810

Yours faithfully,
Raj Rani
(Raj Rani)
Under Secretary

3236735 23239437
 23235733 23232701
 23236351 23230813
 23237721 23232317
 23236351 23232485



ज्ञान-विज्ञान विम्वरतये

॥तारःयूनिग्रान्टस
 Grams: UNIGRANS
 विश्वविद्यालय अनुदान आयोग
 बहादुरशाह जफर मार्ग
 नई दिल्ली-110002
 UNIVERSITY GRANTS COMMISSION
 Bahadur shah Zafar Marg
 New Delhi-110002

मिसिल सं. 16-1/2008(राजभाषा)

दिनांक 13 दिसम्बर, 2010

कुलसचिव

तेजपुर विश्वविद्यालय
 जिला- सोनितपुर
 पोस्ट बॉक्स नं-72, नप्पम
 तेजपुर-784001 (असम)

विषय: केन्द्रीय विश्वविद्यालय में राजभाषा हिन्दी के न्यूनतम पदों के सृजन हेतु स्वीकृति ।

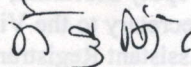
महोदय,

उपरोक्त विषय पर मानव संसाधन विकास मंत्रालय, उच्च शिक्षा विभाग, भारत सरकार के अ.शा.प.सं. एफ. 13035-20/2009-रा.भा.ए./Desk(v) दिनांक 10 सितंबर, 2010 के संदर्भ में मुझे यह कहने का निर्देश हुआ है कि विश्वविद्यालय अनुदान आयोग निम्न पदों के लिए अपनी स्वीकृति प्रदान करता है ।

| पद | अनुशासित वेतनमान | तदनुसार पे बैंड एवं ग्रेड पे | |
|----------------|------------------|------------------------------|----------|
| | | पे बैंड | ग्रेड पे |
| हिन्दी टंकक | 3050-4590 | पी0बी0 -1 | 1900 |
| हिन्दी अनुवादक | 6500-10500 | पी0बी0 -2 | 4200 |
| हिन्दी अधिकारी | 8000-13500 | पी0बी0 -3 | 5400 |

अतः आपसे अनुरोध है कि उपरोक्त पदों का तुरन्त ही सृजन करके उन्हें दो माह की अवधि तक भरने की कृपा करें ताकि संघ की राजभाषा नीति का विधिवत अनुपालन हो सकें । इस संबंध में कार्यवाही करके आयोग को तुरन्त सूचित करें ।

भवदीया,


 (मंजु सिंह)
 संयुक्त सचिव

800 B)

13
 23/12/10

Speed Post

23236735/ 23239437/23235733 23232701
23237721/ 23232317/23234116/ 23236351



UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110002

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली - 110 002

All communications should be addressed to
the Secretary by designation and not by name

F.No.35-9/2008 (CU)

28th April, 2011

- 6 MAY 2011

The Registrar
Tezpur University
Napaam
Tezpur - 784 028

Office of
Receipt No. 2030
Date 10/5/11
Received by [Signature]

Subject : *Permission to fill up teaching positions approved under OBC Grant for the 3rd year (2010-2011).*

Sir,

With reference to your letter No. F.13-4/22/1/2009 (E) dated 10th January, 2011 on the subject mentioned above, I am directed to convey the approval of UGC for the remaining 8 (eight) teaching positions under OBC grant. You are requested to furnish the detailed information in prescribed format of UGC once the process of selection / appointment is complete.

Yours faithfully,

P. Batra
(Renu Batra)
Joint Secretary

1. VC. - for favour of information pl.

2. D/R(GA-I) - for - a

3. FO. for - a.

4. UGC file pl.

[Signature]
10.05.11

[Signature]
10.05.11

OTPC
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11157X1

डॉ. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव
Joint Secretary

SOERC
V. Talreja
R. Batra
23.11.11

दूरभाष PHONE कार्यालय OFF : 23236676

फैक्स FAX : 011-23232297

E-mail : renu@ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110 002 (भारत)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002 (INDIA)

No.F.59-2/2010(CU) Vol.II

November, 2011

The Registrar
Tezpur University
Napaam
Tezpur - 784 028

16 NOV 2011

Subject: Approval of Non-Teaching posts against XI Plan Allocation - regarding.

Sir,

This is in reference to your letter No. 13-2/II/2008 (E) dated 19th May, 2011 regarding to consider the proposal of the University for additional requirement of non-teaching posts under XI Plan and to permit the filling up of vacant non-teaching positions. The requirement of the University for approval of additional non-teaching posts as well as filling up of vacant non-teaching positions were considered by the Committee constituted for the purpose. On the basis of the recommendations of the Committee and as approved by the Commission at its meeting held on 18th October, 2011, I am directed to convey the approval of the UGC for creation of the following 34 Non-teaching posts (15 against vacant posts and 19 additional posts including 1 on outsource basis) :-

| Sl. No | Name of the Post | No. of posts recommended by the UGC | | Scale of Pay | | Remarks |
|--------|--|-------------------------------------|-------------|--------------|-----------|---|
| | | Against Vacant Posts | Addi. Posts | Pay Band | Grade Pay | |
| 1 | 2 | 3 | 4 | 5 | 6 | |
| 1. | Supdt. Engineer | 1 | 0 | 15600-39100 | 8700 | On deputation failing which by direct recruitment |
| 2. | Deputy Librarian | 0 | 1 | 15600-39100 | 6000 | |
| 3. | Training & Placement Officer | 0 | 1 | 15600-39100 | 5400 | |
| 4. | Assistant Registrar | 1 | 0 | 15600-39100 | 5400 | |
| 5. | Technical Officer | 1 | 2 | 15600-39100 | 5400 | |
| 6. | Public Relations Officer | 0 | 1 | 15600-39100 | 5400 | |
| 7. | Assistant Director of Physical Education | 0 | 1 | 15600-39100 | 6000 | |
| 8. | Section Officer | 0 | 1 | 9300-34800 | 4600 | |
| 9. | Sr. Technical Assistant | 2 | 3 | 9300-34800 | 4200 | |
| 10. | Assistant | 0 | 4 | 9300-34800 | 4200 | |
| 11. | Nurse (GNM) | 0 | 1 | 9300-34800 | 4200 | |
| 12. | Technical Assistant | 3 | 0 | 5200-20200 | 2800 | |
| 13. | Semi Professional Assistant (Library) | 0 | 1 | 5200-20200 | 2800 | |
| 14. | Coach | 0 | 1* | | | On outsourcing |

V. Talreja R. Batra
1. D/R (GA-I)
2. UGC - Annual File

| Sl. No | Name of the Post | No. of posts recommended by the UGC | | Scale of Pay | | Remarks |
|--------|----------------------|-------------------------------------|------------|--------------|-----------|---------|
| | | Against Vacant Posts | Add. Posts | Pay Band | Grade Pay | |
| 1 | 2 | 3 | 4 | 5 | | 6 |
| 15. | Laboratory Assistant | 5 | 0 | 5200-20200 | 2000 | |
| 16. | Library Assistant | 0 | 1 | 5200-20200 | 2000 | |
| 17. | LDC | 2 | 0 | 5200-20200 | 1900 | |
| 18. | Library Attendant | 0 | 1 | 5200-20200 | 1800 | |
| | Total | 15 | 18 1* | | | |

The above mentioned approval is subject to the fulfillment of the following conditions:-

- (i) The University may frame the cadre recruitment rules for each category of posts being recommended by the Committee,
- (ii) The University may strictly adhere to the reservation policy for SC/ST/OBCs/PH as per Govt. of India guidelines while filling up these posts
- (iii) The University may fill up the sanctioned non-teaching posts under XI Plan period as per actual requirement of University under intimation to UGC. The posts unfilled during the XI Plan will be treated as a first charge of XII Plan.
- (iv) The University may not fill up the existing non-teaching vacant positions till the teaching to non-teaching ratio is achieved at the level of 1:1.1. Further, the Group 'D' posts like Mali, Peon Sweepers, Security Guard, Daftary etc. will be abolished as and when the post gets vacated due to superannuation, resignation, death etc.

Yours faithfully,

R. Batra
(Renu Batra)

V. Talreja

General file

DR(GA-I)

SARAI A. Sind
cc. to ① SOL E
② SOL GA

2 Pnt up.
17/5/12



University Grants Commission
35, Feroze Shah Road
New Delhi-110 001

Office of the Registrar
Receipt No. 1066
Date 17/5/12
Received by Bg

F.No.7-1/2012(WS)

March, 2012

The Registrar

Tezpur University,
Tezpur - 78402A

6 MAR 2012

Sub : Financial assistance under the scheme of 'Development of Women Studies in Indian Universities and Colleges - Continuation of Women's Studies Centres in the XII Plan - Revised pattern of positions and financial assistance for Women Studies Centres in Universities during the year 2011-12 -regarding.

Sir/Madam,

With reference to the above subject, I am directed to convey the approval of the University Grants Commission for continuation of Women's Studies Centre established at your University in the XII Plan and to say as under:-

- The continuation of Women's Studies Centre into the XII Plan period would be as per existing XI Plan guidelines till the XII Plan guidelines are finalized.
- The UGC, has revised the pattern of financial assistance of Women's Studies Centre established at your University / Institute during 2011-12 w.e.f. 1-9 -2011. As Women Studies Centre of your University/Institute has been placed under phase I during XI Plan, the revised pattern of financial assistance is as under:-

| | | (Rs.) |
|-----------------------------|----------------------|--------------------|
| <u>Teaching Staff</u> | <u>Recurring</u> | |
| Prof.(Director) or Reader-1 | Staff Salary | 24,20,740/- p.a. |
| Lecturer-1 | Books & Journals | 1,50,000/- p.a. |
| Research Associate-1 | Contingency | 3,00,000/- p.a. |
| <u>Non-teaching staff</u> | | |
| Research assistant-1 | <u>Non-Recurring</u> | 5,00,000/- |
| Professional Assistant-1 | Total | <u>33,70,740/-</u> |
| Data Entry Operator-1 | | |
| Attendant-1 | | |

Fad to VC

- for perusal and directives pls

17/5/12

Contd...p/2

The University is requested to appoint staff on tenure basis as per University rules.

In accordance to the guidelines of Women's Studies the Universities are advised to include the posts needed for Centre for Women's Studies in their Development Plans. The State Government's concurrence will be needed to give permanency to these posts. If permitted under university rules existing unutilized posts in the university could be utilized with the concurrence of the Department/Authority by relocating to the Women's Studies Centre/Department. Central/Deemed Universities receiving maintenance grants from the UGC will similarly obtain permission from it for permanency or shifting of posts..

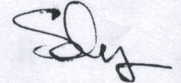
The University/Institute is requested to claim enhanced salary of the existing staff, if any, for the year 2011-2012 w.e.f. 1-9-2011. The subsequent grant will be released only on the receipt of the Utilization Certificate /statement of expenditure incurred during 2011-12 alongwith upto date report of work undertaken by Women's Studies Centre.

The University is requested that one women's studies expert be present in the selection process of Director for Women's Studies Centre.

The UGC has decided that any candidate with a Master's degree in Humanities and Social Sciences and Legal Studies may be allowed to appear for NET conducted by UGC in the subject of Women Studies.

P.S. Details of the staff i.e. the person appointed, the position and the salary fixed based on qualifications and experience, may be communicated to the UGC.

Yours faithfully



**(Sunita Chugh)
Under Secretary**

Copy to:

1. **The Director,**
Women's Studies Centre,
Tezpur University,
Tezpur
2. In XI Plan file.
3. In XII Plan file.

**(Sunita Chugh)
Under Secretary**

डॉ. (श्रीमती) रेणु बत्रा
Dr. (Mrs.) Renu Batra

संयुक्त सचिव एवं मुख्य सतर्कता अधिकारी
Joint Secretary & C.V.O.



ज्ञान-विज्ञान विमुक्तये

Speed Post

दूरभाष PHONE कार्यालय OFF : 011-23238876

फैक्स FAX : 011-23232297

E-mail : renu@ugc.ac.in

विश्वविद्यालय अनुदान आयोग
बहादुर शाह ज़फर मार्ग,
नई दिल्ली-110 002 (भारत)

UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002 (INDIA)

F.No.15-5/2012 (CU)

OFFICE OF THE VICE-CHANCELLOR
TEZPUR UNIVERSITY

5th August, 2013

The Vice-Chancellor
Tezpur University
Distt. Sonitpur, P.B.No.72
Tezpur - 784 001

Date of Receipt..... 14/8/13
Receipt No..... 6387

7-7 AUG 2013

Sub: Approval of courses and manpower for establishment of School of Education in Central Universities – Tezpur University.

Sir,

With reference to your letter No. TU/VC/UGC/04/2013 dated 9.02.2013 regarding the requirement for approval of courses and manpower for establishment of School of Education in Central Universities, I am directed to convey the approval of UGC for courses and manpower for establishment of School of Education as per details below:-

| Details of the Courses approved by UGC | Details of the teaching Staff approved by UGC | No. of Posts |
|--|---|---------------|
| B.A. B.Ed. / B.Sc. B.Ed. (4 years) | Professor | 2 (Two) |
| M.Ed. | Associate Professor | 3 (Three) |
| | Assistant. Professor | 8 (Eight) |
| | Total | 13 (Thirteen) |

With regard to non-teaching positions for School of Education, the same will be considered if the teaching to non-teaching ratio of the university is less than 1:1.1.

UGC has already released Rs.10.00 crore as an additional grant for establishment of School of Education. The University may incur the salary expenditure of the teaching positions out of this grant besides the non-recurring and recurring expenses.

Yours faithfully,

R. Balu
(Renu Batra)

13 AUG 2013



डॉ. के. पी. सिंह
संयुक्त सचिव
Dr. K.P. Singh
Joint Secretary



सत्यमेव जयते

U... नुदान आयोग
s Commission

(मानव संसाधन विकास विभाग, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : कार्यालय Off : 011-2323 9597

फैक्स Fax . 011-2323 6347, e-mail: kpsingh.ugc@nic.in

BY SPEED POST

D.O.No.F.2-380/2014 (B.Voc.)

17 JUN 2014

Dear Sir/Madam,

Kindly refer to the proposal of your University to start B.Voc. Degree programme. In this connection, this is to inform you that the UGC has approved your proposal for starting B.Voc. Degree programme from the academic session 2014-15 in the specializations and as per the intake given below :-

| Sl.No. | Specialisation/Trade | Intake |
|--------|----------------------|--------|
| 1. | Renewable Energy | 50 |
| 2. | Food Processing | 50 |

Further, UGC has also approved a grants of Rs.1.85 crores to the University for a period of three years for running the B.Voc. Degree programme as per the details given below :-

| Capital Assets – 35 (Non-Recurring Grants) | | |
|--|---|-----------------------|
| Sl. No. | Budget Head | Amount (Rs. in lakhs) |
| 1 | Setting up of Lab/Workshop facilities/ procurement of teaching and Learning Materials, Machinery/equipments | 50.00 |

| Grant-in-aid General – 31 (Recurring) | | |
|---------------------------------------|------------------------------------|---|
| Sl. No. | Budget Head | Amount (Rs. in lakhs) |
| 1 | Faculty | 25.00 p.a. Total 75.00 for three years |
| 2 | Visiting/Guest Faculty (year-wise) | 1 st Year – 05.00 2 nd year – 10.00 3 rd year – 15.00 Total 30.00 for three years |
| 3 | Operative Cost | 10.00 per annum Total 30.00 for three years |
| Total : (75.00+30.00+30.00) | | 135.00 |

Grand Total = NR 50.00 + R 135.00 = Rs. 185.00 lakhs (Rupees One Hundred Eighty Five Lakhs Only)

This approval is subject to the following terms and conditions :-

1. University is recognized under Section 2(f) and 12(B) of the UGC Act and receiving General Development Assistance from the UGC.

Prof. Dhanapati
Deka
24/8

24 JUN 2014

Ec/file
C/Post samadhan

16/2/15



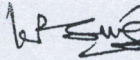
2. University shall ensure partnership of the industry in the development of the curriculum and alignment of the skill components of the curriculum with the National Occupation Standards developed by the respective Sector Skill Councils.
3. Monitoring/evaluation and updating of the curriculum will be done periodically in consultation with the industry partner keeping in view their requirements and changes in the National Occupation Standards.

Necessary grants for starting the programmes will be released by the UGC shortly. In the meanwhile, you are requested to proceed further towards the starting of the B.Voc. degree programme strictly as per the guidelines of the UGC which are available on the UGC website. A copy of the Report of the Expert Committee is also enclosed for your perusal and record. Observations/suggestions of the Committee may please be kept in mind while implementing the programme.

In case of any query, you may get in touch with Dr. Nikhil Kumar, Education Officer, UGC (Ph. No. 011-23218120, e-mail : nikhil.ugc@nic.in).

With kind regards,

Yours sincerely,


(K.P. Singh)

The Vice Chancellor
Tezpur University,
P.O. Napaam, Dist. Sonitpur,
Tezpur, Assam-784 028



ज्ञान-विद्यान विमुक्तये

डॉ. के. पी. सिंह
संयुक्त सचिव
Dr. K.P. Singh
Joint Secretary

Office of the Registrar

Receipt No. 5566
Date 29.01.15
Received by.....



सत्यमेव जयते

>PEED POST

51-251

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : कार्यालय Off : 011-2323 9597

फैक्स Fax : 011-2323 6347, e-mail: kpsingh.ugc@nic.in

F.59-2/2010(CU) Vol.III

23rd January, 2015

The Registrar
Tezpur University
Tezpur – 784 028 Assam

23 JAN 2015

Sub:- Approval of Non-Teaching posts under XII Plan allocation for Central Universities - Tezpur University - regarding.

Sir,

With reference to your letter No. F.13-2/II/2000(E)/2414 dated 18.09.2014 on the subject mentioned above, I am directed to convey the approval of UGC for creation of 2 (Two) non-teaching positions under XII Plan as per details below:-

| Sl. No. | Name of the Post | No. of posts approved by the UGC | Scale of Pay | |
|---------|------------------|----------------------------------|--------------|-----------|
| | | | Pay Band | Grade Pay |
| 1 | 2 | 3 | 4 | |
| 1. | Lab Assistant | 2 | 5200-20200 | 2000 |

The expenditure on these positions may be booked against XII Plan General Development Assistance Allocation.

The abovementioned approval is subject to the following:

- The University may frame the Cadre Recruitment Rules for each category of posts being approved by the UGC.
- The University may strictly adhere to the reservation policy for SC/ST/OBCs/PH as per Govt. of India directions while filling up these posts.
- The University may fill up the sanctioned non-teaching posts under XII Plan period as per actual requirement of University under intimation to UGC.
- The teaching positions as per the sanctioned strength should be filled first to maintain a continuous and effective ratio of 1 : 1.1 between existing teaching positions and existing non-teaching staff in position.
- The Group 'D' posts like Mali, Peon, Sweeper, Security Guard, Daftary etc will be abolished as and when the post gets vacated due to superannuation, resignation, death etc.

Yours faithfully,

K.P. Singh
(K P Singh)

Copy to
1. ve for kind removal pt
2. Plr for. me pt
3. DR(B)
4. SO(RG/SO(B))] for me pt

B
29/1/15



origin in UGC G/f file
c.c. Post sanction (N-Teaching) file

Anthony
03/2/15

मान-विज्ञान विभाग

डॉ. के. पी. सिंह

संयुक्त सचिव

Dr. K.P. Singh
Joint Secretary

- ① VC for kind permit
② PVC for kind permit
③ Dean of school
④ Sir A C Baisya, T.D., ECE
⑤ COE, ⑥ F.O.
⑦ ARWA
⑧ kind file

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
दूरभाष Phone : कार्यालय Off : 011-2323 9597
फैक्स Fax : 011-2323 6347, e-mail: kpsingh.ugc@nic.in

D.O.No.F.1-22/2015(CC)

By Speed Post

Office of the Registrar
10 JUN 2015

Receipt No. 1420

Date 17/6/15

Dear Sir/Madam,

Kindly refer to the proposal of your institute for starting/adding courses under the scheme of Community Colleges from the academic session 2015-16. In this connection, this is to inform you that the UGC has approved your proposal for starting/adding courses under the scheme of Community College in the specialization and as per the intake given below:

| Specialization/Trade | Intake |
|-------------------------------|--------|
| Diploma in Paralegal Practice | 50 |

Further, UGC has also approved a grant of Rs 66.96 (Sixty Six Lakhs Ninety Six Thousands Only) to the institute for a period of two years for running the course as per the details given below:

| Sl. No. | Budget Head | Amount (Rupees in lakhs) | |
|--|---|--------------------------|--------------|
| | | Year I | Year II |
| Grant-in-aid General – 35 (Non-recurring) | | | |
| i. | Equipments | 5.00 | 2.00 |
| ii. | Minor repairs of Labs / workshops / classrooms | 1.00 | 1.00 |
| iii. | Total (year-wise) | 6.00 | 3.00 |
| Grant-in-aid General – 31 (Recurring) | | | |
| iv. | Honorarium to existing / visiting / adjunct faculty | 6.00 | 6.00 |
| v. | Honorarium to Principal and Nodal Officer | 1.08 | 1.08 |
| vi. | Hiring charges for Lab Attendant(s) | 2.40 | 2.40 |
| vii. | Faculty training | 0.50 | 0.50 |
| viii. | Consumables | 1.50 | 1.50 |
| ix. | Curriculum Development | 1.00 | -- |
| x. | Travel/Industrial visits | 1.50 | 1.50 |
| xi. | Seminars | 1.50 | 1.50 |
| xii. | Admission/Examination/Assessment including Assessment Fee of Sector Skill Council for Skill Component | 2.00 | 2.00 |
| xiii. | Scholarship to students | 6.00 | 6.00 |
| xiv. | Operating Expenditure including hiring of office staff on contract basis | 6.00 | 6.00 |
| | Total (year-wise) | 29.48 | 28.48 |

Grand total for first year =Rs 6.00 (NR) + Rs.29.48 (R) = Rs. 35.48 (Rupees only)

Grand Total for second year =Rs 3.00 (NR) + Rs. 28.48 (R) = Rs. 31.48 (Rupees only)

Total for Two Years: Rs.66.96 (Sixty Six Lakhs Ninety Six Thousands Only)

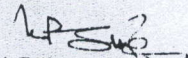


This approval is subject to the terms & conditions and other provisions as laid down in the guidelines available on UGC website. Under the scheme separate allocation its being made alongwith the General Development Assistance for XII Plan period. In the meanwhile, you are requested to proceed further towards starting of the course from the academic session 2015-16 itself. A copy of the Report of the Expert Committee is also enclosed for your perusal and record. Observations/suggestions of the Committee may please be kept in mind while implementing the programme.

In case of any query, you may get in touch with Dr. Nikhil Kumar, Education Officer, UGC (Ph. No.011 23218120 – e.mail: nikhil.ugc@nic.in).

With kind regards and best wishes,

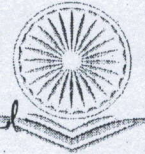
Yours sincerely,


(K.P. Singh)

The Registrar,
Tezpur University,
Napam,
Tezpur-784028,
Assam

CC for memo to

- ① Deem, R & D
- ② Prof. M. Barbara, BFL
- ③ F.O.
- ④ AR (CA) - for canal file sent



ज्ञान-विज्ञान विमुक्तये

University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110002.

DD For filing ph. Updated 10
FD Diary No. 2799 (FD-III)
Dated 10.8.2015

No.F. 82-1/2015(CU)

The Under Secretary (FD-III)
University Grants Commission
Bahadur Shah Zafar Marg
New Delhi-110 002

Office of the Registrar

Receipt No. 2992

Date 7.9.15

Received by.....

26th August 2015
27 AUG 2015

Subject: Release of Grants-in-aid to Tezpur University, Tezpur, Assam, under the Scheme of "Establishment of centres for Endangered Languages in Central Universities" during XII Plan for the year 2015-2016.

Sir,

I am directed to convey the sanction of the University Grant Commission for payment of Rs. 300.00, (Rupees Three Crores only) to Tezpur University, Tezpur, Assam, as first installment (50% of approved allocation) towards "Establishment of Centres for Endangered Languages in Central Universities" during XII Plan for the year 2015-2016 as per details given below:-

| XII Plan Allocation | Name of the Item | Head of Account | Grant being sanctioned |
|---------------------|---|--|------------------------|
| 262.50 | Grants-in-aid General (Recurring) (31) | CU General 3 (A) 2202.03.102.10.01.31(67) | 101.72 |
| | | CU SC 3 (B) 2202.03.789.03.01.31(67) | 10.50 |
| | | CU ST 3 (C) 2202.03.796.03.01.31(67) | 9.84 |
| | | Total | 131.25 |
| 337.50 | Grants of Capital Assets (Non-recurring) (35) | CU General 3 (A) 2202.03.102.10.01.35(67) | 130.78 |
| | | CU SC 3 (B) 2202.03.789.03.01.35(67) | 25.31 |
| | | CU ST 3 (C) 2202.03.796.03.01.35(67) | 12.66 |
| | | Total | 168.75 |
| 600.00 | | Grand Total | 300.00 |

2. The sanctioned amount is debit to the UGC Schemes as stated above and is valid for payment during financial year 2015-2016 only.
3. The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC Grants-in-aid bill and shall be disbursed to and credited to the Registrar, Tezpur University, P.O. SC, P.B.No.72, Napaam, Tezpur, Assam - 784028 through Electronic mode as per the following details:-

| | | |
|----|--|---|
| a. | Details (Name & Address) of Account Holder | The Registrar, Tezpur University, Distt. Sonapur, P.B.No. 72, Napaam, Tezpur, Assam - 784011. |
| b. | Name & Address of Bank Branch | Central Bank of India, Sohan Bhawan, Binraj Road, Tezpur - 784011. |
| c. | Account No. | 1699695635 |
| d. | Type of Account | Saving Bank Account |
| e. | IFSC Code | CBIN0281346 |
| f. | MICR Code | 784016002 |

4. The Grant is subject to the adjustment on the basis of Utilization Certificate in the prescribed Proforma submitted to the University/College/Institution.



मान-विज्ञान विभूक्तव

डॉ. के. पी. सिंह
संयुक्त सचिव
Dr. K.P. Singh
Joint Secretary

Copy to
1. Pw V C
2. F.D.
3. DR (LAD)
4. DR (Fin)
5. AR (B)
6. SOLB)
7. SOLRC)



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह ज़फर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
दूरभाष Phone : कार्यालय Office : 011-23239597
फैक्स Fax : 011-23236347 ई-मेल E-mail : kpsingh.ugc@nic.in

By Speed Post

F.No.1-1/2013 (CU)

The Vice Chancellor
Tezpur University
Distt. Sonitpur, P.B.No.72
Tezpur - 784 001.

Office of the Registrar
Receipt No. 3907
Date 20/10/2015
Received by [Signature]
20 OCT 2015

Sub: Approval of Teaching posts during XII Plan period for Central Universities – Tezpur University.

Sir,

With reference to your office letters No. (i) 01-1/II (E)/355 dated 29.04.2014, (ii) 11-85/I (E)/081 dated 04.04.2014, (iii) 11-85/I (E)/4158 dated 03.02.2015, I am directed to convey the approval of **32 (Thirty Two)** teaching positions in respect of Tezpur University during the XII Plan as per details below:

| Sl. No. | Name of the Department | Teaching positions approved by UGC | | | |
|------------------------------------|---|------------------------------------|--------------|--------------|-----------|
| | | Prof. | Assoc. Prof. | Asstt. Prof. | Total |
| 1 | 2 | 3 | | | |
| Existing Departments | | | | | |
| 1 | Department of Computer Science & Engineering | 1 | 1 | 3 | 5 |
| 2 | Department of Electronics & Comm. Engineering | 0 | 1 | 1 | 2 |
| 3 | Department of Civil Engineering | 0 | 0 | 2 | 2 |
| 4 | Department of Mechanical Engineering | 0 | 0 | 3 | 3 |
| Total – I (Existing Depts.) | | 1 | 2 | 9 | 12 |
| New Departments | | | | | |
| 1 | Department of Electrical Engineering | 1 | 1 | 2 | 4 |
| 2 | Centre for Fire Engineering & Safety / 150000 | 1 | 1 | 2 | 4 |
| 3 | Department of Law | 1 | 2 | 5 | 8 |
| 4 | Department of Commerce | 1 | 1 | 2 | 4 |
| Total – II (New Depts.) | | 4 | 5 | 11 | 20 |
| Grand Total – (I+II) | | 5 | 7 | 20 | 32 |

V. Talreja

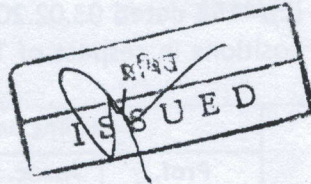
[Signature]

The above approval is subject to the fulfillment of the following conditions:-

- (i) University may fill up the teaching positions at the earliest and explore the possibility to allocate the vacant teaching positions in the new areas or where the requirement of teaching positions in a particular department is more needed.
- (ii) The University may strictly adhere the reservation policy for SC/ST/OBC/PH as per Government of India guidelines while filling up the teaching positions.
- (iii) The UGC Regulation of 2010 relating to Minimum Qualification for appointment of Teachers and other Academic Staff in University and Colleges and measures for the maintenance of Standards in Higher Education may be strictly followed.

It is also to inform you that the expenditure on teaching positions approved for abovementioned departments will be met from the salary head of XII Plan General Development Assistance (GDA) Scheme.

Yours faithfully,



K.P. Singh
(K.P. Singh)

etc
V. Tarreja
20/10/15

Extracted from F. 27-92/2015(GA-I) Army

Office of the Registrar
Receipt No. 4813
Date 16.11.15
Received by

- ① Dean, RQ-D
- ② F.O.
- ③ HOD, Education
- ④ COE
- ⑤ EE
- ⑥ TLC file.

for information & work

F.No.3-16/2015-PN.II
Government of India

Ministry of Human Resource Development
Department of Higher Education
(PN.II Section)

Cabin No. 1, Ground Floor, B-Wing, Shastri Bhawan
New Delhi, dated the 30th September, 2015

To,
The Pay and Accounts Officer
Pay and Accounts Office,
Ministry of Human Resource Development,
Department of Higher Education,
Shastri Bhawan,
New Delhi.

Subject: Payment of Grant-In-Aid Plan to Tezpur University, Assam for setting up of a Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT) during the financial year 2015-16.

Sir,

I am directed to convey the sanction of the President of India for the payment of Rs. 2,03,00,000/- (Rupees two crore and three lakh only) under Plan Head to Tezpur University, Assam for setting up of a Teaching Learning Centre under the Scheme Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT) during the financial year 2015-16.

2. The expenditure on this account is debitable to Major Head "2202" General Education, Sub-Major Head 03 - University & Higher Education, 800 - Other Expenditure, 20 - National Mission on Teacher & Teaching (NMTT), 00.35 - Grants for creation of capital assets under Demand No. 60, Department of Higher Education for the year 2015-16 (Plan).

3. The release of the grant is subject to following terms & conditions:-

- (i) The Institute will start the project immediately after receipt of grant-in-aid from the Ministry
- (ii) While undertaking the above project, the Institute will fully utilize their expertise in implementing the objectives of the above mentioned Scheme
- (iii) The Institute will ensure due diligence while executing the project under the Scheme
- (iv) The Head of the Institute receiving the grant and project Head will also be responsible for ensuring that the project sanctioned vide this sanction letter achieves its goal with prudence at all levels as also for achievement of physical and financial targets, outputs and outcomes
- (v) Further release of funds, if any, shall be subject to satisfactory progress in the implementation of the Project as indicated by achievement of set Physical and Financial Targets, output and outcome, with in the approved objectives/guidelines of the project.

4. The release of grant is further subject to the following conditions:-

- (i) The amount sanctioned should be utilized for the purpose for which it is sanctioned, as per Government approval to the above mentioned Scheme, and the Institutes may ensure that the expenditure is incurred as per approval granted by the Project Approval Board.

16/11/15
for m. a. - 1.
also inform after sanctioned for action

[Signature]
(M. K. PANDEY)
Joint Secretary
Ministry of Human Resource Development,
Department of Higher Education,
New Delhi.

2/2

(ii) The grant is subject to adjustment on the basis of audited statement of accounts of the Institute. The release of grant would further be subject to observance of General Financial Rules 2005 and financial and accounting policies in this regard. Further, the accounts of the Institute in so far as it relates to grants will be open for test check by Comptroller and Auditor General of India or by any officer designated by him. The accounts of all grantee Institutions or Organizations shall be open to inspection by the sanctioning authority and audit, both by the Comptroller and Auditor General of India under the provision of CAG (DPC) Act 1971 and Internal Audit by the Principal Accounts Office of the Ministry/Department whenever the institution or organization is called upon to do so.

5. The amount of Rs. 2,03,00,000/- (Rupees two crore and three lakh only) shall be drawn by the Drawing and Disbursing Officer (Grants), Ministry of Human Resource Development (Department of Higher Education) New Delhi on the prescribed performa of Grant-in-aid Bill by presenting to Pay & Account Officer and pay to the institution and payment remitted directly to the grantee's State Bank of India Account No. 10501586319, MICR Code - 784002002, IFSC Code - SBIN0000195, Branch-Main Branch Tezpur.

6. This sanction has been accorded under power vested in this Ministry in concurrence with the Integrated Finance Division of this Ministry vide their Dy. No 2631/2015 dated 18.09.2015 and certified by IF-I Section vide their Dy. No. 594/15-IF.1 dated 29.09.2015. It is certified that the pattern of assistance under the scheme of Financial Assistance has the prior approval of the Ministry of Finance, Government of India. It is also certified that this grant is being released in conformity with the rules and principles of the scheme.

7. The requirements of the production of Utilization Certificate in respect of the grants already sanctioned by the Government of India should be fulfilled to the satisfaction of the Government. The Institute shall furnish Utilization Certificate immediately after the close of the first project year.

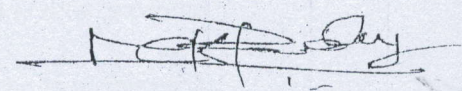
8. In future, grants will be released to the Institute only after the Institute has satisfied the Ministry that adequate provision for representation of SC/ST has been made in actual practice in filling up vacancies reserved for SC/ST candidates every year.

9. The Institute shall fully implement the Official language Policy of the Union Government i.e. the Institute shall fully comply with the Official Language Act, 1963 and Official Language (Use for the official purposes of the Union) Rules, 1976, etc.

10. The accounts shall be open to check by an Officer deputed by the Government or of the State Government, besides a test-check by the Comptroller and Auditor-General of India at his discretion and Internal Audit by the Principal Accounts Office of the Ministry whenever the Institution is called upon to do so.

11. The Sanction ID and e-bill has been generated.

Yours faithfully,



(मन्मथ (M.K. Pandey)
(M. K. PANDEY)
Under Secretary to the Govt of India
Tel. No. - 011-23381134
Ministry of Human Resource Development
Department of Higher Education

Copy forwarded to:-

- 1) Grants-in-aid unit, Department of Higher Education, with two spare copies of the sanction letter and the Grants-in-Aid bill.
- 2) The VC - Tezpur University, Assam. — 58885/15
- 3) Office of the Principal Accountant General (Audit), AGCR Building, I.P. Estate, New Delhi-110002
- 4) IF.I Section
- 5) IFD
- 6) Guard File

58886/15

(Handwritten Signature)

(मन्मथ कान्त पाण्डेय)
 (M. K. PANDEY)
 अवर सचिव/Under Secretary
 भारत सरकार, Dept. of India
 म. सं. शि. उच्च शिक्षा, H. R. D.
 समस्त उच्च शिक्षा, Higher Edn.
 नई दिल्ली, New Delhi



ज्ञान विज्ञान विमुक्तये

डॉ. (श्रीमती) उर्मिला देवी
संयुक्त सचिव

Dr. (Mrs.) Urmila Devi
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : कार्यालय Off : 011-23238865

फैक्स Fax : 011-23210548, e-mail : urmila.ugc@nic.in

मिसिल संख्या 15-7/2016 (राजभाषा)

OFFICE OF THE VICE-CHANCELLOR
TEZPUR UNIVERSITY

21 मार्च, 2016

सोत्रा में,
कुलपति,
तेजपुर विश्वविद्यालय,
तेजपुर-784 028 (असम)

Date of Receipt..... 6/4/16 22 MAR 2016
Receipt No..... 6045

विषय:- 12वीं योजना के अंतर्गत अनुदान प्राप्त केन्द्रीय/राज्य/मानित विश्वविद्यालयों में हिन्दी विभाग के
उन्नयन हेतु अनुमोदन।

महोदय/महोदया,

उपर्युक्त विषय से सम्बन्धित आपका प्रस्ताव विश्वविद्यालय अनुदान आयोग द्वारा गठित विशेषज्ञ समिति
के समक्ष प्रस्तुत किया गया था। समिति की अनुशंसा के आधार पर आयोग ने आपके विश्वविद्यालय में हिन्दी
विभाग की स्थापना/अपग्रेडेशन हेतु निम्न विवरण अनुसार स्वीकृति प्रदान की है:-

| क्र० सं० | मद | आयोग द्वारा स्वीकृत पद एवं राशि |
|----------|--|---------------------------------|
| 1. | प्रोफेसर | --- |
| 2. | एसोसियेट प्रोफेसर | 01 |
| 3. | असिस्टेंट प्रोफेसर | 02 |
| | अनावर्ती व्यय | |
| 4. | <ul style="list-style-type: none"> भवन मरम्मत, रंग रोगन के साथ ही कक्षाओं का आधुनिकीकरण लैंग्वेज लैब/कम्प्यूटर लैब का नवीनीकरण (इण्टरनेट एवं वाई-फाई की सुविधा सहित) | ₹ 50,00,000 /- |
| | उपकरण (अनावर्ती योजनागत व्यय) | ₹ 2,00,000 /- |
| | आवर्ती व्यय प्रतिवर्ष | |
| 6. | पुस्तकें एवं पत्र, पत्रिकायें | ₹ 1,00,000 /- |
| 7. | गोष्ठी, सम्मेलन, कार्यशाला, विशिष्ट व्याख्यान तथा पत्रिका प्रकाशन | --- |
| 8. | आकस्मिक व्यय | ₹ 1,00,000 /- |
| | योग | ₹ 54,00,000 /- |

उपरोक्त सहायता इस अनुमोदन पत्र के जारी करने की तिथि से 31.03.2017 की अवधि तक मान्य
होगी। उपर्युक्त अनुदान के लिये नियम व शर्तें वही हैं जिन्हें 12वीं योजना के अंतर्गत विश्वविद्यालयों के विकास
कार्यक्रमों को अनुदान दिए जाने के लिए निर्धारित किया गया है।

केन्द्रीय/राज्य/मानित विश्वविद्यालय, भवन निर्माण के लिए 12वीं पंचवर्षीय योजना के दिशा निर्देश के
अनुसार ही प्रस्ताव भेजें।

विश्वविद्यालय द्वारा शिक्षण के लिए स्वीकृत पदों के संदर्भ में आयोग को आश्वासन/एक प्रमाण-पत्र
प्रस्तुत करना होगा कि आयोग द्वारा अनुमोदित वित्तीय सहायता की अवधि की समाप्ति के पश्चात् भी उक्त
अनुमोदित पदों को राज्य सरकार/विश्वविद्यालय द्वारा जारी रखा जाएगा। यह प्रमाण पत्र प्राप्त होने के पश्चात्
ही अनुमोदित पदों के लिए आयोग द्वारा देय अनुदान जारी किया जाएगा।



5 APR 2016

Post sanction
off file
#1000
06/4/16

विश्वविद्यालय, संघ सरकार की राजभाषा नीति अर्थात् राजभाषा अधिनियम 1963, जो कि नियम 1976 के संघ की राजभाषा नीति के कार्यान्वयन के लिए है, का अनुपालन अनिवार्य रूप से करेगा।

विश्वविद्यालय अनुदान आयोग के कार्यक्रमों में विश्वविद्यालय अ0जा0/अ0ज0जा0 के छात्रों व प्राध्यापकों से संबंधित भारत सरकार की नीतियों को पूर्ण रूप से लागू करेगा। गैर-अध्यापन कर्मचारियों के संबंध में केन्द्रीय विश्वविद्यालयों के मामलों में केन्द्र सरकार की नीति तथा राज्य विश्वविद्यालयों के संबंध में राज्य सरकार की नीतियों का अनुपालन करेगा।

यदि पदों पर नियुक्ति इस योजना की समाप्ति से पहले नहीं की जाती है तो अनुमोदित पदों को निरस्त मान लिया जाएगा।

स्वीकृत शैक्षिक पदों की भर्ती/नियुक्ति विश्वविद्यालय अनुदान आयोग के नियमानुसार की जाए और निम्नलिखित दस्तावेज आयोग को प्रेषित किए जाएं:-

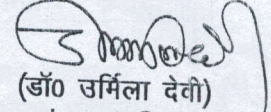
1. विज्ञापन की प्रतिलिपि
2. चयन समिति की अनुसंशा
3. चयनित उम्मीदवार का जीवनवृत्त/बायो-डाटा
4. कार्यग्रहण सूचना
5. मूलवेतन/भत्ते सम्बन्धी

अनुदान राशि जारी करने हेतु विश्वविद्यालय बैंक से सम्बन्धित निम्न विवरण शीघ्रताशीघ्र rajbhasha.ugc@gmail.com पर उपलब्ध कराए:

| | |
|------|--|
| (क) | बैंक का नाम एवं शाखा का पता |
| (ख) | खाता संख्या |
| (ग) | खाते का स्वरूप-बचत/चालू/नकद साख |
| (घ) | आई.एफ.एस.सी. शाखा का कोड |
| (ङ.) | एम.आई.सी.आर शाखा का कोड |
| (च) | क्या बैंक शाखा RTGS/NEFT सहायता प्राप्त है, RTGS/NEFT अथवा दोनों |
| (छ) | खाताधारी का नाम व पता |

विश्वविद्यालय पत्र में दी गई शर्तों की मंजूरी के सन्दर्भ में कृपया अपनी स्वीकृति शीघ्र ही प्रेषित करें, जिसके आधार पर आयोग द्वारा अनुदान की देय राशि यथस्थिति निर्गत की जाएगी।

भवदीया,


(डॉ० उर्मिला देवी)
संयुक्त सचिव

प्रतिलिपि निम्नलिखित को सूचना एवं आवश्यक कार्रवाई के लिए:

1. कुलसचिव, तेजपुर विश्वविद्यालय, तेजपुर-784 028 (असम)
2. केन्द्रीय/राज्य/मानित विश्वविद्यालय अनुभाग, विश्वविद्यालय अनुदान आयोग, नई दिल्ली
3. सुरक्षित मिसिल

(रुकमणी श्रीनिवासन)
अवर सचिव



डॉ. अम्बेडकर प्रतिष्ठान
DR. AMBEDKAR FOUNDATION

सामाजिक न्याय और अधिकारिता मंत्रालय

MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT

भारत सरकार

GOVERNMENT OF INDIA

23320571
23320589
23320588
23320576
23357625
FAX : 23320582

15, JANPATI

NEW DELHI - 110001

नई दिल्ली - 110001
NEW DELHI 110001

File No: 12-2/2016/DAF

Dated: 26th April, 2016

SANCTION ORDER

Sanction of the competent authority is conveyed for the release of an amount Rs. 7.00 lakhs (Rupees Seven lakhs only) to the registrar of Tezpur University, Tezpur, Assam- 784028, where Dr. Ambedkar Foundation has instituted a Chair vide order No F.No.10-5/2007/DAF dated 22.03.2016.

2. The Tezpur University has already signed a Memorandum of Understanding with Dr. Ambedkar Foundation as envisaged in the scheme of setting up of Dr. Ambedkar Chair.

3. Out of 7.00 Lakhs released to the chair an amount of 2.00 lakhs shall be for meeting expenditure at the time of initial establishment of the chair and this amount shall be utilized for procuring the necessary equipments like typewriters, furniture, cupboard, FAX, Computer, books etc. The remaining Rs. 5.00 lakhs is an advance for meeting expenses on working of the chair.

4. The Expenditure will be met from the additional grants released to the foundation in connection with Nationwide Celebration of 125th Birth Anniversary of Dr. B.R. Ambedkar.

5. This sanction is issued with the concurrence of JS & FA vide her Dy No. 13302 dated 05/04/2016 and with the approval the Hon'ble Chairman DAF and HMSJE vide his Dy No. 545 dated 22.04.2016.

6. The Dr. Ambedkar Chair at Tezpur University will submit the audited account and utilization certificate in the prescribed format (GFR-19A) to the Foundation before the release next instalment of Grant-in-aid.

7. The Registrar of Tezpur University is required to submit details of the Bank Account like Account Number, IFSC code, Full address of the Bank, etc. to the Foundation for online transfer of funds.

(G.K. Dey)

Director

Copy to:

- i. The Registrar, Tezpur University, Tezpur, Assam- 784028.
- ii. The Vice Chancellor, Tezpur University.
- iii. PS to MoSJE.
- iv. PS to MoS(SJ&E), (VS).
- v. PS to Secretary (SJ&E).
- vi. PPS to Additional Secretary (SJ&E).
- vii. JS & FA (SJ&E).
- viii. Accounts Section (DAF). The amount may be released to the University by way of RTGS.



डॉ. अम्बेडकर प्रतिष्ठान
DR. AMBEDKAR FOUNDATION

सामाजिक न्याय और अधिकारिता मंत्रालय

MINISTRY OF SOCIAL JUSTICE AND EMPOWERMENT

भारत सरकार

GOVERNMENT OF INDIA

F.No. 10-5/2007/DAF

Order

Dated: 22.03.2016

Subject: Nationwide Celebration of 125th birth Anniversary of Dr. B.R. Ambedkar-setting up of new eleven Dr. Ambedkar Chair regarding.

Ref: Kindly refer to submitted proposal on Dr. Ambedkar Chair

The Govt of India had taken a decision to setup new Ambedkar Chairs in different universities /institutes of importance on different parts of the Country. Consequent upon this decision your proposal for setting up of the chairs have been approved by the competent authority of the Dr. Ambedkar Foundation. The lists of new eleven approved Chairs are as follows:

| S.No. | Name of the Chair |
|-------|---|
| 1. | Banaras Hindu University, Varanasi |
| 2. | Himachal Pradesh Central University, Dharmsala |
| 3. | Tezpur Central University, Assam |
| 4. | Andhra University, Vishakhapatnam |
| 5. | Patna University, Patna, Bihar |
| 6. | University of Rajasthan, Jaipur |
| 7. | Annamalai University, Tamil Nadu |
| 8. | SNDT Women's University, Mumbai |
| 9. | Indira Gandhi National tribal University (Central University), Amarkantak, Madhya Pradesh |
| 10. | Dr. Harishingh Gour Vishwavidyalaya, Sagar, Madhya Pradesh |
| 11. | MS University Vadodara, Gujarat |

Page 1/2

Cont...../-

Minorities, Backward Classes and other Weaker Sections of the Society. In pursuance of these objectives, the Chairs will undertake research for understanding and disseminating the ideas of Babasaheb Ambedkar. These objectives shall be achieved not only by conducting research and teaching, but also by organizing Seminars, Symposia, Workshops and other similar academic activities.

4. Staffing of the Chairs

To carry out the above mentioned objectives and to discipline the functions assigned to them each Chair set up in different Universities/Educational Institutions will have the following staff:-

| S.No. | Name of the post | No. of posts | Pay Scale |
|-------|---|--------------|---|
| 1. | Professor (Full time Professor, equivalent to Professor of the University) | One | Rs. 37,400-67,000 + G.P. of Rs.10,000/- |
| 2. | Research Officer (in the rank and pay equivalent to Lecturer in the University) | One | Rs. 15,600-39,100 + G.P. of Rs. 5,400/- |
| 3. | Stenographer (Grade 'C') | One | Rs. 9,300-34,800 + G.P. Rs.4,200/- |
| 4. | Peon | One | Rs. 5,200-20,200/- + G.P of Rs.1800/- |

Against each of the above refereed posts persons shall be recruited in accordance with the Statutes, Rules and Regulations followed by the concerned Universities/Educational Institutions in this regard keeping in view the conditions stipulated under the Memorandum of Understanding (MoU) entered between Dr. Ambedkar Foundation and the concerned Universities/Institutions. The posts of Professor, Research Officer, Stenographer and Peon will be permanent and hence the persons working against each post will be treated on par with regular staff in the University/ Educational Institution for all purposes.

Further, in respect of service matters, the staff functioning under the Chairs shall be governed by the Rules and Regulations and Statues followed by the University/Institution in this regard. The staff working under the Chairs shall be eligible for all benefits such as HRA, CCA and all other allowances/benefits which are available to the rest of the staff working under such University/Institution.

5. **Appointment of Staff**

Appointment to the posts of Professor and Research Officer shall be made by following the same procedure as followed in respect of regular Professors and the Lecturers in the concerned University/Institution. The Selection Committee shall include a representative from the Dr. Ambedkar Foundation. The persons appointed against the posts of Professor and Research Officer of Dr. Ambedkar Chair shall be treated as regular staff members of the University/Institution. Professors so appointed shall be eligible for all the privileges, which are available to the rest of the Professors such as Membership of the Senate, Syndicate and various Academic and other Bodies/Councils of the University/ Institution.

(a) **Professor**

Only a person adequately qualified in the relevant discipline(s)/subject shall be appointed as the Professor of the Chair. He/she shall be appointed by following the same procedure which is applicable for selection of a full time Professor in the concerned University/Institution. No superannuated person shall be appointed to the Chair. Academic qualifications, experience, age limit etc. to be followed in this regard shall be similar to those which are applicable for selection to the post of a Professor in the concerned University/Institution. The Professor should possess adequate knowledge and working experience on Dr. Ambedkar's thoughts and works and should possess proven commitment to the cause of Social Justice. As far as possible, persons belonging to Scheduled Castes, Scheduled Tribes, Backward Classes or those belonging to other Weaker Sections of the society may be preferred while selecting as Professor and Research Officer under Dr. Ambedkar Chair.

(b) **Research Officer**

A Research Officer in the rank and scale of Lecturer to University shall be recruited and appointed by following the same procedure, which is applicable for recruitment to the post of Lecturer in an Indian University. All the terms and conditions applicable in service matters to Lecturers in the University shall also be applicable to Research Officer. The Research Officer shall function under overall supervision of the Professor of the Chair.

(c) **Stenographer Grade 'C' and Peon**

Stenographer Grade 'C' and Peon shall be selected by following the procedures as laid down under the Rules of the University/Institution for such posts.

6. Monitoring

For regular monitoring and periodic review of the work of the Chairs, the Foundation would set up two Committees, as follows:-

- (i) A Performance Appraisal Committee - for regular monitoring and
- (ii) A Review-cum- Evaluation Committee - for periodic evaluation

Indicative details of the two Committees are as follows:-

(i) The 'Performance Appraisal Committee' will keep a regular watch over various programmes to be conducted by the Chairs on behalf of DAF. It would perform concurrent review of the Chairs with a view to taking timely correctives steps. It would consist of 3 retired Vice-Chancellors or persons of similar academic eminence.

(ii) A 'Review-cum-Evaluation Committee' will be set up to assess the overall functioning of the Chair w.r.t. its objectives over a period of time. It would be set up at intervals of 3-5 years, and will consist of five members including 3 academicians and scholars, nominated by Chairperson, DAF, a nominee of UGC, and a representative of DAF, nominated by the Chairperson

7. Submission of Annual Report, Audited Utilization Certificate and Statement of Accounts

The Chair shall publish Annual Report highlighting the activities undertaken in various fields in terms of the Memorandum of Understanding as well as the Scheme every year. It will also submit Annual Report to the Foundation showing the utilization of the funds released to them. Accounts and financial transactions of the Chairs shall be audited in the same manner as the accounts of University are audited once in a year and a statement showing the detailed audited account shall be submitted to the Foundation as soon as the accounts are audited.

The Universities/ Institutes/Chairs may submit the Utilization certificates issued by a Chartered Accountant, as interim documents, for facilitating early release of the grants to the Chairs. However, the CAG/Local Fund Audit Report (as applicable to them) should be submitted by the University/Institute as and when this Audit is done. The Chair also shall submit the 10 Point Annual Action Plan for the next year to the Foundation before releasing the grant.

The Chair also shall submit the 10 Point Annual Action Plan for the next year to the Foundation before releasing the grant. Topics for the research projects, seminars/ workshops,

lectures, discussions, training programmes etc. may be decided in consultation with the Foundation before the commencement of the next financial year.

8. **Funding the Chairs**

An amount of **Rs. 35.00 lakh** per year would be provided as grant-in-aid to each Chair to carry out activities as enshrined under the Scheme as well as Memorandum of Understanding. The Chair will be financed out of the interest earned from the Corpus Fund created for this purpose in Dr. Ambedkar Foundation. The funds shall be released in advance every year and the Chair/University shall not divert these funds for any purpose other than for running the affairs of the Chair as shown in the annexure to this Scheme. The Chair will come into effect after the Professor is appointed.

To facilitate establishment of the Chairs one time grant of Rs. 2.00 lakh shall be released to each Chair at a the time of initial establishment of each Chair. This grant of Rs. 2.00 lakh shall be utilized for procuring the necessary equipments like typewriters, furniture, cupboard, FAX, Computer, books etc. The broad heads/items under which the annual grant **Rs. 35.00 lakh** shall be spent are shown in Annexure to the Scheme. As far as possible utilization of the funds should be restricted to the limit prescribed under each sub-head unless and otherwise warranted by special circumstances.

9. **Management of the Scheme**

The Scheme of establishment and management of Dr. Ambedkar Chairs shall be administered by Dr. Ambedkar Foundation, Ministry of Social Justice and Empowerment, Govt. of India.

Instructions and guidelines issued from the Foundation from time to time shall be binding and strictly followed in carrying out the affairs of the Chairs.

The Chair will function as an integral unit of the University/Department under which it is set up. For all day-to-day administrative and academic purposes, Professor heading Dr. Ambedkar Chair shall report to the Head/Chairman of the Department/ Centre of the University under which it is established. The University will set up an Advisory Committee consisting three persons in the concerned Department/Centre under the Chairmanship of the Head of the Department/Chairman of Centre to advise the activities of the Chair.

The Scheme will come into force with immediate effect.

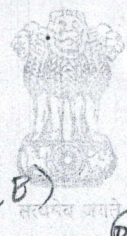
Details of Heads/Sub-Heads under Chair the annual grants will be utilized by the Chairs

| Head | Scale of Pay | Emoluments/Grants |
|--|---|------------------------|
| A. Salaries of the Staff working under the Chair | | |
| 1. Professor | Rs. 37,400-67,000 + G.P. of Rs.10,000/- | Rs. 25,00,000/- |
| 2. Research Officer | Rs. 15,600-39,100 + G.P. of Rs. 5,400/- | |
| 3. Stenographer Grade 'C' / Computer Operator | Rs. 9,300-34,800 + G.P. Rs.4,200/- | |
| 4. Peon | Rs. 5,200 - 20,200/- + G.P. of Rs.1800/- | |
| Total | | Rs. 25,00,000/- |
| B. Activities of the Chair | | |
| 1. Research Work (Long/short term)** | | 2,50,000/- |
| 2. Research through students / supervision of M. Phil/ LLM/ Ph.D/ LLD, etc. | | 1,00,000/- |
| 3. Organization of Seminar/Workshop**, etc. | | 1,50,000/- |
| 4. Lectures** (including Dr. Ambedkar Memorial Lecture) | | 1,00,000/- |
| 5. Publication of Books/Articles/Journals ## | | 50,000/- |
| 6. Awareness/Extension/Training Programme(s) ** | | 50,000/- |
| 7. Participation in Seminar (s)/Conference(s) | | 50,000/- |
| 8. Purchase of Books/Journals/Source Material ## | | 75,000/- |
| 9. Discussions/Dialogues ** | | 25,000/- |
| 10. Inter-Chairs Collaborative Programmes | | 25,000/- |
| 11. Phone/Fax/Stationery | | 50,000/- |
| 12. Contingency | | 75,000/- |
| Total | | Rs. 10,00,000/- |
| Grand Total (total of A + B) | | Rs. 35,00,000/- |

** Topics for the research projects, seminars/ workshops, lectures, discussions, training programmes etc. may be decided in consultation with the Foundation before the commencement of the next financial year.

Related to given thrust area

मानव-विकास विभाग
डॉ. के. पी. सिंह
संयुक्त सचिव
Dr. K.P. Singh
Joint Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह ज़फ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
दूरभाष Phone : कार्यालय Off : 011-2323 9597
फैक्स Fax : 011-2323 6347, e-mail: kpsingh.ugc@nic.in

① Dean, AA
② Dean, HSS
③ COE
④ F.D.
⑤ SO(RO)/SO(B)
⑥ HOD, SW
for perm & man P.

By Speed Post

F.No.1-1/2013 (CU) Vo.III

9th June, 2016

The Vice Chancellor
Tezpur University
Distt. Sonitpur, P.B.No.72
Tezpur - 784 001.

Office of the Registrar
Receipt No. 1539
Date..... 21/6/16
Received by.....

9 JUN 2016

Sub: Approval of Teaching posts for Department of Social Work in place of the already approved "Centre for Fire Engineering & Safety" during XII Plan period – regarding.

Sir,

This is in reference to your office letter No.TU/VC/1(I)/2015 dated 18.01.2016 regarding the approval of UGC to allow four positions approved for "Centre for Fire Engineering & Safety" (1 Professor, 1 Associate Professor and 2 Assistant Professors) to adjust against the already started Department of Social Work. The proposal was placed before the Committee constituted for the purpose. Further, the recommendations of the Committee were placed before the Commission in its 516th meeting held on 20th May, 2016. The Commission considered and approved the recommendations of the Committee. Accordingly, I am directed to convey the permission of UGC to allow the 4 positions approved for "Centre for Fire Engineering & Safety (1 Professor, 1 Associate Professor and 2 Assistant Professors) to adjust against the already started Department of Social Work.

The above approval is subject to the fulfillment of the following conditions:-

- (i) The University may strictly adhere to the reservation policy for SC/ST/OBC/PH as per Government of India guidelines while filling up the teaching positions.
- (ii) The UGC Regulations of 2010 relating to Minimum Qualifications for appointment of Teachers and other Academic Staff in Universities and Colleges and measures for the Maintenance of Standards in Higher Education may be strictly followed.

It is also to inform you that the expenditure on teaching positions approved for abovementioned departments will be met from the salary head of XII Plan General Development Assistance (GDA) Scheme.

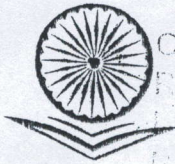
Yours faithfully,

Registrar
V. Talreja

(K.P. Singh)

15 JUN 2016

⇒ original in UGC G1/FILE,
2) Post sanction (T) file,
2) Post sanction G.F.



ज्ञान-विज्ञान विमुक्तये

Office of the Registrar

Receipt No. 1984

Received by

S. No. 101 (U)



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफ़र मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23239200 फ़ैक्स Fax : 011-23238897
E-mail : jitendratripathi.ugc@nic.in

डॉ. जितेंद्र कुमार त्रिपाठी
संयुक्त सचिव

Dr. Jitendra K. Tripathi
Joint Secretary

C.C.

① VC for kind perusal

② F.O.

③ JRC(LA)

④ ARLE

⑤ SOERC/CE

F.19-8/2016 (CU)

The Vice Chancellor
Tezpur University
Tezpur - 784 028.

June, 2017

27 JUN 2017

27 JUN 2017

Ande

Sub:- Sanction of additional non-teaching posts for Tezpur University - regarding.

Sir,

With reference to the letter No. F.1-2/1(RC)/4164 dated 11.01.2017 received from Registrar, Tezpur University on the subject mentioned above, I am to convey the approval of UGC for creation of 7 non-teaching positions on regular basis as per details below:-

| Sl. No | Name of the Post | No. of posts approved by the UGC | Scale of Pay | |
|--------|----------------------|----------------------------------|--------------|-----------|
| | | | Pay Band | Grade Pay |
| 1 | Section Officer | 3 | | 4 |
| 2 | Assistant | 1 | 9300-34800 | 4600 |
| 3 | Lower Division Clerk | 2 | 9300-34800 | 4200 |
| | Total | 4 | 5200-20200 | 1900 |
| | | 7 | | |

The above approval is subject to condition that university will fill up the new non-teaching positions only after the Cadre Recruitment Rules are framed/amended as per instructions issued by UGC vide its letter No.F.69-4/2012 (CU) dated 14th August, 2015.

The expenditure on above non-teaching positions may be met out from the salary allocation for 2017-18 and no additional funds will be provided for this purpose.

The abovementioned approval is also subject to the following:-

- The university may frame the Cadre Recruitment Rules for each category of posts including existing one at the earliest.
- The university may strictly adhere to the reservation policy for SC/ST/OBCs/PH as per Govt. of India guidelines while filling up these posts.
- The teaching positions as per the sanctioned strength should be filled first to maintain a continuous and effective ratio of 1: 1.1 between existing teaching positions and existing non-teaching staff in position.
- The Group "D" posts like Mali, Peon, Sweepers, Security Guard, Daftary etc. if any will be abolished as and when any such post get vacated due to superannuation, resignation, death etc.
- University may maintain a Register of teaching and non-teaching posts indicating the details of posts as per format prescribed by UGC.

Yours faithfully,

(Jitendra K. Tripathi)

ISSUED

S.O(E)

For record ph.

AR
14/6/17

V. Talwar

dg
14/6/17